

Overview

The Board of Trustees adopted a resolution to develop and implement a Pre-Qualification Program Districtwide for Construction Projects within our District regardless of funding source for projects between the amounts of \$175,001 - \$3 million.

The goals of this pre-qualification program are to

- 1) Reach out to and establish well-qualified pools of contractors and subcontractors who will perform District projects;
- 2) Permit enrollment in such pre-qualified pools on a regular/ongoing basis; and
- 3) Develop and implement pre-qualification processes and procedures which are designed to be inclusive of the residents, local businesses, and contractors living in, and/or who have business located in, close proximity to the projects being constructed.

Detail

The Pre-Qualification Program has been designed to develop pre-qualified pools of general contractors (A and/or B licenses) and also develop pre-qualified pools of some 40 plus subcontractor license classifications. As projects come up, the pre-qualified contractors and subcontractors, as applicable, will be issued a request for bids and/or proposals for each specific project. This process will also cut down the length of procurement time and permit the District to secure contracting services from pre-qualified contractors and subcontractors in a more cost effective and efficient manner.

The Pre-Qualification Program has been developed with five (5) different sections as follows:

Section 1 – Information for Applicants (this section is not scored)

- This section includes instructions to contractors

Section 2 – General Information (this section is not scored)

- This section requests general information from the contractor such as business name, address, phone numbers, etc.

Section 3 – Essential Requirements for Qualifications (Contractor must meet this criteria)

- This section requests information from contractor that is essential such as insurance, workers compensation, surety letter, DIR registration, etc.

Section 4 – General Qualifications (Contractor must reach at least 115 points from a maximum of 150 points)

- This section requests information from contractor that provides general construction qualifications such as completing income taxes, having a license, claims against contractor, litigations, crime, fraud, bonding capacity, etc.

Section 5 – Specific Qualifications (Contractor must reach at least 165 points from a maximum of 305 points)

- This section requests information from contractor regarding their experience with public works (maximum of 145 points)
- In addition, this section provides additional points as follows:
 - Local Business (100 points)
 - Local Hires - 50% of Employees or Subs (20 points)
 - Minority/Women Owned (20 points)
 - Veteran Owned (20 points)

Status

The Pre-Qualification Program has been developed; however, we are currently working with the General Counsel at the San Bernardino County Superintendent of Schools since we are fiscal dependent and they must approve this Pre-Qualification Program for Procurement purposes.

The tentative program schedule is as follows (subject to change):

Scheduled Event	Tentative Date
1st Advertisement Request for Qualifications (RFQ)	June 2016
2 nd Advertisement (RFQ)	July 2016
RFQ Issuance	July 2016
Pre-Submittal Conferences	July 2016
Deadline for RFQ Request for Clarifications	July 2016
Answers posted	August 2016
Deadline for Submission of Statement of Qualifications (SOQ)	August 2016
Notification of Pre-Qualified Applicants	August 2016

Contact Person

Angela Brinker, District Initiatives Coordinator
 Email: angela.brinker@brjassociates.com
 Telephone: (909) 677-8622