

Meeting Agenda

February 26, 2014 – 5 p.m., Board Room

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| I. Welcome/Introductions | <i>Ken Coate</i> |
| II. Completion of Form 700 | <i>Tim Oliver</i> |
| III. Approval of Minutes of November 13, 2013 Meeting | <i>Ken Coate</i> |
| IV. Public Comment
<i>Any member of the public who wishes to address the Committee on any matter is limited to five minutes. The total time for members of the public to speak on the same or a similar issue shall be limited to 20 minutes.</i> | <i>Ken Coate</i> |
| V. Distribution of Annual Report | <i>Ken Coate</i> |
| VI. Review of Board Items/Site Visits | <i>Ken Coate</i> |
| VII. Review of Bond Program Audit | <i>Tanya Rogers
Christy White Auditor</i> |
| VIII. Future Meetings
♦ Need to schedule next meeting(s). | <i>Ken Coate</i> |
| IX. Adjournment | <i>Ken Coate</i> |



Citizens Bond Oversight Committee

Board Items Reviewed

December 12, 2013

<u>Board Item</u>	<u>Campus</u>	<u>Project</u>
Approval to Appoint Member to the CBOC	Both	Albert Garcia
Approval of Amendment 002 – HMC Architects	CHC	New Crafton Center
Approval of Amendment 003 – NTD Architecture	CHC	New Science Building
Approval of Amendment 005 – Vista Environmental	CHC	Occupational Education 2 Building
Approval of Amendment 006 – AEI CASC	CHC	Occupational Education 2 Building
Approval of Amendment 006 – Steinberg Architects	CHC	Occupational Education 2 Building
Approval of Measure M Construction Contract Changes:		
♦ <i>Woodcliff Corporation</i>	<i>SBVC</i>	<i>Auditorium Renovation</i>
♦ <i>Broughton Construction</i>	<i>SBVC</i>	<i>Central Plant</i>
Approval to Award Bid – Sinanian Development	CHC	Occupational Education 2 Building
Approval to Award Bid – The O K Earl Corporation	CHC	New Science Building
Information Item – Measure M Change Summary	Both	Multiple

January 16, 2014

<u>Board Item</u>	<u>Campus</u>	<u>Project</u>
Approval of Amendment 001 – PMSM Architects	CHC	Laboratory/Administration Renovation
Approval of Amendment 001 – PMSM Architects	CHC	Student Services – A Building
Approval of Amendment 005 – NTD Architecture	SBVC	Auditorium Renovation
Approval of Amendment 006 – Leighton Consulting	CHC	Occupational Education 2 Building
Approval of Measure M Construction Contract Changes:		
♦ <i>Woodcliff Corporation</i>	<i>SBVC</i>	<i>Auditorium Renovation</i>
♦ <i>Three Peaks Corporation</i>	<i>SBVC</i>	<i>Soccer Field Renovation</i>
♦ <i>Pacific Industrial Electric</i>	<i>SBVC</i>	<i>Business Building</i>
♦ <i>The Richards Group</i>	<i>CHC</i>	<i>Occupational Education 2 Building</i>
Accept Independent Audit Report	Both	Prop 39 Bond Program
Information Item – Measure M Change Summary	Both	Multiple

February 6, 2014

<u>Board Item</u>	<u>Campus</u>	<u>Project</u>
Approval of Amendment 001 – HMC Architects	SBVC	Technical Building Project
Information Item – Measure M Change Summary	Both	Multiple

Meeting Minutes

November 13, 2013, 5:00 p.m., SBCCD Board Room

Members Present – Ken Coate, Patrick Kirk Dorsey, Bob Erikson, Richard Greenhagen, Sam Irwin, Valerie Lichtman

Members Absent – None

Guests Present – Albert Garcia

District Staff Present

Tim Oliver, Interim Vice Chancellor, Fiscal Services

Kitchell/BRj Guests Present

Diana Johnson, Bond Program Manager
Sheila Nelson, Contract Analyst
Xavier Adrian, Project Manager

Welcome/Introductions

Ken Coate started the meeting at 5:07 p.m. and self-introductions were made. Ken introduced Albert Garcia as a CBOC applicant. Richard Greenhagen moved, and Patrick Dorsey seconded to recommend to the Board of Trustees that Albert be appointed to the CBOC. The motion was unanimously approved, and the appointment will be recommended at the December 12, 2013 meeting of the San Bernardino CCD Board of Trustees.

Approval of Minutes

Bob Erikson moved, and Valerie Lichtman seconded, to approve the minutes of the September 24, 2013 meeting. The motion passed by consensus.

Public Comment

There was no public comment.

Review of Board Items/Site Visits

There were no site visits conducted since the last meeting. Ken stated that committee members are able to review board items via links emailed to them monthly. Regarding the bond construction items submitted at the October and November Board of Trustees meetings, Ken commented that the CHC Science Center bid had come in over budget and asked where the funding would come from to cover the overage. Tim Oliver said that it would be transferred from a bond program reserve balance comprised of money not yet attached to any project. Tim explained that the reserve was available to augment the budgets of future projects. There were no other comments.

Annual Report

Ken discussed the annual report and advised committee members that he tried to approach the task as if he were explaining things to his target audience. The committee felt the report was well done and readable. After some discussion, Valerie moved, and Richard seconded, to approve the Annual Report's content and suggested the following changes for format:

- ♦ Use two columns.
- ♦ Add before/after pictures – one set for each campus.
- ♦ Change the construction project grid so that it is arranged in reverse chronological order and categorized by completed projects, projects under construction, and projects in design.

The committee approved this motion by consensus. Ken Coate will present the annual report at the December 12, 2013 meeting.

Adjournment

Ken adjourned the meeting at 6:00 p.m. The next meeting was set for Wednesday, January 15, 2014 at 5:00 p.m.

Kelly Goodrich, Recorder