

**Crafton Hills College  
Environmental Health and  
Safety Committee  
Minutes**

**Date: October 8, 2012**

Members:  
 Rosemarie Hansen (Co-Chair)  
 \*Mike Strong (Co-Chair)  
 Dan Sullivan (Public Safety Faculty)  
 \*Judy Giacona (HWC Faculty)  
 Leslie Jordan (Student)  
 \*Larry Cook (Facilities Management)  
 Rick Hogrefe (Management)

\*Tracy Bailey-Hudson (Human Resources)  
 \*June Yamamoto (Management)  
 \*Pierre Galvez (District Police)  
 \*Lito Reyes (Keenan and Associates)  
 \*Whitney Fields (District EH&S Admin)  
 Laura Winningham (Faculty)  
 Kevin Palkki (Classified – Theater)

TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 9/10/12	Minutes approved with following corrections: 1. Rose Hansen’s spelling corrected 2. Safety Plan reviews; corrected to state CHC IIPP not DIR	
Goals <ul style="list-style-type: none"> <li>Finalize Safety Plans</li> <li>Fully staffed safety committee</li> </ul>	Report on student appointee: Mike Strong reported that student is Leslie Jordan and has been contacted.	Mike Strong to follow up with contact.
Co-Chair Report (Chair)	Mike Strong reported that CHC (Mike Strong, Rick Hogrefe and Whitney Fields) provided site specific CHP Training.	
M&O Safety Projects Report (Facilities):	Larry Cook reported “Emergency Assembly Area” signage will be installed prior to Shakeout.	Mike Strong to have campus evacuation map posted on CHC Website.
District Police Report (Police):	Chief Galvez stated concern for vehicles not yielding to pedestrians in crosswalks. Police ramping up enforcement.	
Workplace Injuries Report <ul style="list-style-type: none"> <li>Workman’s Comp Injury Report(Human Resources/EH&amp;S)</li> <li>Minor injury report (non-workman’s comp) (EH&amp;S)</li> </ul>	Whitney reviewed report-no reported accidents at CHC 7/1/12 to 9/30/12	
Student Injury Report (HWC)	Judy reported 2 Fire Academy students contracted Staff infection. Possible they caught it on the mats	Larry Cook to have custodial clean/disinfect weight room mats.

	in the gym weight room.	
Smoking Policy (Police)	Revised smoking policy to go to Board in December. The policy was reviewed and approved by District Assembly to enforce smoking policy with a \$50 fine starting early 2013. 80% of citation revenue comes to CHC. Maintenance and Operations to work on installing signs.	
<p>Events:</p> <ul style="list-style-type: none"> <li>• Great Shake Out-October 18 @ 10:18am <ul style="list-style-type: none"> <li>○ Video in Cafeteria</li> <li>○ Plan</li> </ul> </li> </ul>	<ol style="list-style-type: none"> <li>1. Mike Strong reported on the schedule events for the Shakeout.</li> <li>2. Use opportunity to update personal information on Web advisor.</li> <li>3. Whitney suggested a survey be sent out following the Shakeout to identify opportunities for improvement.</li> </ol>	Whitney will send Mike Strong the instructions to update personal information.
<p>Safety Plan Reviews:</p> <ul style="list-style-type: none"> <li>• IIPP Review Comments</li> <li>• HazComm (next meeting)</li> </ul>	<ol style="list-style-type: none"> <li>1. Committee finalized review of the CHC IIPP</li> <li>2. Next meeting: Review Hazardous Communications</li> </ol>	Mike Strong to remove Workman's' Compensation information and insert a link to HR's website. Then forward coversheet for signatures.
<p>CHC Safety Committee Website:</p> <ul style="list-style-type: none"> <li>• Update member list</li> </ul>	Mike Strong reported that the Safety Committee website has been updated.	
New Business	Larry Cook reported recent accident where a custodian pricked his finger on sharp improperly disposed. Committee suggested management install a sign above trash can in public restrooms "NO Sharps-Bio-hazardous Sharps disposal available in the Health and Wellness Center."	
Adjournment	Next Meeting scheduled December 10 <sup>th</sup> , 2012 at 1:00pm (November Holiday)	
<p><b>Mission Statement</b></p> <p>The mission of Crafton Hills College is to advance the education and success of students in a quality learning</p>	<p><b>Vision Statement</b></p> <p>The vision of Crafton Hills College is to be the premier community college for public safety and health services careers</p>	<p><b>Institutional Values</b></p> <p>Our institutional values are creativity, inclusiveness, excellence, and learning-</p>

environment.

and transfer preparation.

centeredness.