

**Crafton Hills College
Environmental Health and
Safety Committee
Agenda**

Date: April 13, 2015

<p><u>Members:</u> Rosemarie Hansen Mike Strong Dan Sullivan (Public Safety Faculty) Dr. Hanna Sandy (HWC Coordinator) (DSPS) (Fine Arts Faculty or Staff) Jonathan Grau (Student) Larry Cook (Facilities Management)</p>	<p>Karla Trujillo (Human Resources) June Yamamoto (Management) Pierre Galvez (District Police) Natasha Stratton (Citadel) Whitney Fields (District EH&S Admin) Lisa Shimeld (Faculty) Ginger Sutphin (Classified) Steven Ramirez (Faculty)</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 3/9/14	None	approved
<p>Safety Issue Log</p> <ul style="list-style-type: none"> EMS Pharm Donations status 	MOU with department. Have reviewed per Dan Word, approved with amendments as of March 26.	Sent to agencies for signatures. Mary Bender has list of what/when for signatures. Donations will be received after MOU is signed. Looking for Fall donations to be received.
<p>Reports:</p> <ul style="list-style-type: none"> M&O Safety (Training & Projects) District Police Report (Police): EH&S: Summary of WC report HR HWC – Student Injury Report 	<p>De-Brief Electrical Outage; building captains role in event of power failure. Pathway is complete on campus drive for pedestrians. People are driving around speed bumps again (lisa). Restripe done on campus drive, shifted center line.</p> <p>Police: stolen (custodial) truck and vandalized nurses cart.</p>	PAC patio will be repaired the week after graduation. Café plaza also starting after graduation the first part of June. Campus wide lighting inspected and being corrected. Campus wide sidewalk repair around July.
<p>Safety Training and Events:</p> <ul style="list-style-type: none"> April Emergency prep drill: Weds, April 15th at 7:10pm Fall Emergency Prep Drill: CERT Exercise and evacuation? 	<p>Zombie recruitment by Jonathan. 4pm to show up for makeup. Rose will assign areas for zombies to roam.</p> <p>Omni bus notices during an event.</p> <p>Instructions for emergency best practices for evacs.</p> <p>Revised building captains from last fall.</p> <p>Power outage issues: 1 building captain called in. Need to have a template in Blackboard for emergency notifications. PA</p>	<p>After action report: Notify swim teams. Add adjunct faculty to lists and notices.</p> <p>Power outage issues: 1 building captain called in. Need to have a template in</p>

	<p>system. Wednesday, 710pm fire alarms and same format as drill in fall. Practice checking elevators. Fall drill for exercise? Cert exercise? What should it be? Isolated exercise with 1 building perhaps? CERT will access based on scenario with building captain. CERT retraining and refresh building captains. Will plan for Fall. Captains and cert team communication training.</p>	<p>Blackboard for emergency notifications. PA system. Wednesday, 710pm fire alarms and same format as drill in fall. Agenda for training in September for brainstorming.</p>
<p>Safety Inspection Report</p> <ul style="list-style-type: none"> • 	<p>SWACC, inspection from third party. Shared with other schools. Hazardous material inspections/chemical inventory completed. Updating the SDS database.</p>	<p>Waiting for an update from Whitney.</p>
<p>Safety Plan Review and Approvals:</p> <ul style="list-style-type: none"> • Safety Plan Schedule/Consolidation of Plans 	<ol style="list-style-type: none"> 1. Status as of 2/20/15: 2. IIPP – Still need Scott’s approval for draft/Mike submitted changes-revisions. 3. Hazardous Communications – Mike and Scott need to review, submit changes and approve. 4. Blood borne Pathogens – Mike and Scott need to review, submit changes and approve. 5. Heat Illness – Draft to WF by 2/20/15 6. Chemical Hygiene – Draft to WF by 3/6/15 7. Lock-out/Tag-out – Draft to WF by 3/20/15 8. Hearing Conservation – Draft to WF by 4/3/15 9. Respiratory Protection – Draft to WF by 4/17/15 10. Fire Life and Safety (Adding a section on candles, open flames and scented plug-ins in an office environment) – Draft to WF by 5/1/15 11. Confined Space – Draft to WF by 5/15/15 12. Communicable Disease – Draft to WF by 5/29/15 	<p>Trainers coming to train on safety database for Whitney, and district staff with Citadel. Upcoming project for revising job hazard analysis.</p>
<p>New Business:</p> <ul style="list-style-type: none"> • Smoking areas need revision 	<p>Avoid heavily populated areas. Smoking pots for areas with tall grass and brush combustibles.</p>	<p>Larry and Mike will be making a recommendation on smoking area updates.</p>
<p>Adjournment</p>	<p>Next Meeting scheduled May 11 , 2015 at 1:00pm</p>	<p>May 11th at 1pm.</p>
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, all supportive community, and a beautiful</p>	<p>Institutional Values Crafton Hills College values academic excellence,</p>

campus community through engagement and learning.	collegiate setting.	inclusiveness, creativity, and the advancement of each individual.
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