



# Citizens Bond Oversight Committee

Zoom Conference <https://cccconfer.zoom.us/j/99445190963>

July 20, 2020 – 5:00 p.m.

## Meeting Minutes

**Members Present** – **Betsy Starbuck**, Bona-Fide Taxpayer Organization; **Frankie Jimenez**, Local Business Organization; **Don Averill**, Senior Citizens; **Dana Carter**, Member at Large; **Jim Mulvihill**, Member at Large; **Sonja Wilson**, Member at Large; **Kristin Washington**, Member at Large; **Sam Irwin**, Foundation; **Evelyn Olive**, Students (arrived late)

**Members Absent** – None

**District Staff Present** – **Jose Torres**, Interim Chancellor; **Kevin Horan**, President Crafton Hills College; **Scott Stark** Vice President of Administrative Services; **Farrah Farzaneh**, Director of Facilities Planning, Emergency Management & Construction; **Steve Sutorus**, Business Manager; **Ynez Canela**, Local Business Outreach Administrator for Measure CC, **Ryan Smith**, Campus Project Manager Measure CC; **Brian Liabuef**, Campus Project Manager Measure CC; **Erika Menge**, Administrative Assistant II – Facilities Planning, Emergency Management & Construction and Meeting Recorder

**Others Present** – **Rosana Reynoso**, AECOM Financial and Contract Manager; **Scott Preston**, AECOM Design Manager

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### I. WELCOME/INTRODUCTIONS

Betsy Starbuck called the meeting to order at 5:05 pm.

#### **Membership**

An announcement was made regarding the successful re-appointment of two Committee members. At the June 11, 2020 Board of Trustees meeting, it was recommended that the Board of Trustees reappoint the following individuals to a second term of two years as members of the independent CBOC for the Proposition M and Measure CC facilities bond program.

- › Betsy Starbuck, Member Representing a Bona-Fide Taxpayer Organization
- › Evelyn Olive, Member Representing Students

#### **Elections of Chair and Vice Chair**

A motion was made by Jim Mulvihill to continue with Betsy Starbuck as Chairperson of the Committee. It was seconded by Don Averill. A motion was made by Jim Mulvihill to continue with Don Averill as Vice Chairperson. It was seconded by Dana Carter. The motions were approved by the following vote.

Ayes: Starbuck, Jimenez, Averill, Carter, Mulvihill, Wilson, Washington, Irwin  
Noes: None  
Abstentions: None  
Absent: Evelyn Olive

## **II. PUBLIC COMMENT**

There were no comments from the public.

## **III. APPROVE MINUTES OF MEETING ON JULY 20, 2020**

Minutes from the March 9, 2020 meeting need to be corrected, Don Averill was not in attendance. A motion to approve the minutes made by Jim Mulvihill as amended, it was seconded by Sam Irwin. The minutes were approved, with the change noted, by the following vote.

Ayes: Starbuck, Jimenez, Averill, Carter, Mulvihill, Wilson, Washington, Irwin  
Noes: None  
Abstentions: None  
Absent: Evelyn Olive

## **IV. CURRENT BUSINESS – STATUS OF THE BOND**

### **A. Project Priority Update**

Farrah Farzaneh, Director of Facilities Planning and Construction, reviewed the Project Priority List as approved by the Board in May of 2020. Director Farzaneh shared that the design for the new Technical Building received the Best Practice for Overall Sustainability Design Award from California Higher Education Sustainability Conference. On June 11<sup>th</sup> the Board of Trustees approved the Design Build Delivery Method for eight Measure CC projects. The Progressive Design Build system reduces the owner's procurement, cost and time. On May 14<sup>th</sup> the Board approved the latest Project Priority List, which was developed from the 2017 Master Plan. The recent updates to the list include the construction of a new Performing Arts Center at Crafton Hills College, and the Demolition of the existing Performing Arts Center. Several projects moved up the priority list, including the East Instructional Building and Child Development Center Projects at CHC. At SBVC, the parking structure was put on hold indefinitely. Betsy Starbuck requested that the updated Project Priority List be emailed to all Board Members, and a link to the project timelines be included. Ynez will send the updated list and original list to the committee members following the meeting. It was confirmed that the amounts on the Priority List are estimates that were provided by AECOM, SBCCD's program management team.

The Administrator for Local Business Outreach, Ynez Canela, shared information about the procurement process including Request for Task Order Proposals (RFTOPS). Professional service pools were created at the end of last year which include, landscaping; architect; mechanical, electrical, and plumbing; civil engineering; commissioning; and geotechnical. Seventy percent of those pools is comprised of local businesses from San Bernardino and Riverside Counties. As of June 30<sup>th</sup>, 62% of those local firms have been contracted for services.

## **B. Crafton Hills College Project Update**

Brian Liabuef, Crafton Hills Campus Project Manager, shared an update on the new Performing Arts Center which has a budget of \$41 million. The project will take three years. A Civil Survey engineering contract was awarded to Stantec Consulting of San Bernardino, CA on July 6, 2020. Geotechnical Services were issued on June 24, and will be awarded on August 2020. The new location of the PAC will be in the current location of the gym.

## **C. San Bernardino Valley College Project Update**

Ryan Smith, Campus Project Manager for SBVC, shared an update on the new Technical Building. The vision for the project is: "The Technical Building is going to be a catalyst in the Inland Empire. This state-of-the-art facility will be a focal point-of-destination that will support the changing needs of our community, industry, evolving technology and future jobs; preparing students for jobs now and jobs of the future." The project budget is \$107 million dollars. Ryan elaborated about the energy and sustainability features of the building. SBCCD has partnered with Southern California Edison and is a part of their program for Demonstration Pieces, which highlights innovation and technology for sustainability, and will be incorporated into the building. There will be LED screens which will show the electricity being used and produced. Students will be involved in the building processes so that they can gain hands on experience. 50% working drawings have been produced, and are undergoing quality control. In August the plans will be turned into the Division of the State Architect.

## **D. Expenditures**

Administrator Canela shared that \$85,000 was expended for Measure M. More details will be provided about this at the next meeting when the audit is shared. Rosana Reynoso, Financial and Contract manager with AECOM, shared an update on Measure CC expenditures. Rosana shared about the three columns. The current budget is the budget approved on the project priority list. The pending budget are projects that are approved but are going to be further defined. For example, at Crafton Hills College there is approximately \$11 million dollars in infrastructure budget that is still being defined. The projected budget is the current budget plus the pending. The contracted column is all the contracts that have been issued for that campus. The expended column is what has currently been spent. Currently, \$5.2 million dollars has been expended, most of which is part of the first design phase, district standards, and utility mapping.

## **E. Refinancing Bond Update**

Larry Strong shared about the refinancing of the Bonds. In June 2020, Measure P and M bonds were refinanced which will save taxpayers \$19.6 million. The District credit rating was upgraded from AA1 to AA2, which is the highest score available for Community College Districts.

## **V. FUTURE MEETING & ADJOURNMENT**

The meeting was adjourned at 5:43. The next meeting was scheduled for a future date in 2021.