

Meeting Minutes

September 18, 2014, 5:00 p.m., SBCCD Board Room

Members Present – **Ken Coate, Richard Greenhagen, Valerie Lichtman, Albert Garcia**

Members Absent – **Sam Irwin, Alex El Awar, Bob Erikson**

District Staff Present – **Tim Oliver**, Interim Vice Chancellor, Business & Fiscal Services; **Mike Strong**, CHC Vice President of Administrative Services

Kitchell/BRj Staff Present – **Diana Johnson**, Bond Program Manager; **Mark Edwards**, Executive Vice President and Interim Contract Analyst; **Brooke Duncan**, Project Manager; **Hussein Agah**, Project Manager

Welcome/Introductions

Ken Coate opened meeting at 5:15. Richard Greenhagen arrived at 5:45 p.m. No introductions were made

Public Comment

There were no comments.

Review of Board Items/Site Visits

There were no comments on board items. Ken mentioned that he visited the SBVC landscaping project with Scott Stark. He complimented the signage on campus and encouraged others to contact Kelly Goodrich or other District staff to set up a site visit.

SBCCD Budget-Bond Issues

Ken encouraged committee members to review the board items and make an effort to stay informed.

Bond, Insurance and Technical Assistance Program Update

Ken brought a flier developed by Merriwether Williams that contained incorrect information. Tim Oliver promised to have it corrected and to admonish Merriwether Williams to pursue accuracy in the future.

Update on Measure M Bond Program Projects (*Kitchell/BRj*)

Mark Edwards presented a booklet highlighting the bond program update. It was mentioned that Sheila Nelson had left Kitchell/BRj and Mark Edwards was filling in for her. Hussein Agah and Brooke Duncan presented information on each project.

Committee members were informed about the October 18 opening of the CHC Kinesiology, Health Education & Aquatics Complex, as well as the SBVC Gym Groundbreaking/Auditorium Reopening on October 27. Kelly will forward event details to members, who were asked to try and attend.

Approval of Minutes

Valerie Lichtman moved, and Richard Greenhagen seconded, to approve the minutes from June 25, 2014. The minutes were approved by the following vote:

Ayes: Ken Coate, Richard Greenhagen, Valerie Lichtman, Albert Garcia
Noes: None
Absent: Bob Erikson, Sam Irwin, Alex El Awar
Abstentions: None

Membership Terms

The membership roster was reviewed and it was noted that October 2014 will be Richard's last month as a member of the CBOC, although he is always welcome to attend meetings as a citizen. Members were encouraged to solicit candidates to fill Richard's vacancy.

Future Meetings

The next meeting was set for Wednesday, October 29, 2014 at 5:00 p.m. One item that Ken would like added to the agenda for October was the 2014 Annual Report.

Adjournment

The meeting was adjourned at 6:15 p.m.