

# Crafton Hills College Safety Committee

## MINUTES

JANUARY 11, 2010

1:00PM

LADM 161

MEETING CALLED BY	Chair Rosemarie Hansen-Barnes
TYPE OF MEETING	Regular
FACILITATOR	
NOTE TAKER	
TIMEKEEPER	
ATTENDEES	Mike Strong(Facilities CHC), Pierre Galvez(Police Dist), Rick Romero(Keenan and Assoc.), June Yamamoto(Dean CHC), Robin Bishop(Faculty CHC), Marty Licerio(CHC), Milly Douthit(CTA)

### Agenda topics

#### RESPONSIBILITIES OF MEMBERS

ROSEMARIE

DISCUSSION	The members were asked if they had recently reviewed the IIPP and the written operations plan for the committee.	
CONCLUSIONS	The IIPP and the operations plan for the committee will be distributed to the members of the committee for review before the next meeting so that these items can be reviewed further.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Distribution of materials	Rosemarie	

#### TRAININGS FOR COMMITTEE MEMBERS

ROSEMARIE

DISCUSSION	The SWAC to be used as a training tool for the committee.	
CONCLUSIONS	Rick Romero will for the March meeting will review the SWAC with the committee as a training. The April meeting will include a trip to as yet decided areas of campus as a continuation of this training.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
SWAC as training	Rick Romero	

UPDATE FROM THE DISTRICT

CHARLIE

<b>DISCUSSION</b>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

WEB PAGE DISTRICT AND CHC

<b>DISCUSSION</b>	The web page at District is up and working	
	The web page for Crafton will be up shortly and will link to the District page and the District will host all the information	
<b>CONCLUSIONS</b>	Trainings are included on the web page and the District is moving ahead to insure that employees are receiving the training required	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Kristi needs to be sent the information for the committee page – agendas and minutes	Rosemarie	

OSHA UPDATE

<b>DISCUSSION</b>	Plans have been accepted as drafts comments were made and need to be addressed	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>