



**I. Welcome & Introductions**

*Jose Torres brought the meeting to order shortly after 2:00 p.m.*

**II. Approval of Minutes**

**A. Confirm a Quorum**

*Quorum was confirmed.*

**B. Approve Minutes of February 16, 2023**

*Larry Strong made a motion to approve the minutes, which Josh Robles seconded. The motion passed by a majority vote.*

**III. Current Topics**

**A. Student Centered Funding Formula Presentation**

*Members received a presentation on the Student Centered Funding Formula (SCFF) from Larry. The presentation, which was also made at a meeting of the new Districtwide Enrollment Management Subcommittee, was included in the meeting material. Other discussion points were made, including the following.*

- *There are many funds at SBCCD such as Child Development, Student Trust, etc., but the income generated from the state based on the SCFF affects only the Unrestricted General Fund.*
- *Jose explained that an FTES (or Full-Time Equivalent Student) is (roughly) calculated as one student taking 30 units in one year.*
- *The numbers shown in the PowerPoint are only an approximate of the SBCCD values; they have been rounded to simplify the presentation.*
- *The state calculates district FTES using a three-year average.*
- *Concern was expressed about SBVC dipping under 10,000 FTES and losing its designation as a medium-sized college. Increasing FTES is very important.*

*Jose and Larry offered to make this presentation to any constituent groups.*

**B. DBAC Self-Evaluation**

*Members were advised that a committee self-evaluation link would be sent to them via email and were asked to complete it by May 4.*

**IV. Future Topics**

*There were no member suggestions for future topics.*

**V. Next Meeting Date & Adjournment**

*The meeting ended at approximately 3 p.m. The next meeting is scheduled for Thursday, May 18 at 2 p.m.*



**QUORUM:** Definition of Quorum is established by Chancellor’s Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

<u>yes</u>	1) 50% + one of appointed voting members (not 50% of members plus vacancies).		
<u>yes</u>	2) One faculty member from each campus		
<u>yes</u>	3) Two persons from each site (CHC, SBVC, DSO)		
<u>yes</u>	4) Three of four constituent groups represented (faculty, classified, student, management)		
1	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Davena Burns-Peters	<i>absent</i>
2	Classified, DSO (appointed by CSEA)	Debbie Castro	<i>present</i>
3	Black Faculty & Staff Association	Denise Knight	<i>present</i>
4	Latino Faculty, Staff, & Administrators Association	Erik Morden	<i>present</i>
5	Classified, SBVC (appointed by Classified Senate President)	Girija Raghavan	<i>present</i>
6	Executive Vice Chancellor, Chair	Jose Torres	<i>present</i>
7	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Josh Robles	<i>present</i>
8	Classified, CHC (appointed by Classified Senate President)	Karen Peterson	<i>present</i>
9	Confidential Group	Kelly Goodrich	<i>present</i>
10	Management, CHC (appointed by college president)	Kevin Horan	<i>present</i>
11	Director of Fiscal Services	Larry Strong	<i>present</i>
12	Chief Technology Officer	Luke Bixler	<i>present</i>
13	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Meridyth McLaren/ Natalie Lopez	<i>absent</i>
14	VP, Admin Services, CHC	Mike Strong	<i>present</i>
15	ASG President or designee, SBVC	Nelva Ruiz-Martinez	<i>absent</i>
16	Asian Pacific Islanders Association	Patty Quach	<i>absent</i>
17	CTA (appointed by CTA)	Riase Jakpor	<i>present</i>
18	ASG President or designee, CHC	Robert Alexander	<i>absent</i>
19	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Romana Pires	<i>present</i>
20	Management, SBVC (appointed by college president)	Scott Thayer	<i>present</i>
21	Police Officer’s Association	Vacant	<i>n/a</i>
22	Management Association	Stephanie Lewis	<i>absent</i>
23	Business Manager	Steve Sutorus	<i>absent</i>
24	VP, Admin Services, SBVC	Tenille Norris	<i>absent</i>
25	CSEA Treasurer (appointed by CSEA)	Yendis Battle	<i>present</i>