



Citizens Bond Oversight Committee

550 E. Hospitality Lane, Suite 200, San Bernardino CA 92408

January 27, 2020 – 5 pm, SBCCD Boardroom Extension

Meeting Minutes

Members Present – **Betsy Starbuck**, Bona-Fide Taxpayer Organization; **Frankie Jimenez**, Local Business Organization; **Don Averill**, Senior Citizens; **Dana Carter**, Member at Large; **Jim Mulvihill**, Member at Large; **Sonja Wilson**, Member at Large; **Kristin Washington**, Member at Large; **Sam Irwin**, Foundation

Members Absent – **Evelyn Olive**, Students

District Staff Present – **Farrah Farzaneh**, Director of Facilities Planning & Construction; **Ynez Canela**, Local Business Outreach Administrator for Measure CC, **Ryan Smith**, Campus Project Manager Measure CC; **Michael Nguyen**, Environmental Health & Safety Administrator, **Erika Menge**, Administrative Assistant II – Facilities Planning & Construction and Meeting Recorder

Others Present – **Cade McMullin**, AECOM, **Chris Chitlik**, Office of Eide Bailly, LLP

I. WELCOME/INTRODUCTIONS

Betsy Starbuck called the meeting to order at 5:05 pm.

II. PUBLIC COMMENT

There were no comments from the public.

III. APPROVE MINUTES OF NOVEMBER 19, 2019

Dana Carter requested that on page 3, item D his name be corrected from Carver to Carter. With that correction stated the minutes were approved with the following votes:

Ayes: Starbuck, Jimenez, Averill, Carter, Mulvihill, Wilson and Washington
Noes: None
Abstentions: None
Absent: Olive

III. CURRENT BUSINESS

A. Review of 2018-19 Measure M Audit Report (Office of Eide Bailly, LLP)

Chris Chitlik from Eide Bailly represented the Measure M audit report. It was reported that there were no audit adjustments or audit findings. Chris reported that the only revenue was interest. Adding that each year the bond proceeds are being spent down. Don Averill questioned page 11 of audit regarding the commitment to the Highland Avenue Project, in the amount of \$2,995,500. Farrah clarified that the said expenditure was for a property on Highland Avenue that has an EDA grant to assist with a Workforce Development program to reintegrate and provide practical job training to incarcerated individuals. The

Committee requested further information regarding the proposed use of the Highland property.

B. Review/Approve 2018-19 CBOC Annual Report (Ynez Canela)

There were several comments regarding the 2018-2019 Annual Report. It was requested that it be very clear that not all current members were on the committee for 2018-2019 term. Furthermore, members requested clarification on the Measure M Schedule of Expenditures by Project for Fiscal Year Ending June 30, 2019. Members requested clarification on several numbers as they differed from a previous draft schedule of expenditures the Committee received. Finally, in the closing paragraph which shares information about Measure CC, members wanted a clear line stating that there were no Measure CC expenses during the timeframe of this report and the expenditures provided were for information only. Ynez Canela agreed to update the report as directed by the Committee. The vote to approve the 2018-2019 Annual Report was tabled and to be voted on at the next meeting. The Committee requested that Steve Sutorus and Jose Torres attend the next meeting.

C. Bond Program Construction (Farrah Farzaneh) Bond Program

The report included that the District was recognized as a Sustainability Champion by the State Chancellor's Office. This recognition was for a project outside of the bond projects, but it was stated that moving forward the District will continue to ensure it remains sustainability leaders with the new buildings being constructed under Measure CC.

Farrah reported that the District will continue to have monthly industry events to encourage partnerships with local businesses. It was reported that the next event take place on February 6th. Farrah noted that these events have been very well attended and present upcoming services the District will be procuring. An example was given for the last RFQs - there were approximately 115 submissions with around 73% from local businesses. The Committee requested the official number of local contracts what have been won by local contractors, and how many are minority businesses. Ynez requested that the Committee reach out to her personally to let the staff know if there are any specific items they would to be reported at the meetings. The Committee requested a copy of the power point that was presented at the meeting. Ynez agreed to send it by email.

VI. FUTURE MEETING & ADJOURNMENT

The Committee requested that the next meeting include a Campus tour. It was agreed that the meeting would take place on one of the District campuses. District staff will coordinate with the campuses. Ynez will be in contact with the Committee to schedule the next meeting. Betsy adjourned the meeting at 6:08 pm.