

**Crafton Hills College
Environmental Health and
Safety Committee
Minutes**

Date: December 10, 2012

<u>Members:</u> Rosemarie Hansen (Co-Chair) * Mike Strong (Co-Chair)*(by phone) Dan Sullivan (Public Safety Faculty)* Judy Giacona (HWC Faculty)Leslie Jordan (Student) Larry Cook (Facilities Management)* Rick Hogrefe (Management)	Cheryl Burge (Human Resources) June Yamamoto (Management) Pierre Galvez (District Police)* Lito Reyes (Keenan and Associates)* Whitney Fields (District EH&S Admin) * Laura Winningham (Faculty) Kevin Palkki (Classified – Theater)
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from10/8/12	Moved by Larry Seconded by Dan	None
Goals <ul style="list-style-type: none"> Finalize Safety Plans Fully staffed safety committee <ul style="list-style-type: none"> Welcome Leslie Jordan 		
Co-Chair Report (Chair) <ul style="list-style-type: none"> 		
M&O Safety Projects Report (Facilities): <ul style="list-style-type: none"> Evacuation map posted on website? MS to report. 	Completed Interior mapping to be done on Google this year.	None
District Police Report (Police):	EMP Manager will move forward to Board in February. Discussion of changing the flip charts to 911 by using stickers to cover existing number.	None
Workplace Injuries Report <ul style="list-style-type: none"> Workman’s Comp Injury Report(Human Resources/EH&S) Minor injury report (non-workman’s comp) (EH&S) 		
Student Injury Report (HWC) <ul style="list-style-type: none"> Report on status of staph infections. 	Training was provided but no one showed. Mats to be cleaned regularly. Sanitary wipes have been provided. Whitney to follow up with awareness training.	None

Smoking Policy (Police)	January warnings then ticketing for smoking in non-designated areas	None
Events: <ul style="list-style-type: none"> Report on Great Shake Out – Review After Action Report 	Evacuation Chair training for designated employees will be offered annually and formally for M&O every 3 years. Floor Captain training and assignments will be provided annually year due to changes in personnel.	Schedule of evacuation chair training for required personnel
Safety Plan Reviews: <ul style="list-style-type: none"> IIPP final? HazComm How does the committee want to handle the reviewing of plans? Should the Committee be responsible to review the plan, or only review changes proposed by management? Subcommittee for each plan? Other ideas? 	Management to review plans with input from affected employees. Then submit plans to the Safety Committee for review.	
CHC Safety Committee Website: <ul style="list-style-type: none"> Updated. 		
New Business: <ul style="list-style-type: none"> Review Safety Committee Self Evaluation (if no time, review in January?) 	Carried over to January 14 meeting	
Adjournment	2:00pm	
Mission Statement The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.	Vision Statement The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.	Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.