



District Budget Advisory Committee (DBAC)
Meeting Minutes – August 18, 2022, 2:00 p.m.

I. Welcome & Introductions

Jose opened the meeting at approximately 2:09 p.m. Everyone introduced themselves.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was not confirmed.

B. Approve Minutes of May 19, 2022

The minutes were not approved due to a lack of quorum; they will be made part of the next meeting's agenda.

III. Current Topics

A. Annual Review of Charge & Organization

DBAC members reviewed their charge and organization document. One of the main functions of the committee is to promote budget understanding. All SBCCD constituent groups are represented.

B. Review 2022-23 Final Budget & Feedback to Chancellor's Council

Committee members received a presentation from Jose on the 2022-2023 Final Budget. Members were reminded that there is a Board Strategy Session on Friday, August 26, at 2:30 p.m. that they can stream or attend. The presentation being made today will also be used at the strategy session.

Brandi voiced concern with the recommendation that SBCCD opt into the Emergency Conditions Allowance (ECA) because the requirement for campus membership in the California Virtual Campus Online Education Initiative (CVC-OEI) should go through the Academic Senate, and there is insufficient time to do this. She requested what would be the outcome if the Senate did not vote in favor of participation in the CVC-OEI.

Jose advised that the State Chancellor's Office would be verifying this ECA criteria in January 2023 and if districts are not in compliance, they will lose the ECA funding and be funded instead at the SCFF rate. Larry advised that would equate to a loss of revenue of \$5 million for SBCCD.

It was agreed that the timing of the State notification of eligibility requirements for the ECA was problematic and not conducive to the collegial process, since it was not announced until the summer when faculty are not in session. Jose advised that other CBOs are frustrated with this action by the State.

Jose emphasized that SBCCD needs to meet its FTES goals in order to avoid a fiscal cliff in 2024-2025.



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Brandi asked about the ECA due date of September 1. Jose reviewed the items due on that date which include the ECA application, a Board resolution to adopt a high level ECA Recovery Plan, and the signed Master Consortium Agreement for the CVC-OEI.

Brandi reiterated that there is not enough time for the Senate to meet in order to make a recommendation supporting the Master Consortium Agreement. Jose agreed and advised that he anticipates that many districts will bring up this topic at the State Budget Workshop on August 25.

Davena requested that even if the larger system does not allow for more time, and the resolution must go to the Board, that language be inserted to indicate that this issue must be taken through Crafton's collegial process.

In answer to a question on the actual nature of the CVC-OEI, Davena advised that SBVC has been a member for years. She communicated that the Master Consortium Agreement was basically like a membership to shared information, and it provides a path of communication between the Consortium and the CCCC. There is a lot of training and communication pathways.

Erik confirmed it is not a mandate to have a certain percentage of online or hybrid instruction.

Jose recapped that:

- There are concerns with the lack of time to go through appropriate collegial processes and the DBAC would recommend that SBCCD ask for an extension.*
- We are aware that, if the decision is made not to comply with the ECA requirements as it regards OEI, the 2022-2023 budget will have to adjusted to reflect the reduction of \$5 million in revenue.*
- The budget has enrollment goals attached to it of 5.3%, in 2022-23, 4% for 2023-24, and 3% for 24-25, which, if met, will allow the District to avoid a fiscal cliff.*
- DBAC representatives from the Academic Senates asked that Chancellor's Council be notified that they would like to see the ECA resolution language and have the opportunity to provide feedback before it goes to the Board.*

IV. Future Topics

There were no future topics introduced.

V. Next Meeting Date & Adjournment

The next meeting is scheduled for October 20, 2022 at 2:00 p.m. The meeting adjourned at 3:11 p.m.



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QUORUM: Definition of Quorum is established by Chancellor’s Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

- yes 1) 50% + one of appointed voting members (not 50% of members plus vacancies).
- yes 2) One faculty member from each campus
- yes 3) Two persons from each site (CHC, SBVC, DSO)
- yes 4) Three of four constituent groups represented (faculty, classified, student, management)

	Representation	Member Name or Vacant	Site	Rep	
1	Executive Vice Chancellor, Chair	Jose Torres	DSO	MAN	<i>Present</i>
2	Management, CHC (appointed by college president)	Kevin Horan	CHC	MAN	<i>Present</i>
3	Management, SBVC (appointed by college president)	Scott Thayer	SBVC	MAN	<i>Present</i>
4	VP, Admin Services, CHC	Mike Strong	CHC	MAN	<i>Present</i>
5	VP, Admin Services, SBVC	Tenille Norris	SBVC	MAN	<i>Present</i>
6	Director of Fiscal Services	Larry Strong	DSO	MAN	<i>Present</i>
7	Business Manager	Steve Sutorus	DSO	MAN	<i>Absent</i>
8	Chief Technology Officer	Luke Bixler	DSO	MAN	<i>Present</i>
9	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Brandi Bailes	CHC	FAC	<i>Present</i>
10	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Josh Robles	CHC	FAC	<i>Present</i>
11	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Davena Burns-Peters	SBVC	FAC	<i>Present</i>
12	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Romana Pires	SBVC	FAC	
13	Classified, CHC (appointed by Classified Senate President)	Kevin Palkki	CHC	CLA	<i>Present</i>
14	Classified, SBVC (appointed by Classified Senate President)	Girija Raghavan	SBVC	CLA	<i>Absent</i>
15	ASG President or designee, CHC	Robert Alexander	CHC	STU	<i>Present</i>
16	ASG President or designee, SBVC	Vacant	SBVC	STU	
17	Black Faculty & Staff Association	Denise Knight	SBVC	FAC	<i>Absent</i>
18	Latino Faculty, Staff, & Administrators Association	Erik Morden	SBVC	CLA	<i>Present</i>
19	CTA (appointed by CTA)	Riase Jakpor	SBVC	FAC	<i>Absent</i>
20	CSEA Treasurer (appointed by CSEA)	Rosemarie Hansen	CHC	CLA	<i>Present</i>
21	Classified, DSO (appointed by CSEA)	Vacant	DSO	CLA	
22	Management Association	Stephanie Lewis	SBVC	MAN	<i>Present</i>
23	Confidential Group	Kelly Goodrich	DSO	CON	<i>Present</i>
24	Police Officer’s Association	Vacant			
25	EEO Representative	Vacant			
26	Asian Pacific Islanders Association	Patty Quach	SBVC	MAN	<i>Present</i>