



DISTRICT BUDGET COMMITTEE (DBC)

Via Zoom: <https://cccconfer.zoom.us/j/360544163>

MEETING MINUTES

04/15/2021, 2 p.m.

Members Present: *Jim Buysse, Larry Strong, Shari Blackwell, Anthony Papa, Rosemarie Hansen, Sophia Zamora, Josh Robles, Davena Burns-Peters, Ray Carlos, Laura Van Genderen, Diana Rodriguez, Girija Raghavan, Kevin Horan, Deanna Krehbiel*

Members Absent: *Steve Sutorus, Jackson Bottorff, Meridyth McLaren, Rania Hamdy, Kristina Hannon, Scott Stark, Brandi Bailes, Mike Strong, Luke Bixler*

A. Welcome & Introductions

Jim Buysse convened the meeting at 2:05 p.m. Ray Carlos was introduced as a replacement for Cassie Thomas, representing the role president of District Assembly .

B. Approval of Minutes of 02/18/2021

Shari Blackwell made a motion, which Larry Strong seconded, to approve the minutes. The motion was approved by a majority vote with Deanna Krehbiel abstaining.

C. Current Business: Review of Charge and Membership for District Assembly/Chancellor's Council

Committee members discussed the request from District Assembly to review the DBC charge and membership in light of the proposed transition of District Assembly to Chancellor's Council. Ray commented that the transition is about making the process of what District Assembly does more efficient and ensuring that everyone has a voice at the table. Davena Burns-Peters agreed, adding that under the current model, the District Assembly meetings have been filled with the review of Board Policies and Administrative Procedures, leaving no room for additional conversations that are equally important. Under the new structure, Chancellor's Council will allow for the opportunity to have those discussions at the Board Policies and Administrative Procedures Advisory Committee level.

Diana Rodriguez made a motion to conclude that no changes to the DBC charge or membership are necessary to facilitate this shift from District Assembly to Chancellor's Council. The motion was unanimously approved.

D. Updates

1. State Budget

Jim provided a verbal report on the State budget. The process is in a lull pending the release of the Governor's May revise, which usually comes out around May 10. The State is in a better position than it was in January, primarily because of the federal funding related to COVID-19.

2. 2021-22 Budget Directives Approved by BOT April 8

Jim shared that the Board's Budget Directives for 2021-22 had been approved at the April Board meeting. This is a part of the development budget process that occurs annually. There were no comments on this from committee members.

3. SBCCD 2021-22 Budget Development

Larry Strong gave a verbal update on SBCCD's budget development process, reviewing key dates. The 2021-22 unrestricted general fund budget is scheduled to be reviewed on May 13 by the Board Finance Committee, and on May 20 by the District Budget Committee.

Staff is working on compiling the budgets for all the other District funds. These numbers, along with the unrestricted general fund budget, will be presented to the full Board of Trustees on May 27 at a strategy session. DBC members were encouraged to log in and be a part of that meeting. The tentative budget will be presented at the June 10 Board of Trustees meeting for adoption.

The final budget draft is scheduled to be shared with the DBC on August 19 and submitted to the full Board at its strategy session on August 26, in preparation for adoption at the September Board meeting. There were no questions on this topic.

4. COVID-19 Funds

Larry reviewed with the committee a table depicting all COVID-19 funding grants. He mentioned that the grants were also known as HEERF I, II and III. He advised that the rules for expending the dollars, which were quite restrictive for HEERF I, have broadened. In addition, the more lenient guidelines apply to all remaining funding, regardless of which grant it comes from. Larry gave examples of some of the possible uses for these funds: revenue lost due to COVID-19 (i.e. parking, cafeteria), technology, faculty and staff trainings.

Larry asked if there were any questions. Sophia Zamora commented that the students are pleased at how the funds have been distributed and thanked the District.

E. Future Business

Committee members were advised that the DBC Evaluation will be coming via email from the Institutional Effectiveness team and were asked to respond.

F. Adjournment

The meeting adjourned at 2:42 p.m. The next meeting is scheduled for 5/20/2021 at 2 p.m. via Zoom. Jim encouraged committee members to reach out if they have any questions in the meantime.