



I. Welcome & Introductions

Jose Torres brought the meeting to order shortly after 2:00 p.m. New committee members made self-introductions.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was confirmed.

B. 08/15/2024

Keith Bacon made a motion to approve the minutes of 8/15/2024 which Karen Peterson seconded. The motion was approved by a majority vote with Andrea Hecht abstaining.

III. Current Topics

A. 2024-25 DBAC Organization

Jose reviewed the DBAC Organization document containing the committee's Membership, Charge, Meetings, Representation, and Quorum rules. A correction was made to the form to correct the day from the 2nd Thursday to the 3rd Thursday.

B. 2024-25 DBAC Roster

Committee members went over the current year roster. Membership and Quorum are decided upon by Chancellor's Council. Andrea advised that Romana Pires will serve as the second SBVC Academic Senate representative.

C. SBCCD Budget Process

Jorge Andrade proceeded to make an in-depth presentation about the SBCCD Budget Process. Jose encouraged members to ask questions along the way.

- *The reserve fund of at least two-months expenditures was emphasized as protection for SBCCD during uncertain budget times when the state defers payment of apportionment to college districts. This is like an IOU from the state with no way of knowing when the actual cash will be received. Aida Gil asked whether SBCCD maintains a reserve fund higher than the required two-months. Jorge advised that we in recent years we are always right at or just slightly above.*
- *Denise Knight asked where SBVC currently stood in as far as maintaining its status as a medium-size college for its basic funding, which is 10,000 FTES. Dina Humble was happy to report that SBVC is projected to come in this fiscal year at 10,504.*
- *2024-25 is the beginning of the establishment of the state's new funding floor. Starting in 2025-26 districts will be funded at their SCFF-generated amount or their 2024-25 funding floor, whichever is higher.*
- *Jose elaborated on the FON, or Faculty Obligation Number. This is the minimum number of full-time faculty that we are mandated to have on an annual basis. The number changes each year based on FTES and a state formula. Each year we receive a letter from the state indicating the number we need to meet, and SBCCD has always been above that number by significant amount. For SBVC we have 194.84 full-time faculty and for CHC 87.34.*
- *Regarding the 50% Law, it is Jose's experience that this is an antiquated law which is not effective for community colleges because it was made for K-12. It requires that 50% of our monies be spent in the classroom. While this is extremely important, the problem arises in*



what the state counts as “in the classroom.” We know how crucial technology, online education, the library, and counselors are to students but none of these expenditures count toward the 50% Law.

Due to time constraints, the presentation was halted on slide 21 and will resume at that point in October.

D. DBAC Evaluation Survey Results from 2023-24

Due to time constraints, this topic was tabled until the October meeting.

IV. Next Meeting Date & Adjournment

The meeting adjourned at 3:00 p.m. The next meeting is scheduled for Thursday, October 17 at 2:00 p.m.

QUORUM: Definition of Quorum is established by Chancellor’s Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

<u>yes</u>	1) 50% + one of appointed voting members (not 50% of members plus vacancies).
<u>yes</u>	2) One faculty member from each campus
<u>yes</u>	3) Two persons from each site (CHC, SBVC, DSO)
<u>yes</u>	4) Three of four constituent groups represented (faculty, classified, student, management)

1	Police Officer’s Association	Aaron Tang	
2	Latino Faculty, Staff, & Administrators Association	Aida Gil	present
3	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Andrea Hecht	present
4	Confidential Group	Cyndie St. Jean	present
5	Black Faculty & Staff Association	Denise Knight	present
6	Classified, DSO (appointed by CSEA)	Ernest Guillen	present
7	Management, SBVC (appointed by college president)	Gil Contreras	absent
8	Classified, SBVC (appointed by Classified Senate President)	Jonathan Flaa	present
9	Director of Fiscal Services	Jorge Andrade	present
10	Executive Vice Chancellor, Chair	Jose Torres	present
11	Classified, CHC (appointed by Classified Senate President)	Karen Peterson	present
12	VP, Admin Services, SBVC	Keith Bacon	present
13	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Kenneth George	present
14	Management, CHC (appointed by college president)	Kevin Horan	absent
15	Chief Technology Officer	Luke Bixler	present
16	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Meridith McLaren	
17	VP, Admin Services, CHC	Mike Strong	present
18	ASG President or designee, SBVC	Nelva Ruiz-Martinez	
19	CTA (appointed by CTA)	Nick Reichert	present
20	Asian Pacific Islanders Association	Patty Quach	
21	Management Association	Stephanie Lewis	present
22	Executive Director, Business & Fiscal	Steve Sutorus	present
23	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Vacant	
24	ASG President or designee, CHC	Vacant	
25	CSEA Treasurer (appointed by CSEA)	Yendis Battle	