

**Crafton Hills College
Environmental Health and
Safety Committee
Agenda**

Date: March 10, 2014

<u>Members:</u> Rosemarie Hansen (Co-Chair) Mike Strong (Co-Chair) *Dan Sullivan (Public Safety Faculty) Judy Giacona (HWC Faculty) *Crystal (Student) Larry Cook (Facilities Management) *Rick Hogrefe (Management) *Laura Whitehead (Emergency Prep)	Karla Trajillo (Human Resources) June Yamamoto (Management) Pierre Galvez (District Police) *Lito Reyes (Keenan and Associates) Whitney Fields (District EH&S Admin) *Lisa Shimeld (Faculty) Tina Gimple (Classified) Steve Ramirez (Faculty) *Robin Bishop (CTA Rep.) Ginger Sutphin (Classified)
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 2/10/14		Approved by consensus
Co-Chair Report (Chair)		
M&O Safety Projects Report (Facilities): •	Work orders on SWACC written, half way done. Some inconsistencies on report as far as issues need addressing. Spring cleaning/Barbeque	
District Police Report (Police):	Jose: People are still crossing the line to avoid speed bumps. Citations are being issued. Received quotes on alarms/cameras on campus for security. Moving forward with M&O cameras. Requested quotes for pool, H&W, Tech Services. Looking for a large monitoring service. Panic buttons, as requested by the HWC, Stanley will dispatch Police.	Alarms/Cameras on campus Logistics need to be worked out with the Police and funding issues. Accessibility for the Police to the cameras for monitoring purposes.
Safety Issue Log • Review Log	What would everyone like to see on the Safety Log? Criteria for how things get onto the log? Report back to campus. SWAAC to facility office. Log issue: Intake exhaust on the PAC generator. Concern for exhaust testing; see Safety Issue Tracking Log. Capture safety issues	Table PAC Generator Exhaust for next mtg.

	via work orders if possible. Issues from hazard reporting webtool. Issues can be discussed here when reviewed. Add SWAC for 2014 to log.	
Workplace Injuries Report & follow up: <ul style="list-style-type: none"> • Workman's Comp Injury Report(Human Resources/EH&S) • Minor injury report (non-workman's comp) (EH&S) 	Attached	
Student Injury Report (HWC)	3 student injuries.. twisted ankle, bee sting.	
Safety Training and Events: <ul style="list-style-type: none"> • GHS Training Update (EH&S) • Zombie apocalypse in April 22, 2014 (4:30-7:30) • ICS Org Chart and required training. 	Working on cleaning up old data. 60% compliant with training required. Faculty get paid. HR should have check lists for hiring/Check with HR for processes. Rose will check with Erika for a count of Zombies/Event moving ahead as proposed. Will hand out Zombie flyer from the CDC. Notice to go out to notify faculty. Put the shakeout event on the Master Calendar. ICS: Outdated, needs to be reviewed for participation	Whitney will follow-up with HR. Event for shakeout will be Scenario based this year.
Safety Inspection Report <ul style="list-style-type: none"> • Status of self-inspections • Faculty Office Inspection Results • HMI Report • SWACC 	SWACC report is available. Whitney shared common safety violation chart. Available on the web. Faculty office: What height do file cabinets have to be before they are tied to the wall? HMI:	
Safety Plan Review and Approvals: <ul style="list-style-type: none"> • Safety Plan Schedule/Consolidation of Plans 		
Old Business: <ul style="list-style-type: none"> • OE1 EMS – Review findings from Citadel pharm donation investigation • EMS Facilitators – properly trained? • Status of Keenan SDS Database Update 	Recommendations are listed on the report, findings were that we need to revise and follow our SOP's based on the report. Or go with the Demo drugs. Program will adhere to report recommendations (7) total. No donations will be received until	

<ul style="list-style-type: none"> • TB Test Update 	<p>the 7 are met. Do we have to be licensed to receive Pharm waste. IIPP review/ by Scott, Mike, and Whitney. Training will be provided by district (Whitney). SDS Database update, looking into Cloud software to facilitate loss control for the new contract. Waiting for the contract to move forward. TB testing to be forthcoming.</p>	
<p>New Business:</p> <ul style="list-style-type: none"> • “Parking Lot” for future agenda items 	<p>Add new items here and keep to our current agenda.</p>	
<p>Adjournment</p>	<p>Next Meeting scheduled April 14, 2014 at 1:00pm</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>