

**Crafton Hills College  
Environmental Health and  
Safety Committee  
Minutes**

**Date: April 14, 2014**

Members (Absent\*):

Rosemarie Hansen (Co-Chair)  
Mike Strong (Co-Chair)  
\*Dan Sullivan (Public Safety Faculty)  
Judy Giacona (HWC Faculty)  
\*Crystal (Student)  
\*Larry Cook (Facilities Management)  
\*Rick Hogrefe (Management)  
Tina Gimple (Classified)

\*Karla Trujillo (Human Resources)  
\*June Yamamoto (Management)  
Pierre Galvez (District Police)  
\*Lito Reyes (Keenan and Associates)  
Whitney Fields (District EH&S Admin)  
Lisa Shimeld (Faculty)  
Steve Ramirez (Faculty)  
\*Robin Bishop (CTA Rep.)  
Ginger Sutphin (Classified)

TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 3/10/14	none	Approved by consensus
Co-Chair Report (Chair)	Standard IIIB accreditation for reading/comments etc.	Be prepared with comments for next mtg
M&O Safety Projects Report (Facilities):	<ul style="list-style-type: none"> <li>Completed work orders for SW for SWACC</li> <li>Action on PAC air quality repaired exhaust fan.</li> <li>Generator to be tested in a week or two. Amtec will be correcting and then re-inspect. Fire alarms and equipment were tested over Spring break.</li> </ul>	
District Police Report (Police):	<ul style="list-style-type: none"> <li>Pedestrians walking on the East side of the road towards lot M? Mike stated that DSA's requirements make the walkway cost prohibitive. Temporary solution is to construct a trail from Lot M to CDC to keep pedestrian traffic off campus drive. We anticipate completion by the end of the semester.</li> <li>Ashtray for the LRC east side. Rose suggested using a galvanized cigarette receptacle instead of ash cans currently being used.</li> </ul>	
Safety Issue Log	<ul style="list-style-type: none"> <li>MSDS waiting for a new loss</li> </ul>	

<ul style="list-style-type: none"> <li>Review Log</li> </ul>	<p>control vendor. Should roll in the Fall semester. The autoclave issue. PR is forthcoming from AS.</p> <ul style="list-style-type: none"> <li>LADM 227 fume hood has been certified.</li> </ul>	
<p>Workplace Injuries Report &amp; follow up:</p> <ul style="list-style-type: none"> <li>Workman's Comp Injury Report(Human Resources/EH&amp;S)</li> <li>Minor injury report (non-workman's comp) (EH&amp;S)</li> </ul>	<ul style="list-style-type: none"> <li>Seismic guidelines given to Larry to comment. Strap any hazards to walls, ie., filing cabinets etc. Use SWACC to id areas to strap.</li> </ul>	<p>Keenan will provide district with breakdown of injuries and trends to review at next mtg.</p>
<p>Student Injury Report (HWC)</p>		
<p>Safety Training and Events:</p> <ul style="list-style-type: none"> <li>GHS Training Update (EH&amp;S)</li> <li>Zombie apocalypse in April 22, 2014 (4:30-7:30)</li> <li>ICS Org Chart and required training.</li> </ul>	<ul style="list-style-type: none"> <li>Updating safe colleges on GHS training. Live training is going well.</li> <li>Zombies are coming, with 8 additional students. 4:30 they will be roaming campus.</li> <li>7:15pm will start the evening drill alarms and Informacast and Blackboard.</li> <li>ICS update chart and realign assignments.</li> </ul>	
<p>Safety Inspection Report</p> <ul style="list-style-type: none"> <li>Status of self-inspections</li> <li>Faculty Office Inspection Results</li> <li>HMI Report</li> <li>SWACC</li> </ul>	<ul style="list-style-type: none"> <li>Results of faculty office inspection. Work orders are complete.</li> <li>HMI done</li> <li>SWACC done</li> <li>Loss control vendor being reviewed.</li> </ul>	
<p>Safety Plan Review and Approvals:</p> <ul style="list-style-type: none"> <li>Safety Plan Schedule/Consolidation of Plans</li> </ul>	<ul style="list-style-type: none"> <li>In progress, IIPP done. Draft in review. Haz comm is next.</li> <li>OSHA train the trainer Whitney is certified to train.</li> </ul>	
<p>Old Business:</p> <ul style="list-style-type: none"> <li>OE1 EMS</li> <li>EMS Facilitators – properly trained?</li> <li>TB Test Update</li> </ul>	<p>After significant discussion about the inherent risks, the accountability for receiving, and the safe storage and removal of pharmaceutical donations, the committee is recommending EMS use Demo Drugs. The committee believes the risks outweigh the benefits. There was a motion by Lisa Shimeld and it was seconded by Pierre Galvez to recommend in writing to</p>	

	the Executive Administration and the Dean that contracts from drug source be in place by July 1, 2014, or we will move to use Demo Drugs.	
New Business:		
Adjournment	Next Meeting scheduled May 12, 2014 at 1:00pm	
<p><b>Mission Statement</b></p> <p>The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</p>	<p><b>Vision Statement</b></p> <p>The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p><b>Institutional Values</b></p> <p>Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>