



I. Welcome & Introductions

Jose Torres brought the meeting to order shortly after 2:00 p.m. Self-introductions were made. Several attendees were guests who reported that they like the information provided at the DBAC meetings and attend for learning and information purposes.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was not confirmed.

B. Approve Minutes of May 16, 2024

This item was deferred due to a lack of quorum.

III. Current Topic

A. SBCCD 2024-25 Final Budget

Steve Sutorus was introduced as Executive Director of Business & Fiscal. Steve introduced Jorge Andrade as the Director of Fiscal Services replacing Larry Strong. Jorge proceeded to present the 2024-25 Unrestricted General Fund Multi-Year Forecast. Some challenges this coming year are the 1.07% COLA and State's \$45 billion deficit. He pointed out the anticipated savings from SBCCD's cost saving measures of the early retirement and the soft hiring freeze. Also mentioned were the benefits of SBCCD achieving its 4% growth target. Recognition was given to the campus for all the work that went into attaining this goal. Since this is the final year of the old Hold Harmless protections and the FTES numbers achieved in 2024-25 will present the new funding floor, it is especially important for SBCCD to continue this growth. Jorge pointed out there were no expenditure increases in the 4000s, 5000s and 6000s object codes. He highlighted that the 2024-25 multi-year forecast meets the State and SBCCD reserve fund goal of two months of expenditures.

Jose confirmed that there is a great deal of uncertainty regarding the State budget, however, there will be deferrals. This is when the State acknowledges apportionment is owed but doesn't send any actual funds. It is an IOU. Fund balance reserve is a key component in enabling districts to continue operating under these conditions.

To hear more information, committee members can attend the August 22 BOT strategy session.

II. Approval of Minutes (out of order)

A. Confirm a Quorum

B. Approve Minutes of May 16, 2024

A quorum was not confirmed with the arrival of Erik Morden. Mike Strong made a motion to approve the minutes of May 16, 2024, which Keith Bacon seconded. The motion was approved by a majority vote with Nelva Ruiz-Martinez abstaining.

B. Enterprise Fund Model Presentation

Jose presented a PowerPoint on this new initiative. He clarified for Denise Knight that seed money for the fund could come from leveraging currently owned properties and using that to purchase more properties which would generate revenue streams. There were no further questions.

C. DBAC Evaluation Survey Results

This item was tabled due to a lack of time.



IV. Next Meeting Date & Adjournment

The meeting adjourned at 3:00 p.m. The next meeting is scheduled for Thursday, September 19 at 2:00 p.m.

QUORUM: Definition of Quorum is established by Chancellor’s Council. Committees cannot vote or make decisions unless they have met quorum, but to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

<u>yes</u>	1) 50% + one of appointed voting members (not 50% of members plus vacancies).	
<u>yes</u>	2) One faculty member from each campus	
<u>yes</u>	3) Two persons from each site (CHC, SBVC, DSO)	
<u>yes</u>	4) Three of four constituent groups represented (faculty, classified, student, management)	
1	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Anthony Castro
2	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Davena Burns-Peters
3	Black Faculty & Staff Association	Denise Knight <i>present</i>
4	Latino Faculty, Staff, & Administrators Association	Erik Morden <i>present</i>
5	Police Officer’s Association	James Quigley
6	Classified, DSO (appointed by CSEA)	Ernest Guillen (proxy)
7	Classified, SBVC (appointed by Classified Senate President)	John Feist (proxy)
8	Director of Fiscal Services	Jorge Andrade <i>present</i>
9	Executive Vice Chancellor, Chair	Jose Torres <i>present</i>
10	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Josh Robles
11	Classified, CHC (appointed by Classified Senate President)	Karen Peterson <i>present</i>
12	VP, Admin Services, SBVC	Keith Bacon <i>present</i>
13	Confidential Group	Kelly Goodrich <i>present</i>
14	Management, CHC (appointed by college president)	Kevin Horan
15	Management, SBVC (appointed by college president)	Gil Contreras <i>present</i>
16	Chief Technology Officer	Luke Bixler <i>present</i>
17	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Natalie Lopez <i>present</i>
18	VP, Admin Services, CHC	Mike Strong <i>present</i>
19	ASG President or designee, SBVC	Nelva Ruiz-Martinez <i>present</i>
20	Asian Pacific Islanders Association	Patty Quach
21	CTA (appointed by CTA)	Riase Jakpor
22	ASG President or designee, CHC	Robert Alexander
23	Management Association	Stephanie Lewis <i>present</i>
24	Executive Director, Business & Fiscal	Steve Sutorus <i>present</i>
25	CSEA Treasurer (appointed by CSEA)	Yendis Battle