

MEETING MINUTES
DECEMBER 14, 2016, 5:00 P.M., SBCCD BOARD ROOM

Members Present – **Ken Coate, Betsy Starbuck, Linda Roberts-Ross**

Members Absent – **Patricia Small, Sam Irwin, Albert Garcia, Amber Snow**

District Staff Present – **Jose Torres**, Vice Chancellor, Business & Fiscal Services; **Angel Rodriguez**, Director of Marketing, Public Affairs & Government Relations; **Hussain Agah**, Director, Facilities Planning & Construction

Kitchell/BRJ Staff Present – **George Johnson**, Bond Program Manager

Guests Present – **Heidi White**, Vavrinek, Trine, Day & Company

Welcome/Introductions

Ken Coate started the meeting at about 5:15 pm. Due to a last minute cancellation from Albert Garcia and the unexplained absence of Sam Irwin, the committee failed to make a quorum. It was decided to proceed with the agenda but not to vote for any action.

Approval of Minutes

Due to the lack of a quorum approval of the November 2, 2016 meeting minutes will be held over until the CBOC reconvenes.

Public Comment

No one from the public was present.

2015-16 Bond Program Audit

Heidi White of Vavrinek, Trine, Day & Company presented the bond program audit report for 2015-16. She advised that SBCCD received an unmodified opinion. It was confirmed that the salary and benefits listed on page 5 of the audit report were due to facilities maintenance staff that worked to help with specific bond program construction events when it was feasible for them to do so. Heidi mentioned that last year's audit finding had been addressed.

Betsy Starbuck asked about litigation. Jose Torres replied that SBCCD is now trying to negotiate with Sinanian on the Occupational Education 2 project in order to avoid litigation.

Heidi left at 5:46 p.m.

Draft of Annual Report

Committee members discussed the draft annual report which had been emailed prior to the meeting. Ken asked the committee about adding some material on whether or not the two projects that bid under the Project Labor Agreement had resulted in a savings or other expected benefit. CBOC members discussed the lack of data to make such a determination.

It was decided that Angel Rodriguez would update the draft report to reflect the CBOC's discussion on this topic, and resend to committee members for review/approval at a January meeting for presentation at the Board of Trustee's February 9, 2017 meeting.

Review Board Items & Site Visits

There was no comment on board items and no site visits since the last committee meeting.

Adjournment & Next Meeting

The next meeting was tentatively scheduled for January 25, 2017. The meeting adjourned at 6:20 p.m.