



I. Welcome & Introductions

Jose F. Torres, Executive Vice Chancellor, brought the meeting to order shortly after 2:00 p.m.

II. Approval of Minutes

A. Confirm a Quorum

Quorum was confirmed.

B. 11/21/2024

Keith Bacon made a motion to approve the minutes of 11/21/2024 which Cynthia St. Jean seconded. The motion was approved by a majority.

Abstentions: Yendis Battle, Anthony Castro, Earnest Guillen, and Bethany Tasaka

III. Current Topics

A. Joint Analysis Governor's January Budget

Jose shared details of the Governor's January Budget and presented the SBCCD budget process to the committee. Jose explained the Student Center Formula and how it relates to the allocation of funds. Jose also went over the budget cycle, where SBCCD is in the cycle and what is needed from staff to complete the budget. Discussion took place with questions and comments addressed.

IV. Next Meeting Date & Adjournment

The meeting adjourned at 2:50 p.m. The next meeting is scheduled for Thursday, February 20 at 2:00 p.m.



QUORUM: Definition of Quorum is established by Chancellor's Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

- yes 1) 50% + one of appointed voting members (not 50% of members plus vacancies).
- yes 2) One faculty member from each campus
- yes 3) Two persons from each site (CHC, SBVC, DSO)
- yes 4) Three of four constituent groups represented (faculty, classified, student, management)

1	Executive Vice Chancellor, Chair	Jose Torres	<i>present</i>
2	Management, CHC (appointed by college president	Kevin Horan	
3	Management, SBVC (appointed by college president	Gil Contreras	
4	VP, Admin Services, CHC	Mike Strong	
5	VP, Admin Services, SBVC	Keith Bacon	<i>present</i>
6	Director of Fiscal Services	Jorge Andrade	<i>present</i>
7	Executive Director, Business & Fiscal	Steve Sutorus	<i>present</i>
8	Chief Technology Officer	Luke Bixler	<i>present</i>
9	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Meridyth McLaren	
10	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Kenneth George	<i>present</i>
11	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Andrea Hecht	<i>present</i>
12	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Anthony Castro	<i>present</i>
13	Classified, CHC (appointed by Classified Senate President)	Karen Peterson	<i>present</i>
14	Classified, SBVC (appointed by Classified Senate President)	Jonathan Flaa	
15	ASG President or designee, CHC	Vacant	
16	ASG President or designee, SBVC	Nelva Ruiz-Martinez Dyami Ruiz-Martinez	<i>present</i>
17	Black Faculty & Staff Association	Patrice Hollis	
18	Latino Faculty, Staff, & Administrators Association	Aida Gil	<i>present</i>
19	CTA (appointed by CTA)	Nick Reichert	<i>present</i>



District Budget Advisory Committee (DBAC)

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20	CSEA Treasurer (appointed by CSEA)	Yendis Battle	<i>present</i>
21	Classified, DSO (appointed by CSEA)	Ernest Guillen	<i>present</i>
22	Management Association	Stephanie Lewis	<i>present</i>
23	Confidential Group	Cyndie St. Jean	<i>present</i>
24	Police Officer's Association	Aaron Tang	
25	Asian Pacific Islanders Association	Bethany Tasaka	<i>present</i>

Guests:

Shari Blackwell

Joanna Oxendine

Anthony Papa

Unapproved