



Citizens Bond Oversight Committee

Zoom Conference <https://cccconfer.zoom.us/j/95077023413>

July 26, 2021 – 5:30 p.m.

Meeting Minutes

Members Present – Don Averill, Senior Citizens; Dana Carter, Foundation; Frankie Jimenez, Local Business Organization; Jim Mulvihill, Member at Large; Evelyn Olive, Students; Betsy Starbuck, Bona-Fide Taxpayer Organization; Kristin Washington, Member at Large

Members Absent – None

District Staff Present – Farrah Farzaneh, Director of Facilities Planning, Emergency Management & Construction; Steve Sutorus, Business Manager; Larry Strong, Director of Fiscal Services (*partial attendance*); Ryan Smith, SBVC Campus Project Manager; Leilani Nuñez, CHC Campus Project Manager; Ynez Canela, Local Business Outreach Administrator; Scott Jewell, AECOM Interim Bond Program Manager; Andrea Brown, AECOM Finance and Contract Program Manager.

Others Present – David Raley, Community Member

I. WELCOME/INTRODUCTIONS

Chair Betsy Starbuck, called the meeting to order at 5:32 p.m. and read the information regarding Executive Orders N-25-20 and N-29-20.

A. Recognition of past CBOC members.

Ynez recognized Sonja Wilson, Sam Irwin and Dana Carter for their 2 years of service on the CBOC.

B. Election of Chairperson

Chair Betsy Starbuck asked for a motion for an election of a Chairperson.

Don Averill made a motion to nominate Betsy Starbuck as Chairperson. James Mulvihill seconded the nomination of Betsy Starbuck as the chair person. There were no other nominations. Don Averill moved that the nomination be closed.

AYES: Donald Averill, Betsy Starbuck, Kristin Washington, Frankie Jimenez, Jim Mulvihill

NOES: None

ABSENT: Evelyn Olive

ABSTENTIONS: None

C. Election of Vice Chairperson

Betsy Starbuck asked for a nomination for the position of Vice Chairperson. Jim Mulvihill made a motion to nominate Don Averill. Frankie Jimenez seconded the motion.

Erika Menge, Recorder

AYES: Donald Averill, Betsy Starbuck, Kristin Washington, Frankie Jimenez, Jim Mulvihill

NOES: None

ABSENT: Evelyn Olive

ABSTENTIONS: None

II. **PUBLIC COMMENT**

There were no comments from the public. David Raley was in attendance as a member of the public. David shared that he was on the original Measure P Citizens Bond Oversight Committee.

III. **APPROVE MINUTES OF MEETING ON February 1, 2021**

Chair Betsy Starbuck asked for a motion to approve the minutes of the last meeting. A motion was made by Don Averill to approve the minutes. The motion was

AYES: Donald Averill, Betsy Starbuck, Kristin Washington, Frankie Jimenez, Jim Mulvihill

NOES: None

ABSENT: Evelyn Olive

ABSTENTIONS: None

IV. **CURRENT BUSINESS – Status of the Bond**

A. **Expenditures Report – Andrea Brown, AECOM**

Andrea Brown, Finance and Contract Manger with AECOM shared the Bond Expenditures Report. Andrea shared some context for the report including that the Current Budget is the Board approved amount, the Contracted Column is the contract to date on the program, the Expended to Date is dollars that have gone out the door and the Percentage Expended is the percentage expended based on the issued contract amount.

To date approximate expenses are: Crafton Hills College \$4.6M, Districtwide \$7M and San Bernardino Valley College \$6.4M, for a grand total of \$18M. All of these expenses are from Measure CC funds. At this time there have been no Measure M expenses. There were no comments or questions

B. **Measure CC Program Update – Scott Jewell, AECOM**

Scott Jewell, AECOM Interim Bond Program Manager provided an update sharing program status, state funding, local business participation, change orders to date and projects underway.

Dana Carver entered the meeting late, and the Chairperson Betsy allowed Ynez to recognize Dana for his service on the CBOC.

Scott Jewell continued this presentation, sharing that the total bond funding is \$578M, broken down into: \$470M from Measure CC, \$75M from Measure M, \$33.4M State Capital Outlay Matching funds for the SBVC Technical Building.

Scott shared the focus of the Program Management team: Program Management Information System; Program Management Procedures; Construction Management Onboarding;

Construction Management Procedures; Design Standards and Management; Project Scope Validation; Master Schedule and Bond Spending Plan.

We are anticipating a total State Capital Outlay Matching Funds for the program in the amount of \$39.9M, with \$33.4M for SBVC Tech Building Replacement and \$6.5M CHC Performing Arts Replacement. In August a Bond Program Project List will be presented to the Board of Trustees for approval, which will reflect the \$6.5M for the CHC Performing Arts Replacement.

The Local Business Enterprise Program is a key performance indicator for our Board. The Local Hire goal for the program is 50%, to date we are tracking at 58%. The Local Business goal for the program is 25%, to date we are tracking 49%. The Minority Business and Women Owned goal for the program is 25% and the current engagement is 11%. For Veteran Businesses, the program goal is 10% and we tracking at .03%. Scott acknowledged that there is some work that needs to be done to improve those numbers.

Another key performance indicator for the Board is our commitment to keep Change Orders at program-wide goal of 5%. We currently have a change order percentage rate of -0.14%.

Project Updates:

San Bernardino Valley College (SBVC) Technical Building

Project Budget: \$107 M

Delivery Method: Design-Bid-Build

Targeted State Funding: \$33.4M

Project Status: DSA Approval received 5/27/21, currently awaiting review from the Chancellor's Office/Department of Finance

Anticipated Start Date: Fall 2021

Anticipated Project Completion: Winter 2024

Crafton Hills College (CHC) Performing Arts Center

Project Budget: \$41M

Delivery Method: Design-Bid-Build

Targeted State Funding: \$6.5M

Project Status: In Design

Anticipated Start Date: Fall 2022

Anticipated Project Completion: Summer 2024

SBVC Softball Field

Project Budget: \$6.2M

Delivery Method: Design-Bid-Build

Project Status: DSA Design Review: Approved

Anticipated Start Date: TBD – we are currently working with the campus to ensure that there will be adequate parking for students on campus

Anticipated Project Completion: TBD

CHC Gym Demolition

Project Budget: \$3.4 completed under budget

Delivery Method: Design-Bid-Build

Project Status: Closeout

Anticipated Project Completion: Spring 2021

CHC East Valley Public Safety Training Center

Project Budget: \$9.5M

Delivery Method: Design-Build

Project Status: In Design

Anticipated Start Date: Summer 2022
Anticipated Project Completion: Summer 2023

SBVC Career Pathways 2

Project Budget: \$89M
Delivery Method: Progressive Design-Build
Project Status: In Design
Anticipated Start Date: Winter 2023
Anticipated Project Completion: Fall 2025

Scott shared the about the difference between Traditional Design Build and Progressive Design Build. In Traditional Design Build the owner will take the design to a certain level and they would hand it off to Design Build entity and that would be used as the basis going forward. The main difference between the Traditional Design Build and the Progressive Design Build is that in the traditional method you go a little bit further in your design. In a Progressive Design Build, you have criteria documents may not even include pictures. The main thought behind Progressive Design Build is that you want to allow the Design Builder to come up with creative out of the box solutions to meet your criteria.

SBVC Student Services Building

Project Budget: \$104M
Delivery Method: Progressive Design Build
Project Status: Criteria Documents Completed
Anticipated Start Date: Summer 2023
Anticipated Project Completion: Fall 2025

Scott shared a look ahead on projects to come:

- CHC Central Complex 2 Renovations \$17.2M Design-Build
- CHC East Instructional Building \$54.1 M Progressive Design-Build
- CHC Crafton Hall Renovation \$4.1M
- CHC Child Development Center Renovation \$3.8M
- CHC Student Support Building \$2.2M
- Campus-Wide Site Improvements
 - Campus-Wide Utility Metering
 - CHC Security Upgrades
 - CHC Irrigation Replacement
 - CHC Accessibility Improvements
 - SBVC Planetarium Upgrades
 - SBVC Campus Roofing Replacements
 - SBVC East Wing Upgrades
 - SBVC HLS/PLS Fume Hood Replacement

V. Future Meetings & Adjournment

The next meeting will be Monday, November 15th at 5:30 pm.

David Raley asked if the all funds for the program had been allocated. Scott Jewell responded, yes. Betsy dismissed the meeting at 6:13 pm.