

**Crafton Hills College
Environmental Health and
Safety Committee
Minutes**

Date: May 12, 2014

<p><u>Members (Absent*):</u> Rosemarie Hansen (Co-Chair) Mike Strong (Co-Chair) *Dan Sullivan (Public Safety Faculty) Judy Giacona (HWC Faculty) *Crystal (Student) Larry Cook (Facilities Management) *Rick Hogrefe (Management) Tina Gimple (Classified)</p>	<p>*Karla Trajillo (Human Resources) *June Yamamoto (Management) Pierre Galvez (District Police) *Steve Tait (Keenan and Associates) Whitney Fields (District EH&S Admin) (by Phone) Lisa Shimeld (Faculty) *Steve Ramirez (Faculty) *Robin Bishop (CTA Rep.) Ginger Sutphin (Classified)</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 4/14/14	None	Approved
Co-Chair Report (Chair) <ul style="list-style-type: none"> Accreditation Standard IIIB review 	Reviewed. Rose suggested all acronyms be spelled out.	Will be finalized and sent to the editor
M&O Safety Projects Report (Facilities): <ul style="list-style-type: none"> PAC Generator update 	<ul style="list-style-type: none"> SWAAC findings have been completed except for attaching file cabinets to the wall. Larry will progress as needed. Health and Safety in café, cabinet to be attached to wall, work order done. Tile is coming up, not necessarily a trip hazard. Freezer in front of pull station, Marty will fix. Carpet being replaced during the summer to reduce trip hazard. PAC exhaust fan working properly. Generator, indoor air quality test by Whitney. No discernable odors detected. No indoor air quality issues pending. Elevator's inspected and corrected for smoke alarms. Permits forthcoming. 	
District Police Report (Police): <ul style="list-style-type: none"> ICS Org Chart 	<ul style="list-style-type: none"> Laura Whitehead is updating the ICS org chart for district. Finalizing training and updating 	

	for org chart.	
<p>Safety Issue Log</p> <ul style="list-style-type: none"> Review Log 	<p>Pedestrian issue on campus drive. Lot M will have a nature trail for pedestrian traffic from the lot to the CDC. Has handrails and rattlesnake signage.</p>	
<p>Workplace Injuries Report & follow up:</p> <ul style="list-style-type: none"> Workman's Comp Injury Report(Human Resources/EH&S) Minor injury report (non-workman's comp) (EH&S) 	<ul style="list-style-type: none"> More injuries have occurred this year than last year. Report on WC Injury summary report. One injury on campus since last meeting. Provide more training that is applicable to areas. GHS is progressing nicely and is ongoing. Heat illness training is currently being done. Rose reported that District Safety Committee asked for trends in types of injuries. The only trend is that there is no trend. 	<p>Additional training for staff.</p>
<p>Student Injury Report (HWC)</p>	<p>None</p>	
<p>Safety Training and Events:</p> <ul style="list-style-type: none"> Zombie apocalypse in April 22, 2014 (4:30-7:30) (Debrief—After Action Report) Great Shakeout October 16, 2014 at 10:16am Table Top Exercise 	<ul style="list-style-type: none"> Zombie apocalypse was effective in handing out information. Evacuation Drill: After action report was reviewed by Laura Whitehead. The drill occurred in the evening. Actions included the following: <ul style="list-style-type: none"> Evening building captains needed. Blackboard connect, template for likely scenarios. Contacts from Yucaipa High swim teams and other community orgs. Notification to Omni-trans. Marque updates, building captains for all sites, Table at club rush in the fall. PDC presentations for in-service. 	
<p>Safety Inspection Report</p> <ul style="list-style-type: none"> Status of self-inspections Faculty Office Inspection Results HMI Report SWACC 	<p>No report.</p>	
<p>Safety Plan Review and Approvals:</p> <ul style="list-style-type: none"> Safety Plan Schedule/Consolidation of Plans 	<p>IIPP in process. Haz Comm is next. Training on changes will be reviewed and presented in the</p>	<p>Mike to review with President's Cabinet.</p>

	future—perhaps on inservice day in the fall.	
Old Business: • OE1 EMS Pharm Donations	Committee approved the draft of the letter to the administration regarding pharm donations.	Mike to forward to VP and Dean for action.
New Business: • Committee Evaluations	Distributed and collected.	
Adjournment	Next Meeting scheduled September 9, 2014 at 1:00pm	
Mission Statement The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.	Vision Statement The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.	Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.