

**Crafton Hills College
Environmental Health and
Safety Committee
Minutes**

Date: May 13, 2013

<u>Members (*Absent):</u> Rosemarie Hansen (Co-Chair) Mike Strong (Co-Chair) Dan Sullivan (Public Safety Faculty) Judy Giacona (HWC Faculty) *Monica Aguilar (Student) Larry Cook (Facilities Management) *Rick Hogrefe (Management)	Ashley Lucht (Human Resources) June Yamamoto (Management) *Pierre Galvez (District Police) Lito Reyes (Keenan and Associates) Whitney Fields (District EH&S Admin) *Lisa Shimeld (Faculty) *Kevin Palkki (Classified – Theater) Robin Bishop (CTA Appointee)
---	---

TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 4/9/13	Minutes approved by concensus	
Co-Chair Report (Chair) • Charge, purpose, and Attendees	Mike will revise and send out based upon discussion.	
M&O Safety Projects Report (Facilities):	No Report	
District Police Report (Police): • Heightened security during upcoming construction • Report on recent lockdown training	Lockdown training will be online; SBVC's is online, Crafton's will be posted within the next 6 weeks.	Police to post lockdown training online.
Smoking Policy (Police) • M&O to report if smoking areas have improved littering	• The committee suggested police educate the students to the policy. Possibly add the potential fine of \$50 to the smoking signs.	The LRC smoking area needs an ashtray.
Workplace Injuries Report & follow up: • Workman's Comp Injury Report(Human Resources/EH&S) • Minor injury report (non-workman's comp) (EH&S) • Sharp containers for restrooms – signage (MS)	• Whitney reviewed the workman's comp injury report. No follow up items. • Ashley reported on a previous incident of a possible TB exposure. The test results were negative. Retesting on the student will occur in 6 months. She reported that communication followed proper protocols and was well done between HR, Whitney and the dean (June).	

Student Injury Report (HWC)	<ul style="list-style-type: none"> Minor injuries included 2 ankle sprains and a bee sting. 	
<p>Safety Training and Events:</p> <ul style="list-style-type: none"> (Debrief) April Emergency Prep Month: Evacuation and Zombie apocalypse 4/17/13, 10:10am and 7:10pm ICS Org Chart and required training. 	<ul style="list-style-type: none"> Evacuation drill feedback: Students seemed to like information provided by the faculty. The committee would like to have the EMS students assist in future drills if possible. The revisions to the ICS Org Chart and required training will be completed over the summer and reviewed in the fall. 	Mike to revise the ICS Org Chart and required training list.
<p>Safety Plan Review and Approvals/Self Inspection Report:</p> <ul style="list-style-type: none"> Review Safety Plan Schedule Status of self-inspections EMS Facilitators – proper training? 	<ul style="list-style-type: none"> This agenda item will carry into the fall. 	
<p>Old Business:</p> <ul style="list-style-type: none"> OE1 EMS – SOP’s status OE1 Pharmaceutical Donations – safe storage and delivery Review Safety Committee Ops Plan requirements per DIR IIPP 	<ul style="list-style-type: none"> SOP’s June reported that she will be meeting with Kathy and Robin on May 14th to discuss SOP’s. It was suggested the Ops plan be reviewed against the DIR IIPP requirements and be revised accordingly. To be carried into the fall. 	<ul style="list-style-type: none"> EMS/CTE to continue to draft. Review Ops plan against DIR IIPP.
<p>New Business:</p> <ul style="list-style-type: none"> Safety Committee Self Eval 2012 Crosswalks and Sidewalks 	<ul style="list-style-type: none"> First aid/CPR training – Robin will set up with campus; those who take CERT need to be CPR certified. Influenza Campaign – Judy emphasized the need to start the campaign early this year. 	<ul style="list-style-type: none"> Robin to set CPR training date.
Adjournment	Next Meeting scheduled Sept. 9, 2013 at 1:00pm	
<p>Mission Statement</p> <p>The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement</p> <p>The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values</p> <p>Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>