



San Bernardino Community College District
DISTRICT BUDGET ADVISORY COMMITTEE
January 18, 2024
2:00 pm-3:00 pm Pacific Time

MEETING AGENDA

District Budget Advisory Committee (DBAC)

Via Zoom: <https://cccconfer.zoom.us/j/360544163>

Or Dial-In: 669-900-6833 | Meeting ID: 360 544 163

I. Welcome & Introductions

Jose F. Torres, Executive Vice Chancellor

II. Approval of Minutes

- A. Confirmation of Quorum
- B. Approval of Minutes from August 17, 2023
- C. Approval of Minutes from October 26, 2023
- D. Approval of Minutes from November 16, 2023

III. Current Topics

- A. State Budget Update
- B. Prioritized Board Directives for Development of the 2024-25 Budget

IV. Next Meeting Date & Adjournment

The next meeting is scheduled for February 15, 2023, at 2 p.m.

Committee Charge

The District Budget Advisory Committee is to share budget information with identified constituencies. It is intended to provide a forum for budget discussion and input. It is also a committee where explanations of Board action can be discussed. The committee is neither a decision-making body nor is it intended to undermine or replace the budget allocation processes of the colleges. Responsibilities include, but are not limited to the following.

- Review and evaluate current, projected or proposed Federal, State and local funding affecting California Community Colleges and SBCCD.*
- Review budgetary policies, administrative procedures, allocation model formulas and guidelines, and the financial well-being of the District. (Union issues which are conducted as a part of labor negotiations are not a part of this Committee's responsibility.)*
- Review both general fund unrestricted and restricted revenue sources, enrollment growth projections, and other workload measures.*
- Review and make recommendations to Chancellor's Council regarding budget assumptions (revenues, allocations, COLA and growth).*
- Promote budget awareness and communicate budget issues.*



District Budget Advisory Committee (DBAC)

Meeting Minutes – August 17, 2023, 2:00 p.m.

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I. Welcome & Introductions

Jose Torres brought the meeting to order shortly after 2:05 p.m. No introductions were necessary.

II. Orientation

A. 2022-23 Self-Evaluation

Committee members reviewed each result of the self-evaluation. Jose reminded everyone that staff from DSO Fiscal Services is available whenever they need assistance communicating budget information to constituents.

B. Orientation & Charge

The DBAC reviewed its charge, meeting format, representation duties, and quorum requirements. A discussion followed as to the true nature of the SBCCD advisory committees. Are there any advisory actions?

Davena Burns-Peters commented that the charge states that the intent is not to replace or undermine the local college decision making process. Perhaps we need to continue to wrestle with the concept of this being more of a reporting committee.

It was suggested that a topic for conversation could be the SBCCD broader budget process and how it relates to the State process in forecasting revenue for the coming year and providing guidance to the colleges. Each college has its own budget process which is managed for the most part by the Vice President of Administrative Services and the college budget committee.

The Fiscal Services team works to consolidate the budgets and analyze them to determine if adjustments are necessary to ensure a balanced SBCCD budget. Linda Fontanilla gave her perspective that this process is a collaboration and a partnership. Jose suggested that DBAC has more of a "global" perspective to bring it altogether for constituents.

III. Approval of Minutes

A. Confirm a Quorum

Quorum was confirmed.

B. Approve Minutes of May 18, 2023

Kevin Horan made a motion, which Davena seconded to approve the minutes. This motion was unanimously approved.

IV. Current Topic

2023-24 Budget

Jose presented the draft 2023-24 final budget for DBAC review. The PDF will be sent to DBAC members. The committee went over enrollment goals and the five-year forecast summary for the unrestricted general fund. The proposed budget is balanced and meets the two-months reserve requirement.



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IV. Future Topics

It was suggested that a presentation on the budget process be provided at a future meeting. Jose advised he will task Director of Fiscal Services Larry Strong to do this.

V. Next Meeting Date & Adjournment

The meeting ended at approximately 2:45 p.m. The next meeting is scheduled for Thursday, September 21 at 2 p.m. It was also mentioned that there will be a final budget presentation at the August 31 Board of Trustees strategy session.

Unapproved



District Budget Advisory Committee (DBAC)
Meeting Minutes – August 17, 2023, 2:00 p.m.
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QUORUM: Definition of Quorum is established by Chancellor’s Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

<u>yes</u>	1) 50% + one of appointed voting members (not 50% of members plus vacancies).
<u>yes</u>	2) One faculty member from each campus
<u>yes</u>	3) Two persons from each site (CHC, SBVC, DSO)
<u>yes</u>	4) Three of four constituent groups represented (faculty, classified, student, management)
1	Faculty, SBVC (1 of 2) (appointed by Academic Senate President) Davena Burns-Peters <i>present</i>
2	Classified, DSO (appointed by CSEA) Debbie Castro <i>present</i>
3	Black Faculty & Staff Association Denise Knight
4	Latino Faculty, Staff, & Administrators Association Erik Morden <i>present</i>
5	Classified, SBVC (appointed by Classified Senate President) Girija Raghavan
6	Executive Vice Chancellor, Chair Jose Torres <i>present</i>
7	Faculty, CHC (2 of 2) (appointed by Academic Senate President) Josh Robles
8	Classified, CHC (appointed by Classified Senate President) Karen Peterson <i>present</i>
9	Confidential Group Kelly Goodrich <i>present</i>
10	Management, CHC (appointed by college president) Kevin Horan <i>present</i>
11	Director of Fiscal Services Larry Strong
12	Management, SBVC (appointed by college president) Linda Fontanilla <i>present</i>
13	Chief Technology Officer Luke Bixler <i>present</i>
14	Faculty, CHC (1 of 2) (appointed by Academic Senate President) Meridyth McLaren/ Natalie Lopez <i>present</i>
15	VP, Admin Services, CHC Mike Strong
16	ASG President or designee, SBVC Nelva Ruiz-Martinez Dyami Ruiz-Martinez <i>present</i>
17	Asian Pacific Islanders Association Patty Quach
18	CTA (appointed by CTA) Riase Jakpor
19	ASG President or designee, CHC Robert Alexander <i>present</i>
20	Faculty, SBVC (2 of 2) (appointed by Academic Senate President) Romana Pires
21	Police Officer’s Association Vacant
22	Management Association Stephanie Lewis
23	VP, Admin Services, SBVC Steve Sutorus
24	Business Manager Vacant
25	CSEA Treasurer (appointed by CSEA) Ernest Guillen (Proxy) <i>present</i>



I. Welcome & Introductions

Jose Torres brought the meeting to order shortly after 2:00 p.m. No introductions were necessary.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was not confirmed so the committee moved onto the presentation portion of the meeting.

B. Approve Minutes of August 17, 2023

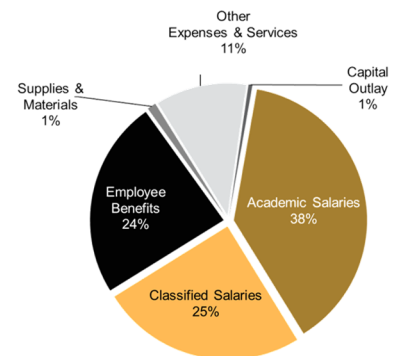
Approval of the minutes was tabled due to lack of quorum.

III. Current Topic

A. SBCCD Budget Process

Jose commented that over the past couple meetings there have been conversations indicating a desire to better understand SBCCD's budget process. In response, a detailed presentation has been prepared which will be shared at today's meeting. Members were encouraged to ask any questions they have along the way. Larry Strong proceeded to give the presentation.

- *The question was asked how many months' of reserve does SBCCD currently have. Larry advised that SBCCD is in compliance with State guidelines with about 2.2 months in its Unrestricted General Fund reserve.*
- *The question was asked if COLA was deemed part of the Academic Salaries. This is a good question that a lot of people have. Larry clarified that the COLA covers the increase of all costs incurred by SBCCD, not just increased salaries.*
- *Jose redirected the presentation to the expenditures slide. COLA, or Cost of Living Adjustment, must be used to support increases in all the expenses, for example increases in utilities, supplies and materials, employee benefits, academic and classified salaries, etc.*
- *Romana Pires asked for clarification of how step increases are balanced with retirements. Jose advised that there are 20 steps in the academic salary range and 6 in the classified salary range. A certain percentage of employees are at the maximum step. Looking long term, SBCCD is offering an early retirement incentive with the intent that higher step employees retire and get replaced with lower step employees. This would free up funds to do other things, such as increase positions, give more salaries increases, and make sure that employee benefits are covered.*





District Budget Advisory Committee (DBAC)
Meeting Minutes – October 26, 2023, 2:00 p.m.
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- Denise Knight asked if COLA was allocated throughout the budget. Larry commented that COLA is announced by the governor and that is what gets included in the budget to help estimate revenues. This COLA percentage is calculated as part of the per FTES rate, so it is dependent on enrollment as described in the SCFF. COLA is ongoing.

- Raise Jakpor asked how we can estimate while still in negotiations with CTA. Larry commented that we must budget based on that unknown as well as many others.

- Jose redirected the group to the SCFF slide. The second to last column depicts the rates to which Larry is referring. COLA is a percentage increase to the States' FTES rates.

- The State issues an Advanced Apportionment memo that contains estimated total computational revenue. All the revenue in this memo is an estimate until it gets reconciled the following March, after the fiscal year has already finished.

- Jose clarified that the DBAC cannot get into negotiations, but SBCCD attempts to be proactive in continuing to increase salaries and ensure we remain competitive. 87% of the SBCCD Unrestricted General Fund budget goes to salaries and benefits because that's where our assets are – in our people.

- Denise asked that if 87% of the budget goes to salary and benefits, do we allocate 87% of the COLA to salaries. Jose answered later in the meeting that the figure is 84% to cover salaries, increases, and benefits.

- The question was asked how savings from unfilled positions are used. Jose advised that the answer is dependent on different factors. For example, if positions get put on administrative hold, there is no budget for them. If a position is open until fill, and that means that means the salary and benefits are still within the budget within the department. At times these funds will be used for other expenses. It depends on the department and varying factors.

- Denise asked where the early retirement incentive funds of \$20,000 per retiree would come from. Jose replied that the funds would come from an approval of one-time Unrestricted General Fund reserves. Once it is determined how many people plan to participate in the incentive, an analysis will be completed to determine whether or not it is feasible to move forward.

- The cessation of the Books+ free books funding was brought up. Jose advised that this was funded out of the Restricted COVID funding, rather than the Unrestricted General

Student Centered Funding Formula

BERNARDINO COMMUNITY COLLEGE DISTRICT
Table Data | For Discussion Purposes Only

SECTION 1: BASIC ALLOCATION:				(a)	(b)	(a x b)	
	Quantity		Rate	Rate	Revenue		
1 Large College (over 20,000 FTES)	-		\$8,000,000	\$0	\$0		
2 Medium College (10,000 to 20,000 FTES)	1		\$7,000,000	\$7,000,000	\$7,000,000		
3 Small College (less than 10,000 FTES)	1		\$6,000,000	\$6,000,000	\$6,000,000		
Total Basic Allocation					\$13,000,000		
SECTION 2: FTES				(c)	(d)	(c x d)	
	Quantity		Rate	Rate	Revenue		
5 Credit	14,600		\$4,800	\$70,080,000	\$70,080,000		
6 Incarcerated Credit	-		\$6,800	\$0	\$0		
7 Special Admit Credit	375		\$6,800	\$2,550,000	\$2,550,000		
8 CDDP (Enhanced)	125		\$6,800	\$850,000	\$850,000		
9 Noncredit	250		\$4,100	\$1,025,000	\$1,025,000		
Total FTES	15,350				\$74,505,000		
SECTION 3: SUPPLEMENTAL ALLOCATION				(e)	(f)	(g) (f x g) = (h)	(e) x (h)
	Quantity	Point Value	Points	Rate	Rate	Revenue	
11 AB540 Students	615	\$1,145	1	\$1,145	\$704,175	\$704,175	
12 Pell Grant Recipients	4,500	\$1,145	1	\$1,145	\$5,152,500	\$5,152,500	
13 Promise Grant Recipients	11,900	\$1,145	1	\$1,145	\$13,625,500	\$13,625,500	
Total Supplemental Allocation	17,015				\$19,482,175		
SECTION 4: STUDENT SUCCESS ALLOCATION				(i)	(j)	(k) (j x k) = (l)	(i) x (l)
	Quantity	Point Value	Points	Rate	Rate	Revenue	
15 All Students	660	\$675	4	\$2,700	\$1,782,000	\$1,782,000	
16 Associate Degrees for Transfer	820	\$675	3	\$2,025	\$1,660,500	\$1,660,500	
17 Associate Degrees	-	\$675	3	\$2,025	\$0	\$0	
18 Baccalaureate Degrees	340	\$675	2	\$1,350	\$459,000	\$459,000	
19 Credit Certificates	660	\$675	2	\$1,350	\$891,000	\$891,000	
20 Transfer Level Math and English	860	\$675	1.5	\$1,013	\$870,750	\$870,750	
21 Transfer to a Four Year University	2,600	\$675	1	\$675	\$1,755,000	\$1,755,000	
22 Nine or More CTE Units	3,900	\$675	1	\$675	\$2,632,500	\$2,632,500	
23 Regional Living Wage					\$10,050,750	\$10,050,750	
24 Subtotal All Students							
25 Pell Grant Recipients							
26 Associate Degrees for Transfer	390	\$170	6	\$1,020	\$397,800	\$397,800	
27 Associate Degrees	445	\$170	4.5	\$765	\$340,425	\$340,425	
28 Baccalaureate Degrees	-	\$170	4.5	\$765	\$0	\$0	
29 Credit Certificates	100	\$170	3	\$510	\$51,000	\$51,000	
30 Transfer Level Math and English	280	\$170	3	\$510	\$142,800	\$142,800	
31 Transfer to a Four Year University	425	\$170	2.25	\$383	\$162,563	\$162,563	
32 Nine or More CTE Units	1,190	\$170	1.5	\$255	\$303,450	\$303,450	
33 Regional Living Wage	1,300	\$170	1.5	\$255	\$331,500	\$331,500	
34 Subtotal Pell Grant Recipients					\$1,729,538	\$1,729,538	
35 Promise Grant Recipients							
36 Associate Degrees for Transfer	545	\$170	4	\$680	\$371,280	\$371,280	
37 Associate Degrees	675	\$170	3	\$510	\$344,250	\$344,250	
38 Baccalaureate Degrees	-	\$170	3	\$510	\$0	\$0	
39 Credit Certificates	160	\$170	2	\$340	\$54,400	\$54,400	
40 Transfer Level Math and English	420	\$170	2	\$340	\$142,800	\$142,800	
41 Transfer to a Four Year University	650	\$170	1.5	\$255	\$165,750	\$165,750	
42 Nine or More CTE Units	1,900	\$170	1	\$170	\$323,000	\$323,000	
43 Regional Living Wage	2,600	\$170	1	\$170	\$442,000	\$442,000	
44 Subtotal Promise Grant Recipients					\$1,843,480	\$1,843,480	
45 Total Student Success Allocation					\$13,623,768	\$13,623,768	
TOTAL COMPUTATIONAL REVENUE (Total Sections 1 - 4)					\$120,610,943		
LESS ESTIMATED SHORTFALL					\$5,610,943		
AVAILABLE REVENUE					\$115,000,000		



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Meeting Minutes – October 26, 2023, 2:00 p.m.

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Fund. These moneys have been spent and a reporting of them can be found online at https://www.valleycollege.edu/open-education-resources/faculty/oer_by_subject.php and <https://www.craftonhills.edu/faculty-and-staff/online-teaching/oer.php>.

- *One way we can try and assist students avoid the high cost of books is to advocate for OER or Open Educational Resources. This is when the content creators remove the copyright and put a creative commons symbol on it that communicates to the user how their works can be used.*
- *Books+ was very helpful to students and it would be wonderful if we could continue it. Mike Strong commented that unfortunately, to do so without the additional funding is unsustainable. One thing that SBCCD did do to help students with the high costs of books is to include in Follet's contract the ability to put books on library reserve desks, and the libraries can select which titles they want. This enables students to go to the library and check out of the reserve desk a book that may be very expensive.*

The conversation ended at this point due to time constraints, and it was decided that the committee would pick the presentation up again next month at side 28 – November of the Budget Cycle.

B. Board Item Draft - 2024-25 Budget Calendar

This item was tabled due to a lack of time.

IV. Next Meeting Date & Adjournment

The meeting ended at 3:00 p.m. The next meeting is scheduled for Thursday, November 16.



District Budget Advisory Committee (DBAC)
Meeting Minutes – October 26, 2023, 2:00 p.m.
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<u>yes</u>	1) 50% + one of appointed voting members (not 50% of members plus vacancies).
<u>no</u>	2) One faculty member from each campus
<u>yes</u>	3) Two persons from each site (CHC, SBVC, DSO)
<u>yes</u>	4) Three of four constituent groups represented (faculty, classified, student, management)
1	Faculty, SBVC (1 of 2) (appointed by Academic Senate President) Davena Burns-Peters SBVC FAC
2	Black Faculty & Staff Association Denise Knight SBVC FAC <i>Present</i>
3	Latino Faculty, Staff, & Administrators Association Ernest Guillen (proxy) SBVC CLA <i>Present</i>
4	Classified, SBVC (appointed by Classified Senate President) Girija Raghavan SBVC CLA
5	Police Officer’s Association James Quigley Angelica Arechavaleta DSO POA <i>Present</i>
6	Classified, DSO (appointed by CSEA) Jesse Neimeyer-Romero DSO CLA <i>Present</i>
7	Executive Vice Chancellor, Chair Jose Torres DSO MAN <i>Present</i>
8	Faculty, CHC (2 of 2) (appointed by Academic Senate President) Josh Robles CHC FAC
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10	Confidential Group Kelly Goodrich DSO CON <i>Present</i>
11	Management, CHC (appointed by college president) Kevin Horan CHC MAN
12	Director of Fiscal Services Larry Strong DSO MAN <i>Present</i>
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18	Asian Pacific Islanders Association Patty Quach SBVC MAN
19	CTA (appointed by CTA) Riase Jakpor SBVC FAC <i>Present</i>
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21	Faculty, SBVC (2 of 2) (appointed by Academic Senate President) Romana Pires SBVC FAC <i>Present</i>
22	Management Association Stephanie Lewis SBVC MAN <i>Present</i>
23	VP, Admin Services, SBVC Steve Sutorus SBVC MAN <i>Present</i>
24	Business Manager vacant DSO MAN
25	CSEA Treasurer (appointed by CSEA) Yendis Battle DSO CLA <i>Present</i>



District Budget Advisory Committee (DBAC)

Meeting Minutes – November 16, 2023, 2:00 p.m.

Page 1 of 3

I. Welcome & Introductions

Larry Strong brought the meeting to order shortly after 2:00 p.m. No introductions were necessary.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was not confirmed so the committee moved onto the presentation portion of the meeting.

B. Approve Minutes of August 17, 2023

C. Approval of Minutes from October 26, 2023

Approval of the minutes was tabled due to lack of quorum.

III. Current Topic

A. SBCCD Budget Process (continued from October 29)

Larry recapped the contents of the presentation made at the previous meeting and they committee picked up at slide 27 on the Budget Cycle which begins in November.

At the end of the presentation, Romana Pires asked if DBAC gets a say regarding review of the budget calendar or any of the other budget components. Kelly Goodrich advised that comments voted on and approved by the committee are passed to Chancellor's Council.

Larry reminded the group that in February the DSO budget is reviewed in depth and is a good opportunity for input or to express any concerns. In addition, the budget is not final until September fifteenth, so when this body has a chance to look at it, those various points in time, feedback can be given.

Larry went on to advise the committee that he and other members of the Fiscal team are always willing to speak to constituent groups and answer specific questions. Or questions can be asked via email that he and his team can address.

Committee members were asked if they have any concerns or feedback to share today. Romana gave some examples of topics she would like to see discussed such salaries. Since they are 87% of the budget, it might be a good topic to discuss. Is the percentage stuck? What are some of the things we can do to make sure SBCCD is aligned with other colleges. This is one example of things she would like to see discussed. Can we brainstorm ideas? Can we discuss the different types of FTES funding? What are the projections? What are we doing? How is that going to affect the budgets?

Larry advised that topics of interest for the committee should be emailed to Chair Jose Torres for including on the agenda. For example, we could discuss what the District is doing to increase FTES. In addition, space could be added to the agenda to discuss constituent concerns or feedback.



District Budget Advisory Committee (DBAC)

Meeting Minutes – November 16, 2023, 2:00 p.m.

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John Feist commented that this could be how constituent budget priorities could be brought forward to be considered for the budget.

Committee members discussed a desire for the Books + program to continue into next year. Denise Knight commented that the Books+ program will certainly impact enrollment and expressed her desire to know where all the numbers come from. Larry mentioned that the Fiscal department has been working on preparing different presentations to try and answer some of these complicated questions. He referenced the recent one on the Student Centered Funding Formula. He reiterated that if more detail on any topic is necessary, DBAC members can reach out to Larry and members of his Fiscal team can meet with them and their constituents to provide detailed answers to their questions.

Nelva Ruiz-Martinez asked about the Books+ program, advising that students have some questions about this. The cessation of Books+ is a major concern. Larry explained that the only reason SBCCD was able to offer this program during the past couple years is due to the expenditure of about \$8.5 million in COVID-19 funding. It would not be possible to fund this program from the Unrestricted General Fund.

It was decided by the committee members present that, even though there is a lack of quorum at this meeting, the following suggestions would be forwarded to Chancellor's Council for consideration:

- Is there room for negotiation with the vendor regarding the cost of Books+. Or instead of 100% coverage of books could we find a way to fund books that are the most expensive and do not have OER resources?*
- Is there any way to replace the COVID-19 funds? What about the investment fund we have from the sale of KVCR?*
- Does it have to be all or nothing? Perhaps we can't fund it at the \$8 million dollar level, but maybe at a \$2 million dollar level.*
- Is there a cost-benefit analysis to see what parts of Books+ is most beneficial? We can at least narrow down what we should prioritize funds on.*

B. Board Item Draft - 2024-25 Budget Calendar (continued from October 26)

Committee members reviewed the Budget Calendar. It was mentioned that this document is important and required for SBCCD's process.

IV. Next Meeting Date & Adjournment

The meeting ended at 3:00 p.m. The next meeting is scheduled for Thursday, December 21.



District Budget Advisory Committee (DBAC)

Meeting Minutes – November 16, 2023, 2:00 p.m.

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1	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Davena Burns-Peters	<i>absent</i>
2	Black Faculty & Staff Association	Denise Knight	<i>present</i>
3	Latino Faculty, Staff, & Administrators Association	Erik Morden	<i>absent</i>
4	Classified, SBVC (appointed by Classified Senate President)	John Feist (proxy)	<i>present</i>
5	Police Officer's Association	James Quigley	<i>present</i>
6	Classified, DSO (appointed by CSEA)	Jesse Neimeyer-Romero	<i>present</i>
7	Executive Vice Chancellor, Chair	Jose Torres	<i>absent</i>
8	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Josh Robles	<i>absent</i>
9	Classified, CHC (appointed by Classified Senate President)	Karen Peterson	<i>present</i>
10	Confidential Group	Kelly Goodrich	<i>present</i>
11	Management, CHC (appointed by college president)	Kevin Horan	<i>absent</i>
12	Director of Fiscal Services	Larry Strong	<i>present</i>
13	Management, SBVC (appointed by college president)	Linda Fontanilla	<i>absent</i>
14	Chief Technology Officer	Luke Bixler	<i>present</i>
15	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Meridyth McLaren	<i>absent</i>
16	VP, Admin Services, CHC	Mike Strong	<i>present</i>
17	ASG President or designee, SBVC	Nelva Ruiz-Martinez	<i>present</i>
18	Asian Pacific Islanders Association	Bethany Tasaka (proxy)	<i>present</i>
19	CTA (appointed by CTA)	Riase Jakpor	<i>present</i>
20	ASG President or designee, CHC	Robert Alexander	<i>absent</i>
21	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Romana Pires	<i>present</i>
22	Management Association	Stephanie Lewis	<i>absent</i>
23	VP, Admin Services, SBVC	Steve Sutorus	<i>present</i>
24	Business Manager	vacant	<i>n/a</i>
25	CSEA Treasurer (appointed by CSEA)	Yendis Battle	<i>present</i>



FISCAL SERVICES UPDATE FY 2024-25 STATE BUDGET

Larry Strong, Director of Fiscal Services

January 2024

Governor Newsom recently released the proposed FY 2024-25 State Budget, signaling the beginning of the budget process. In the coming weeks, there will be ongoing negotiation and discussion in the legislature, and we will learn more about resources available to SBCCD. Some factors impacting us over the next few months will be inflationary pressures on the economy, how this will affect the state's ability to fund the budget proposal, and the political situation at both the state and federal levels, particularly in an election year. The Governor's proposed budget can be viewed at www.ebudget.ca.gov.

Areas of Importance

- The proposed budget projects a state deficit of \$37.9 billion, significantly worse than prior estimates. This forecasting miss is attributed to a large decline in the stock market and to the “unprecedented delay” in tax collections due to tax filing extensions granted. The increased clarity necessary for a more accurate estimate may not be available until the May Revision.
- Details released in this preliminary budget document regarding specific strategies were unusually brief. However, it did include that last year's budget set aside – approximately \$38 billion in reserves – and indicated the Governor may propose using some of these funds to address the estimated shortfall.

Unrestricted General Fund

- Student-Centered Funding Formula—increase of \$69.1 million to fund a 0.76% (less than 1%) COLA for increased operating costs such as step and column increases, additional benefit costs, increases to retirement rates, and operating costs for SBCCD.
- Withdrawal of \$486.2 million in 2024-25 from the Rainy-Day Fund to support the Student-Centered Funding Formula.
- \$29.6 million for enrollment to fund 0.50% growth in FTES.

Other

The budget proposal includes additional important provisions regarding the Community College system, including:

- Increase of \$60 million for expansion of nursing programs/Bachelor of Science in Nursing partnerships.



FISCAL SERVICES UPDATE FY 2024-25 STATE BUDGET

Larry Strong, Director of Fiscal Services

January 2024

- Continued commitment to student housing and a statewide revenue bond to support housing projects already selected.
- 0.76% COLA for categorical programs.

Staff will continue to monitor the State budget process and keep the SBCCD community updated on important developments. In the meantime, for more details and a look at the Joint Analysis of the 2024-25 proposed budget, you can visit the CCCCO Budget News webpage (<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/College-Finance-and-Facilities-Planning/Budget-News>).

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: February 8, 2024

SUBJECT: Consideration of Approval of the Prioritized Board Directives for Development of the 2024-25 Budget

RECOMMENDATION

It is recommended that the Board of Trustees accept the attached Prioritized Board Directives for Development of the 2024-25 budget.

OVERVIEW

District Administrative Procedure 6200, Budget Preparation, calls for the Board of Trustees to give initial direction concerning the distribution of resources for the 2024-25 budget prior to March 1, 2024.

ANALYSIS

At this time staff is recommending no change to last year's directives. This recommendation is in line with SBCCD's Strategic Plan and Objectives and was discussed by the Board Finance Committee on January 11, 2024, and recommended to the full Board for review. This document was also discussed at the January 18 meeting of the District Budget Advisory Committee.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The outcome of the Board's discussion and resulting guidance will ensure that SBCCD resources are aligned with SBCCD strategic goals and objectives to the benefit of our students, staff, and community.



**Prioritized Board Directives for the
2024-25 SBCCD Budget**

Submitted for Board Approved February 8, 2024

Consistent with SBCCD Administrative Procedure 6200 Budget Preparation, the Board of Trustees provides staff with initial direction concerning the distribution of resources for the next fiscal year's budget prior to March 1. SBCCD's budget shall be prepared in accordance with Title 5, the California Community Colleges Budget and Account Manual, and all other related state and federal laws and regulations.

- 1) Align unrestricted general fund and student success funding with the SBCCD Goals and Objectives.
- 2) Set aside funding for innovative initiatives found within the SBCCD Goals & Objectives.

For Review & Discussion Purposes

No Proposed Changes for 2024-25
(Updated Goals & Objectives to reflect current Strategic Plan)



2023-2024 UPDATE

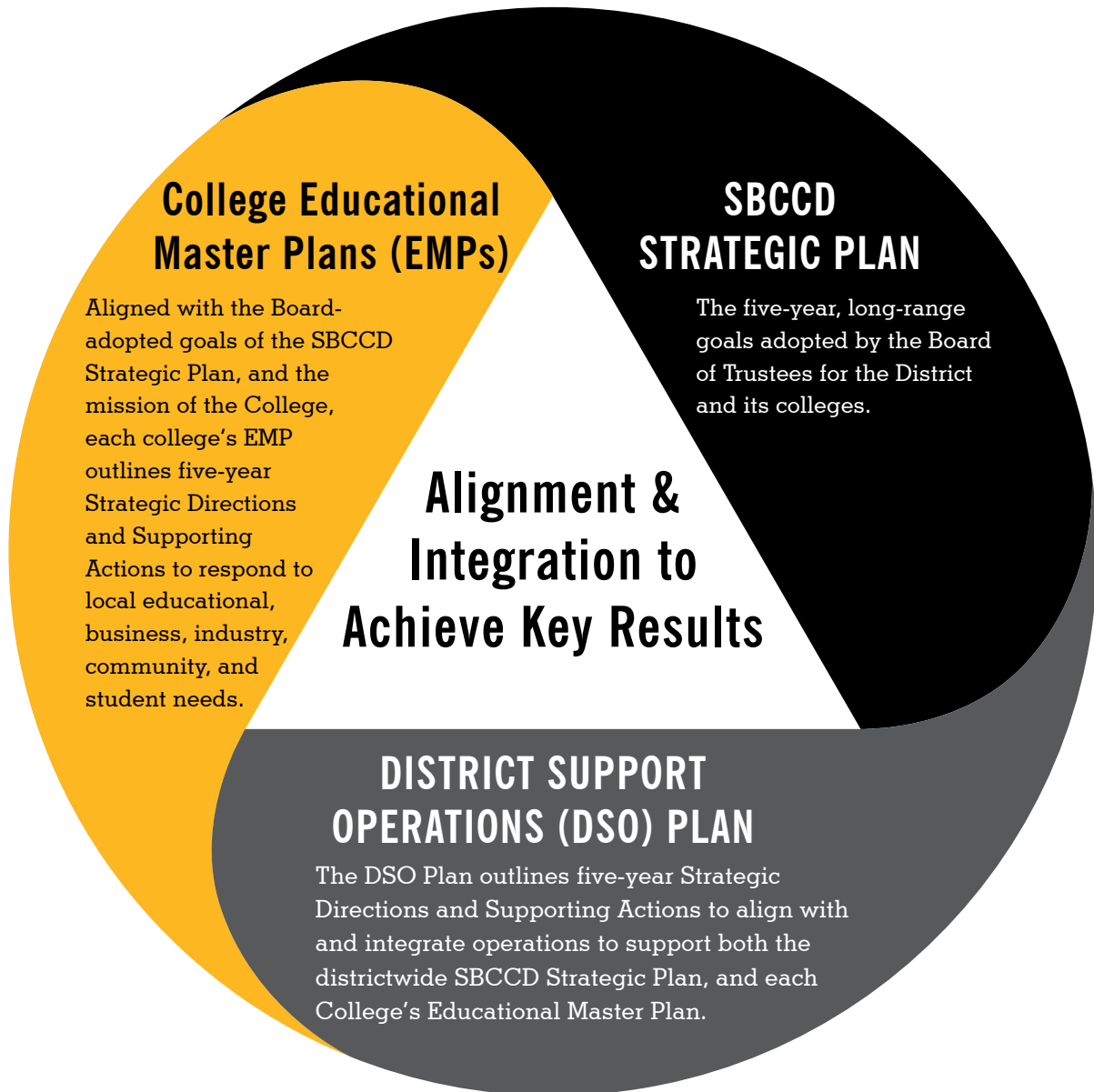
STRATEGIC PLAN AND OBJECTIVES



San Bernardino
Valley College



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT INTEGRATED PLANNING MODEL



ANNUAL INTEGRATED PLANNING MATRIX

California Community Colleges Chancellor’s Office has identified Vision 2030, a guide for community colleges. This new Vision builds on the Vision for Success and the Governor’s Roadmap. SBCCD’s planning documents support statewide, regional, and local efforts to support students in achieving their goals. The chart below delineates the alignment and integration of the three components of the Integrated Planning process. Objectives under the Board’s four Goals, and their respective Key Results, have been transitioned to the Colleges and DSO for implementation.

California Community Colleges Framework for Vision 2030



SBCCD Integrated Plan – 2023-2028

SBCCD Mission

SBCCD positively impacts the lives and careers of our students, the well-being of their families, and the prosperity of our community through excellence in educational and training opportunities.

SBCCD Vision

Inspiring possibilities for bright futures and a prosperous community.

SBCCD Values

Accessibility, Inclusion, Integrity, Courage, Collaboration, Excellence

Crafton Hills College Mission

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

San Bernardino Valley College Mission

San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an anti-racist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.

INTEGRATED PLANNING MATRIX (2023-2028)

SBCCD Strategic Plan 2022-2027 Goals

Goal 1: Access and Success
Eliminate barriers to student access and success.

	DSO Plan	CHC Plan	SBVC Plan
<p>Strategic Directions 2023 -2028</p>	<p>1.1: Support the colleges in creating efficient processes and accessible, user-friendly customer services.</p>	<p>1.1: Increase student enrollment.</p>	<p>1.1: Create a college-going culture through intentional community outreach and clear communications of pathways.</p> <p>1.2: Innovate curriculum and course offerings to support student equity and completion.</p> <p>1.3: Expand and align support services and resources in conjunction with student pathways.</p>



INTEGRATED PLANNING MATRIX (2023-2028)

Goal 2: Institutionalize DEI-A Be a diverse, equitable, inclusive, and anti-racist institution.

	DSO Plan	CHC Plan	SBVC Plan
<p>Strategic Directions 2023 -2028</p>	<p>2.1: Develop a diverse SBCCD workforce of individuals who are culturally competent; understand the communities they serve; honor equity, inclusivity, and anti-racism; and are supported with ongoing professional development.</p>	<p>2.1: Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability.</p> <p>2.2: Increase student success & equity.</p>	<p>2.1: Utilize quantitative and qualitative data to understand our students’ lived experiences and better support them towards their goals.</p> <p>2.2: Create relationships with the Black and African American community.</p> <p>2.3: Create and sustain sense of belonging for all College and community stakeholders.</p>



INTEGRATED PLANNING MATRIX (2023-2028)

Goal 3: Regional Leadership Be a leader and partner in addressing regional issues.

	DSO Plan	CHC Plan	SBVC Plan
Strategic Directions 2023 -2028	<p>3.1: Partner with business, industry, and community organizations to create education and training that leads to employment of SBCCD students and advancement in the workplace.</p> <p>3.2: Institutionalize a commitment to cultivating leadership skills within the District by providing professional development that expands SBCCD’s ability to influence economic, educational, and sustainability initiatives in the region, state, and country.</p> <p>3.3: Work with municipal, regional, state, and federal representatives in a unified effort to ensure that educational and employment needs of the region are understood, articulated, and advocated for funding.</p>	<p>3.1: Develop a campus culture that engages students, employees, and the broader community.</p>	<p>3.1: Connect students to regional and community opportunities.</p>

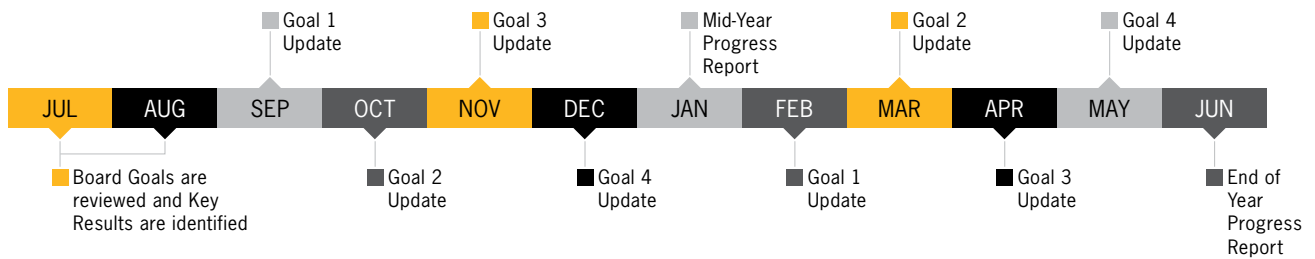
INTEGRATED PLANNING MATRIX (2023-2028)

Goal 4: Fiscal Accountability: Ensure SBCCD's fiscal accountability/sustainability.

	DSO Plan	CHC Plan	SBVC Plan
<p>Strategic Directions 2023 -2028</p>	<p>4.1: Maximize the acquisition, investment, management, and sustainability of SBCCD funds, facilities, systems, and technologies; support ongoing innovation and user training to ensure District viability, fiscal accountability, and reduced student costs.</p>	<p>4.1: Foster and support inquiry, accountability, and campus sustainability.</p>	<p>4.1: Ensure sustainability through fiscal accountability.</p>

Timeline

SBCCD Board of Trustees will continue to follow the timeline below to stay informed on the District's progress in reaching its goals.





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