I. Welcome & Introductions

Larry Strong brought the meeting to order shortly after 2:00 p.m. Self-introductions were made for the benefit of new SBVC Academic Senate representative Anthony Castro.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was confirmed.

B. Approve Minutes of January 18, 2024

Karen Peterson made a motion to approve the minutes from January 18. This motion was seconded by Mike Strong and approved by a majority vote of the members present.

III. Current Topic

A. State Budget Update

Larry briefly reminded the group of where we were in the budget cycle and advised that there is much uncertainty regarding the 2024-25 State budget as discussed at last month's DBAC meeting. Considering this, SBCCD is putting into effect a few proactive savings initiatives, including maintenance of current spending levels in the non-salary/benefits object codes. Consequently, reductions were made to the submitted DSO development budgets.

B. DSO Unrestricted General Fund (UGF) Department Budgets

The group reviewed the DSO department UGF budgets. Larry thoroughly explained the document and where to find granular detail regarding the budgets. Someone asked about Books+ and Linda Fontanilla advised that the funds being used to support this initiative had run out last semester. Although SBCCD is exploring other means of funding this program, there has been no source identified yet.

Members were encouraged to email the information to their constituent groups and to feel free to reach out to Fiscal Services with any questions, comments, or concerns.

Linda asked that the materials being discussed be forwarded to her and was advised they would be sent to everyone by email as soon as the meeting broke.

IV. Next Meeting Date & Adjournment

The meeting ended at approximately 2:30 p.m. The next meeting is scheduled for Thursday, March 21 at 2:00 p.m.

Kelly Goodrich, Recorder

QUORUM: Definition of Quorum is established by Chancellor's Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

yes	1) 50% + one of appointed voting members (not 50% of members plus vacancies).	
yes	2) One faculty member from each campus	
yes	3) Two persons from each site (CHC, SBVC, DSO)	
yes	4) Three of four constituent groups represented (faculty, classified, student, management)	

1	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Anthony Castro	*present*
2	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Davena Burns-Peters	*present*
3	Black Faculty & Staff Association	Denise Knight	*present*
4	Latino Faculty, Staff, & Administrators Association	Ernest Guillen (proxy)	*present*
5	Classified, SBVC (appointed by Classified Senate President)	Girija Raghavan	*absent*
6	Police Officer's Association	James Quigley | Angelica Arechavaleta	*absent*
7	Classified, DSO (appointed by CSEA)	Jesse Neimeyer-Romero	*present*
8	Executive Vice Chancellor, Chair	Jose Torres	*present*
9	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Josh Robles	*absent*
10	Classified, CHC (appointed by Classified Senate President)	Karen Peterson	*present*
11	VP, Admin Services, SBVC	Keith Bacon	*present*
12	Confidential Group	Kelly Goodrich	*present*
13	Management, CHC (appointed by college president	Kevin Horan	*absent*
14	Director of Fiscal Services	Larry Strong	*present*
15	Management, SBVC (appointed by college president	Linda Fontanilla	*present*
16	Chief Technology Officer	Roger Robles (proxy)	*present*
17	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Meridyth McLaren | Natalie Lopez	*present*
18	VP, Admin Services, CHC	Mike Strong	*present*
19	ASG President or designee, SBVC	Nelva Ruiz-Martinez | Dyami Ruiz-Martinez	*present*
20	Asian Pacific Islanders Association	Patty Quach	*present*
21	CTA (appointed by CTA)	Riase Jakpor	*present*
22	ASG President or designee, CHC	Robert Alexander	*absent*
23	Management Association	Stephanie Lewis	*absent*
24	Business Manager	Steve Sutorus	*absent*
25	CSEA Treasurer (appointed by CSEA)	Yendis Battle	*present*

Kelly Goodrich, Recorder