

**Crafton Hills College
Environmental Health and
Safety Committee
Minutes**

Date: September 10, 2012

<p>Members: *Present Rosemarie Hanson (Co-Chair)* Mike Strong (Co-Chair)* Robin Bishop (Faculty)* Tina Gimple (Classified Staff) Judy Giacona (Faculty)* Vacant (Student) Larry Cook (Management)*</p>	<p>Rick Hogrefe (Management)* Tracy Bailey-Hudson (Human Resources) June Yamamoto (Management) Pierre Galvez (District Police) Lito Reyes (Keenan and Associates)* Whitney Fields (District EH&S Admin)* Kevin Palkki (Classified – Theater)*</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes, August 13, 2012	Approved by consensus	
Goals <ul style="list-style-type: none"> • Finalize Safety Plans • Fully staffed safety committee 	Student representative still needed to fully staff committee.	Mike Strong to follow up w/student representative
Co-Chair Report (MS and RH)		
M&O Safety Projects Report (LC):	<ul style="list-style-type: none"> • PAL: Larry Cook reported that external lighting inspection completed and project is 100% at completion. • F.A. Panel upgrades: Work and Training Completed. 	
District Police Report (PG):	<ul style="list-style-type: none"> • No report 	
Workplace Injuries Report (Human Resources/WF)	<p>Injury Reports:</p> <ul style="list-style-type: none"> • Whitney reported no workplace injuries for FY 2013. • A need for reviewing minor workplace and student injuries was discussed. 	<ul style="list-style-type: none"> • Rose suggested a report be provided on injuries that occur that do not require/request medical attention. WF to provide report. This will be a future standing agenda item. • Judy suggested a report on student injuries from the HWC student accident/injury report. This will be added as a standing agenda item. Judy Giacona will provide the report.

Smoking Policy	No update.	
Safety Plan Reviews	<ul style="list-style-type: none"> • Formaldehyde and Phenol Plan finalized. • Review and comments for IIPP will be discussed 10/8/12 meeting. • Inspections: Rose stated per Department of Industrial Regulations it is management's responsibility to perform regular inspections. 	Management will perform regular safety inspections. The findings will be reported per the safety committee's regular inspections schedule.
Events: <ul style="list-style-type: none"> • Great Shake Out-October 18 @ 10:18am • Safety Fair scheduled September 12, 2012. 	<ul style="list-style-type: none"> • Rose showed an earthquake safety video from shakeout.org. Rick suggested showing the earthquake safety video in the Café. • It was suggested that QR Codes to be printed on EVAC site signs direct people to the evac map on the CHC website. • CHC Safety Committee discussed having a booth in future safety fairs. 	<ul style="list-style-type: none"> • Mike to follow up with Fin Aid to find out what will need to be done to show the shakeout video on the screen in the Cafeteria. • QR Codes – we will add this to the evac signs for next year's shakeout.
New Business	<ul style="list-style-type: none"> • Website: The website is out of date and needs to be updated. • Whitney Fields reported on Safety training schedule. 	Mike Strong to create list of Safety Committee members for website.
Adjournment	Next Meeting scheduled October 8, 2012 at 1:00pm	
Mission Statement The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.	Vision Statement The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.	Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.