



I. Welcome & Introductions

Jose Torres brought the meeting to order shortly after 2:00 p.m. Self-introductions were made for the benefit of new SBVC Vice President of Administrative Services Keith Bacon.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was confirmed.

- B. Approve Minutes of August 17, 2023
- C. Approval of Minutes from October 26, 2023
- D. Approve Minutes of November 16, 2023

Stephanie Lewis made a motion to approval all three sets of minutes. This motion was seconded by Natalie Lopez and approved by a unanimous vote of the members present.

III. Current Topic

A. State Budget Update

Jose shared details of the Governor's initial state budget which was released last week and mentioned the Fiscal Services Update that was sent out to SBCCD employees and is included in today's DBAC meeting materials. Fiscal staff attended a budget workshop in Sacramento yesterday to hear the latest but were somewhat surprised at the lack of information disseminated there. One area of concern is that the LAO originally anticipated a \$60 billion deficit whereas the Governor's budget anticipates only a \$30 billion difference.

The initial budget contains only .76% COLA which will have to be used to cover anticipated increases, including step and column, benefits, and retirement costs. There will be much negotiation at the state level from now until the May Revision, but for now, it is anticipated that this will be a very flat budget year. Fiscal Services will be providing guidance to all SBCCD budget managers to keep operating budgets the same as the previous year.

Stephanie Lewis asked about positions supported by categorical funding and whether they would be able to be shifted to the unrestricted general fund. Jose counseled DBAC members to have those discussions at a campus level with VPAS's Bacon and Strong, who will be facilitating the budget development for each campus.

Erik Morden asked if the fiscal cliff is still an issue. Jose advised that currently we are still on track with our enrollment targets to avoid the fiscal cliff, however, the Spring semester has just begun.

Ernest Guillén requested information on what ramifications the 2024-25 budget would have on wages, benefits, future COLA, etc. Jose reiterated that the Governor's budget is significantly brighter than the original LOA outlook. Although wages will be negotiated at the table by the bargaining units, Jose was able to advise that since the Governor is proposing a flat budget, SBCCD should have funding to pay for operating costs and obligatory increases in step and column, retirement costs, and benefits. He stated that for SBCCD, lay-offs, salary cuts, or furloughs are not considered, except as a very last resort. The goal is always to be proactive in implementing measures, for example a soft hiring freeze, to avoid these more drastic actions.



B. Prioritized Board Directives for Development of the 2024-25 Budget

Committee members reviewed the Prioritized Board Directives for Development of the 2024-25 Budget Board item. Jose mentioned that the directives have been enhanced since prior years and now focus on SBCCD’s strategic and education master plans. Committee members had no comments or concerns.

IV. Next Meeting Date & Adjournment

The meeting ended at approximately 3:00 p.m. The next meeting is scheduled for Thursday, February 15 and is anticipated to focus on the DSO operating budget.

QUORUM: Definition of Quorum is established by Chancellor’s Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

<u>yes</u>	1) 50% + one of appointed voting members (not 50% of members plus vacancies).			
<u>yes</u>	2) One faculty member from each campus			
<u>yes</u>	3) Two persons from each site (CHC, SBVC, DSO)			
<u>yes</u>	4) Three of four constituent groups represented (faculty, classified, student, management)			
1	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Davena Burns-Peters	SBVC	absent
2	Black Faculty & Staff Association	Denise Knight	SBVC	absent
3	Latino Faculty, Staff, & Administrators Association	Erik Morden	SBVC	present
4	Classified, SBVC (appointed by Classified Senate President)	Girija Raghavan	SBVC	absent
5	Police Officer’s Association	James Quigley Angelica Arechavaleta	DSO	absent
6	Classified, DSO (appointed by CSEA)	Jesse Neimeyer-Romero	DSO	present
7	Executive Vice Chancellor, Chair	Jose Torres	DSO	present
8	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Josh Robles	CHC	absent
9	VP, Admin Services, SBVC	Keith Bacon	SBVC	present
10	Confidential Group	Kelly Goodrich	DSO	present
11	Management, CHC (appointed by college president)	Kevin Horan	CHC	absent
12	Director of Fiscal Services	Jorge Andrade (proxy)	DSO	present
13	Management, SBVC (appointed by college president)	Linda Fontanilla	SBVC	present
14	Chief Technology Officer	Luke Bixler	DSO	present
15	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Natalie Lopez	CHC	present
16	VP, Admin Services, CHC	Mike Strong	CHC	present
17	ASG President or designee, SBVC	Nelva Ruiz-Martinez	SBVC	present
18	Asian Pacific Islanders Association	Patty Quach	SBVC	absent
19	CTA (appointed by CTA)	Riase Jakpor	SBVC	present
20	ASG President or designee, CHC	Robert Alexander	CHC	absent
21	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Romana Pires	SBVC	absent
22	Classified, CHC (appointed by Classified Senate President)	Rosemarie Hansen (Proxy)	CHC	present
23	Management Association	Stephanie Lewis	SBVC	present
24	Business Manager	Steve Sutorus	DSO	absent
25	CSEA Treasurer (appointed by CSEA)	Yendis Battle	DSO	present