



**I. Welcome & Introductions**

*Jose Torres brought the meeting to order shortly after 2:00 p.m. No introductions were necessary.*

**II. DBAC Evaluation Survey**

*A link to the DBAC Evaluation Survey was placed in the chat and members were asked to take the survey.*

**III. Approval of Minutes**

**A. Confirm a Quorum**

*Quorum was confirmed.*

**B. Approve Minutes of February 15, 2024**

*Larry Strong made a motion to approve the minutes which Keith Bacon seconded. The motion was approved by a majority vote.*

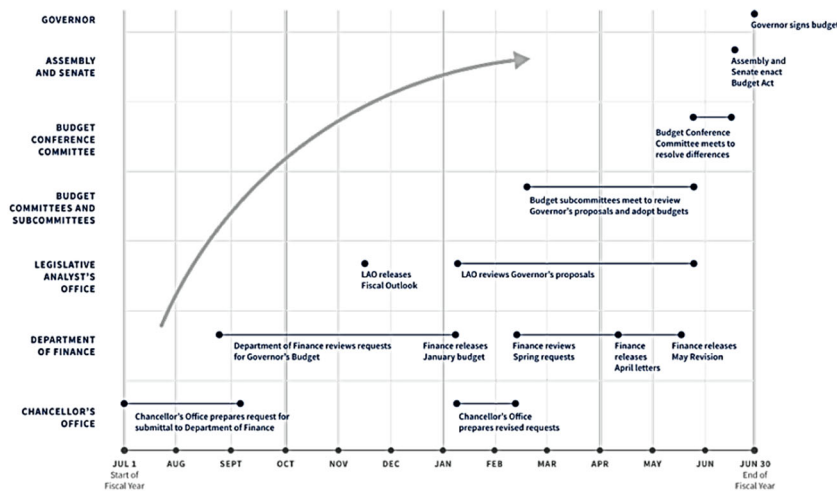
**IV. Current Topic**

**A. State Budget Update**

*Larry presented information on the Governor’s State Budget May Revision. There is currently a \$45 billion shortfall, with the Legislative Analyst’s Office possibly forecasting an even larger one. COLA was increased from 0.76% to 1.07%. These funds will be used on a variety of operating cost increases, such as step and column.*

*There is still a Hold Harmless protection in place, but fiscal year 2024-25 is the last year for this. Whatever FTES is earned will act as the floor going forward. Committee members went over the State budget year sequence and how negotiations would be underway for the next few weeks.*

**SEQUENCE OF THE ANNUAL STATE BUDGET PROCESS**





*There are several different tactics that the State may employ to balance the budget such as deferrals, reductions, elimination of one-time money. Sometimes the State will use a deficit factor and not pay the college's what they earn.*

**B. SBCCD 2024-25 General Fund Unrestricted Preliminary Budget**

*Jose talked about SBCCD measures to help us stay fiscally strong during this uncertain budget year. The first one was the retirement incentive plan. Another is to meet or exceed the FTES goals. The colleges have done great work in this area.*

*Another measure is the elimination of any increases in object codes 4000, 5000, or 6000. Other actions include looking into our benefit plans to retain one free plan, implementing a soft hiring freeze meaning replacements for retirements and vacancies will be reviewed through Chancellor's Cabinet. When appropriate, low-enrolled classes will be eliminated. We will also be looking at reassigned time and possible use of the commercial property income and OPEB Trust. Finally, if necessary, we will go to the Board with a request to adjust the fund balance requirement. These measures are in priority order and will occur only as necessary.*

*It was asked who would determine which low-enrolled classes would be eliminated. Jose advised that this decision would be made at the Vice President of Instruction level.*

*Committee members reviewed the SBCCD MYF Summary and the FTES floor. Growth targets are 4%, 4%, 4%, 3%, 2%, and 1%. Larry advised that things may shift over the summer based on advocacy from the colleges, the districts, and the CCLC.*

*Jose and Larry advised they are always available to address constituent groups if it would be helpful. There is a BOT Strategy Session to review the budget on Thursday, May 23. The Tentative Budget will then be presented for adoption at the June 13 BOT meeting.*

**IV. Next Meeting Date & Adjournment**

*The meeting ended at approximately 2:40 p.m. The next meeting is scheduled for Thursday, June 20 at 2:00 p.m.*



**QUORUM:** Definition of Quorum is established by Chancellor’s Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

|            |  |
|------------|--|
| <u>yes</u> | 1) 50% + one of appointed voting members (not 50% of members plus vacancies).              |
| <u>yes</u> | 2) One faculty member from each campus   |
| <u>yes</u> | 3) Two persons from each site (CHC, SBVC, DSO)   |
| <u>yes</u> | 4) Three of four constituent groups represented (faculty, classified, student, management) |

|    |   |                                    |                |
|----|---|------------------------------------|----------------|
| 1  | Faculty, SBVC (2 of 2) (appointed by Academic Senate President) | Anthony Castro                     | <i>present</i> |
| 2  | Faculty, SBVC (1 of 2) (appointed by Academic Senate President) | Davena Burns-Peters                | <i>absent</i>  |
| 3  | Black Faculty & Staff Association                               | Denise Knight                      | <i>present</i> |
| 4  | Latino Faculty, Staff, & Administrators Association             | Erik Morden                        | <i>present</i> |
| 5  | Classified, SBVC (appointed by Classified Senate President)     | John Feist (proxy)                 | <i>present</i> |
| 6  | Police Officer’s Association                                    | James Quigley                      | <i>absent</i>  |
| 7  | Classified, DSO (appointed by CSEA)                             | Jesse Neimeyer-Romero              | <i>present</i> |
| 8  | Executive Vice Chancellor, Chair                                | Jose Torres                        | <i>present</i> |
| 9  | Faculty, CHC (2 of 2) (appointed by Academic Senate President)  | Josh Robles                        | <i>absent</i>  |
| 10 | Classified, CHC (appointed by Classified Senate President)      | Karen Peterson                     | <i>present</i> |
| 11 | VP, Admin Services, SBVC  | Keith Bacon                        | <i>present</i> |
| 12 | Confidential Group  | Kelly Goodrich                     | <i>present</i> |
| 13 | Management, CHC (appointed by college president)                | Kevin Horan                        | <i>absent</i>  |
| 14 | Director of Fiscal Services                                     | Larry Strong                       | <i>present</i> |
| 15 | Management, SBVC (appointed by college president)               | Linda Fontanilla                   | <i>present</i> |
| 16 | Chief Technology Officer  | Luke Bixler                        | <i>present</i> |
| 17 | Faculty, CHC (1 of 2) (appointed by Academic Senate President)  | Meridyth McLaren/<br>Natalie Lopez | <i>present</i> |
| 18 | VP, Admin Services, CHC   | Mike Strong                        | <i>present</i> |
| 19 | ASG President or designee, SBVC                                 | Nelva Ruiz-Martinez                | <i>absent</i>  |
| 20 | Asian Pacific Islanders Association                             | Patty Quach                        | <i>present</i> |
| 21 | CTA (appointed by CTA)  | Riase Jakpor                       | <i>present</i> |
| 22 | ASG President or designee, CHC                                  | Robert Alexander                   | <i>absent</i>  |
| 23 | Management Association  | Stephanie Lewis                    | <i>present</i> |
| 24 | Business Manager  | Steve Sutorus                      | <i>present</i> |
| 25 | CSEA Treasurer (appointed by CSEA)                              | Yendis Battle                      | <i>present</i> |