



San Bernardino Community College District  
DISTRICT BUDGET ADVISORY COMMITTEE  
January 15, 2026  
2:00 pm-3:00 pm Pacific Time

**I. Welcome & Introductions**

Jose F. Torres, Executive Vice Chancellor

**II. Confirmation of Quorum**

**III. Approval of the Minutes**

A. 11-20-2025 Minutes

B. 12-18-2025 Minutes

**IV. Current Topics**

A. State Budget Update

**V. Next Meeting Date & Adjournment**

The next meeting is scheduled for February 19, 2026, at 2 p.m.

### *Committee Charge*

*The District Budget Advisory Committee is to share budget information with identified constituencies. It is intended to provide a forum for budget discussion and input. It is also a committee where explanations of Board action can be discussed. The committee is neither a decision-making body nor is it intended to undermine or replace the budget allocation processes of the colleges. Responsibilities include, but are not limited to the following.*

- Review and evaluate current, projected or proposed Federal, State and local funding affecting California Community Colleges and SBCCD.*
- Review budgetary policies, administrative procedures, allocation model formulas and guidelines, and the financial well-being of the District. (Union issues which are conducted as a part of labor negotiations are not a part of this Committee's responsibility.)*
- Review both general fund unrestricted and restricted revenue sources, enrollment growth projections, and other workload measures.*
- Review and make recommendations to Chancellor's Council regarding budget assumptions (revenues, allocations, COLA and growth).*
- Promote budget awareness and communicate budget issues.*



**San Bernardino Community College District  
District Budget Advisory Committee Minutes  
November 20, 2025, 2:00 pm**

I. WELCOME AND INTRODUCTIONS

Steve Sutorus called the meeting to order at 2:07 p.m.

II. Confirmation of Quorum

III. MINUTES APPROVAL

IV. CURRENT TOPICS

- A. 2026-27 Budget Calendar – Steve Sutorus and Jorge Andrade presented. This will be presented for board approval at the December 12, 2025, Board of Trustees Business meeting.

The 2026-27 Budget Calendar was reviewed at the November 13, 2025, Board Finance Committee.

Mary V asked: Is there an opportunity for committee members to request some budget information before the budgets are developed in Dec/Jan? She is interested in hearing about the last SERP & how many retiree positions were abolished or rehired? Jorge requested Mary to send him and Steve an email with her request so they can gather the appropriate information.

Mikes Strong clarified the overall picture at the campus level. The colleges budget process starts in January by developing budget instructions based on the governor's budgets. At the end of January each department develops their budget which are due Feb/March. Admin Services combs through thereafter. Once finalized the development budget is submitted to president's cabinet. Then submitted for approval to fiscal. Reviewed by fiscal, revision made, then resubmitted back to fiscal. SBVC is ensuring their managers are well trained, in April will have Bacon's Budget Breakdown campus wide. Mary V. asked for all administrative assistants to be included in the budget training. Mary V. asked for DBAC to get a report on those SERPs and agendize that item for Dec.

V. ADJOURN

Next Meeting Date: December 18, 2025 @ 2:00 p.m.

Executive Vice Chancellor Torres adjourned the meeting at 2:24 p.m.



**San Bernardino Community College District  
District Budget Advisory Committee Minutes  
December 18, 2025, 2:00 pm**

I. WELCOME AND INTRODUCTIONS

Steve Sutorus called the meeting to order at 2:07 p.m.

II. Confirmation of Quorum

Kenneth George is on Sabbatical. H. Madole to reach out to CHC AS for a proxy.

III. MINUTES APPROVAL

Tabled

IV. CURRENT TOPICS

A. Prioritize Board Directives for Development of the 2026-27 Budget – J. Torres reviewed the Board Directives for the 2025-26 SBCCD Budget. This will be submitted for the Board of Trustees first read on January 22, 2026, and final read on February 12, 2026.

B. Reaffirming Guiding Principles for the FCC Auction Proceeds – J. Torres reviewed the guiding principles for the FCC Auction Proceeds. In July 2017, SBCCD was the recipient of \$157 million in FCC Auction Proceeds in exchange for the transition of KVCR-DT from UHF to VHF. After much discussion, a set of guiding principles was developed, reviewed by collegial process, and approved by the Board of Trustees. These guiding principles are reviewed periodically by the Board of Trustees for revision or reaffirmation.

C. Previous SERP (how many retiree positions were abolished or rehired) – Jorge and Steve are working with HR to get this information.

V. ADJOURN

Next Meeting Date: January 15, 2026 @ 2:00 p.m.

Executive Vice Chancellor Torres adjourned the meeting at 2:19 p.m.