



I. Welcome & Introductions

Jose Torres brought the meeting to order shortly after 2:00 p.m. No introductions were necessary.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was confirmed.

B. 09/17/2024

Keith Bacon made a motion to approve the minutes of 9/17/2024 which Kelly Goodrich seconded. The motion was approved by a majority vote with Andrea Hecht and Romana Pires abstaining.

III. Current Topics

A. SBCCD Budget Process (continued from slide 21)

Jorge Andrade continued the presentation begun at the 9/17/2024 meeting. Committee members had no questions or comments but were invited to email Jorge directly if they needed any further information.

Stephanie Lewis asked at what point do the colleges look at any funds that may be left over from last year. For CHC they look at program review needs in the Spring. They discussed the timing of the budget process in relation to the academic year.

Kelly will send the PowerPoint to DBAC members for their use in sharing with their constituents.

B. DBAC Evaluation Survey Results from 2023-24

Committee members went through all the questions on the survey. Jose asked for suggestions to improve the committee.

Romana recommended a flow chart document be developed to show the budget process aligned across each of the three sites to show when processes intersect.

Romana also requested that "Total Cost of Textbooks" be added as a topic to a future agenda.

Jose invited members to send other feedback and suggestions to kgoodric@sbccd.edu.

C. SBCCD 2025-26 Budget Calendar

Committee members reviewed the budget calendar with no noted comments or concerns. This is anticipated to go to the December Board.

IV. Next Meeting Date & Adjournment

The meeting adjourned at 2:56 p.m. The next meeting is scheduled for Thursday, November 21 at 2:00 p.m.



District Budget Advisory Committee (DBAC)
Meeting Minutes October 17, 2024, 2:00 p.m.
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QUORUM: Definition of Quorum is established by Chancellor’s Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

- yes 1) 50% + one of appointed voting members (not 50% of members plus vacancies).
- yes 2) One faculty member from each campus
- yes 3) Two persons from each site (CHC, SBVC, DSO)
- yes 4) Three of four constituent groups represented (faculty, classified, student, management)

1	Police Officer’s Association	Aaron Tang	
2	Latino Faculty, Staff, & Administrators Association	Aida Gil	<i>present</i>
3	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Andrea Hecht	<i>present</i>
4	Classified, DSO (appointed by CSEA)	Ernest Guillen	
5	Management, SBVC (appointed by college president)	Gil Contreras	
6	Classified, SBVC (appointed by Classified Senate President)	Jonathan Flaa	<i>present</i>
7	Director of Fiscal Services	Jorge Andrade	<i>present</i>
8	Executive Vice Chancellor, Chair	Jose Torres	<i>present</i>
9	Classified, CHC (appointed by Classified Senate President)	Karen Peterson	<i>present</i>
10	VP, Admin Services, SBVC	Keith Bacon	<i>present</i>
11	Confidential Group	Kelly Goodrich (proxy)	<i>present</i>
12	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Kenneth George	<i>present</i>
13	Management, CHC (appointed by college president)	Kevin Horan	<i>present</i>
14	Chief Technology Officer	Luke Bixler	<i>present</i>
15	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Meridyth McLaren	
16	VP, Admin Services, CHC	Mike Strong	
17	ASG President or designee, SBVC	Dyami Ruiz-Martinez	<i>present</i>
18	CTA (appointed by CTA)	Nick Reichert	<i>present</i>
19	Black Faculty & Staff Association	Patrice Hollis	<i>present</i>
20	Asian Pacific Islanders Association	Patty Quach	
21	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Romana Pires	<i>present</i>
22	Management Association	Stephanie Lewis	<i>present</i>
23	Executive Director, Business & Fiscal	Steve Sutorus	
24	ASG President or designee, CHC	Vacant	
25	CSEA Treasurer (appointed by CSEA)	Yendis Battle	