



I. Welcome & Introductions

Steven Sutorus, Executive Director of Business and Fiscal Services, brought the meeting to order shortly after 2:00 p.m. Introductions of the entire committee and guests were made for the benefit of new CHC student representative.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was confirmed.

B. 10/17/2024

Mike Strong made a motion to approve the minutes of 10/17/2024 which Kenneth George seconded. The motion was approved by a majority.

III. Current Topics

A. Prioritize Board Directives for Development of the 2025-26 Budget Draft

Steve reviewed with the committee the Prioritized Board Directives for the development of the 2025-26 Budget Draft. The material presented was incomplete as the attachments for the materials was not provided. After a brief intermission to look for the missing material, the document was presented to the committee.

Jose Torres commented that the SBCCD Strategic Plans have evolved into a "North Star". This includes the Educational Master Plans and Facilities Master Plan. Previously, the Budget Directives required specificity. Now the directives reference and are in alignment with our "North Star".

IV. Next Meeting Date & Adjournment

The meeting adjourned at 2:26 p.m. The next meeting is scheduled for Thursday, December 19 at 2:00 p.m.



QUORUM: Definition of Quorum is established by Chancellor's Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

<u>yes</u>	1) 50% + one of appointed voting members (not 50% of members plus vacancies).		
<u>yes</u>	2) One faculty member from each campus		
<u>yes</u>	3) Two persons from each site (CHC, SBVC, DSO)		
<u>yes</u>	4) Three of four constituent groups represented (faculty, classified, student, management)		
1	Police Officer's Association	Aaron Tang	
2	Latino Faculty, Staff, & Administrators Association	Aida Gil	
3	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Andrea Hecht	<i>present</i>
4	Confidential Group	Cyndie St. Jean	<i>present</i>
5	Classified, DSO (appointed by CSEA)	Ernest Guillen	
6	Management, SBVC (appointed by college president)	Gil Contreras	
7	Classified, SBVC (appointed by Classified Senate President)	Jonathan Flaa	<i>present</i>
8	Director of Fiscal Services	Jorge Andrade	<i>present</i>
9	Executive Vice Chancellor, Chair	Jose Torres	<i>present</i>
10	Classified, CHC (appointed by Classified Senate President)	Veronica Arrowood	<i>present</i>
11	VP, Admin Services, SBVC	Keith Bacon	<i>present</i>
12	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Kenneth George	<i>present</i>
13	Management, CHC (appointed by college president)	Kevin Horan	
14	Black Faculty & Staff Association	Leilani Piernas (proxy)	<i>present</i>
15	Chief Technology Officer	Luke Bixler	<i>present</i>
16	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Meridyth McLaren	
17	VP, Admin Services, CHC	Mike Strong	<i>present</i>
18	ASG President or designee, SBVC	Nelva Ruiz-Martinez Dyami Ruiz-Martinez	
19	CTA (appointed by CTA)	Nick Reichert	<i>present</i>
20	Asian Pacific Islanders Association	Patty Quach	
21	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Romana Pires	<i>present</i>
22	Management Association	Stephanie Lewis	
23	Executive Director, Business & Fiscal	Steve Sutorus	<i>present</i>
24	ASG President or designee, CHC	Victoria Van Stee	<i>present</i>
25	CSEA Treasurer (appointed by CSEA)	Yendis Battle	