



District Budget Advisory Committee (DBAC)
Meeting Minutes – May 19, 2022, 2:00 p.m.

I. Welcome & Introductions

Jose Torres opened the meeting at approximately 2:10 p.m. No introductions were necessary.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was confirmed.

B. Approve Minutes of March 3, 2022

Robert Alexander made a motion to approve the minutes from March 3, which Corrina Baber seconded. The motion was approved with Patty Quach abstaining.

III. Current Topics

A. Unrestricted General Fund Tentative Budget

DBAC members reviewed the Tentative Budget, which was just compiled based on the Governor's recently released May Revise and information developed at the ACBO Spring Conference.

State revenues are much higher than anticipated and the May Revise addresses some of the items for which SBCCD has been advocating, like increases in base revenue and ongoing funding for districts. However, this budget is still tentative and will be adjusted based on State updates throughout June, July and August. This is why the DBAC will continue to meet over the summer. Jose encouraged faculty to try and attend and advised that non-instructional pay will be arranged for those that do so.

Currently, there are three options for CCCs to be funded – Hold Harmless, Emergency Conditions Allowance, and the Student Centered Funding Formula. Only two districts in the community college system are on the funding formula. SBCCD is currently funded under the Emergency Condition Allowance. It is believed that the increase in State funding is an attempt to move more districts onto the funding formula. This is a good first step by the State; SBCCD will continue advocating for increases in the funding formula.

Larry Strong went over the tentative budget material in depth.

Jose highlighted the large decrease of revenues in fiscal year 2025-26. This is why SBCCD will continue advocating for an increasing in the Student Centered Funding Formula.



District Budget Advisory Committee (DBAC)
Meeting Minutes – May 19, 2022, 2:00 p.m.

Committee members discussed fund balance levels and the different types of funds that make up SBCCD's budget. Each fund has its own set of rules for expenditures.

B. DBAC Evaluation Results

Evaluation results were reviewed.

C. Change of Meeting Day

Jose reminded members that at the start of this academic year, the DBAC meeting date was shifted to the first Thursday of each month on a trial basis. He advised that, operationally, this caused quite a few challenges. Robert made a motion to move the meeting back to the third Thursday of the month, with no change to the starting time of 2 p.m. Larry seconded the motion, which was unanimously approved.

IV. Future Topics

Denise Knight expressed concern about FTES and enrollment management. Jose advised that he has conversed with the new Vice Chancellor of Educational and Student Support Services Nohemy Ornelas about the role of districtwide vs campus level committees. Enrollment is a major focus for SBCCD. Scott Thayer agreed that Enrollment is front and center.

V. Next Meeting Date & Adjournment

The next meeting is scheduled for June 16, 2022 at 2:00 p.m. The meeting adjourned at 3:11 p.m.



District Budget Advisory Committee (DBAC)
Meeting Minutes – May 19, 2022, 2:00 p.m.

QUORUM: Definition of Quorum is established by Chancellor’s Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

- yes 1) 50% + one of appointed voting members (not 50% of members plus vacancies).
- yes 2) One faculty member from each campus (Manual)
- yes 3) Two persons from each site (CHC, SBVC, DSO)
- yes 4) Three of four constituent groups represented (faculty, classified, student, management)

	Representation	Member Name or Vacant	Present or Absent?
1	Faculty, CHC (1 of 2) <i>(appointed by Academic Senate President)</i>	Brandi Bailes	<i>Present</i>
2	DSO <i>(appointed by CSEA)</i>	Corrina Baber	<i>Present</i>
3	Faculty, SBVC (1 of 2) <i>(appointed by Academic Senate President)</i>	Davena Burns-Peters	<i>Absent</i>
4	Black Faculty & Staff Association	Denise Knight	<i>Present</i>
5	Latino Faculty, Staff & Administrators Association	Ernest Guillen	<i>present</i>
6	Classified, SBVC <i>(appointed by Classified Senate President)</i>	Girija Raghavan	<i>Present</i>
7	Executive Vice Chancellor, Chair	Jose Torres	<i>Present</i>
8	Faculty, CHC (2 of 2) <i>(appointed by Academic Senate President)</i>	Josh Robles	<i>Absent</i>
9	Management, CHC <i>(appointed by college president)</i>	Kevin Horan	<i>Absent</i>
10	Director of Fiscal Services	Larry Strong	<i>Present</i>
11	Classified, CHC <i>(appointed by Classified Senate President)</i>	Laura Van Genderen	<i>Absent</i>
12	Chief Technology Officer	Luke Bixler	<i>Present</i>
13	VP, Admin Services, CHC	Mike Strong	<i>Absent</i>
14	Asian Pacific Islanders Association	Patty Quach	<i>Present</i>
15	ASG President or designee, CHC	Robert Alexander	<i>Present</i>
16	Faculty, SBVC (2 of 2) <i>(appointed by Academic Senate President)</i>	Romana Pires	<i>Absent</i>
17	CSEA Treasurer <i>(appointed by CSEA)</i>	Rosemarie Hansen	<i>Present</i>
18	ASG President or designee, SBVC	Samantha Zamora	<i>Absent</i>
19	Management, SBVC <i>(appointed by college president)</i>	Scott Thayer	<i>Present</i>
20	Business Manager	Steve Sutorus	<i>Absent</i>
21	VP, Admin Services, SBVC	Tenille Norris	<i>Present</i>
22	CTA <i>(appointed by CTA)</i>	Vacant	<i>n/a</i>