

Crafton Hills College
Environmental Health and Safety Committee
November 14, 2011
Agenda

Members:

_____ Rosemarie Hansen (Co-Chair)	_____ Mike Strong (Co-Chair)
_____ Robin Bishop (Faculty)	_____ Tina Gimple (Classified Staff)
_____ Judy Giacona (Faculty)	_____ Aaron Henderson (Student)
_____ Larry Cook (Management)	_____ Rick Hogrefe (Management)
_____ Cheryl Burge (Human Resources)	_____ June Yamamoto (Management)
_____ Pierre Galvez (District Police)	_____ Lito Reyes (Keenan and Associates)
_____ Whitney Fields (District EH&S Admin)	_____ Catherine Hendrickson

I. Approval of Minutes from September 12, 2011 and October 10, 2011

II. Reports

A. Co-Chairs

- (a) Secretary for committee
- (b) Great Shake Out Report
 - (i) Rose – overall for information distributed
 - (ii) Mike and Tina the phone notification
 - (iii) Goals for next year
 - a. Feedback
 - b. Signage and maps

B. Human Resources

C. District Police

III. Standing Items

A. Safety Plan Review and Approval

- (i) Chemical Hygiene Plan
http://www.sbccd.org/~media/Files/SBCCD/District/EHS/Safety_Programs/CHC/CHC%20Chemical%20Hygiene%20Plan%20Final%207-7-10.ashx
- (ii) Update of Plan Matrix

B. Departmental Safety Inspections

- (i) February 13, 2012 Science Labs

C. Events

- (i) April is Earthquake Awareness Month
- (ii) CDC Zombie Apocalypse

D. District Hazard Reporting

IV. Old Business

- A. Finalize 2010-2011 Goals
 - (i) Finalize Plans
 - (ii) Schedule for Plan Review
 - (iii) Schedule of Inspections
 - (iv) 100% employee safety training
 - (v) Fully staff safety committee

V. New Business

- A. Schedule for review and completion Emergency Operations Plan
- B. Lessons learned from the recent fire on campus
 - (i) Communications
 - (ii) Mass Notification
 - (iii) Evacuation

VI. Future Agenda Items

- A. Lock out tag out (LOTO)
http://www.sbccd.org/~media/Files/SBCCCD/District/EHS/Safety_Programs/CHC/CHC%20Lockout-Tagout%207-16-09.ashx
- B. Keenan in December to provide workers comp. 101 overview

VII. Announcements

- A. Job Hazard Analysis to be reviewed by Managers
 - (i) Committee to ensure this is accomplished

VIII. Adjournment

Next meeting: December 12, 2011