

**Crafton Hills College
Environmental Health and
Safety Committee**

Date: September 14, 2015

Agenda

<p><u>Members:</u> Rosemarie Hansen (Co-chair) Mike Strong (Co-chair) Mike Alder (Public Safety Faculty) Dr. Hanna Sandy (HWC Coordinator) Vacant (DSPS) Vacant (Fine Arts Faculty or Staff) Jose Lopez (Student) Larry Cook (Facilities Management) Soutsakhone Xayaphanthong (Faculty)*</p>	<p>Karla Trujillo (Human Resources)* June Yamamoto (Management)* Pierre Galvez (District Police) Natasha Stratton (Citadel) Whitney Fields (District EH&S Admin) Lisa Shimeld (Faculty) Farhad Mansourian (Faculty) Ruth Greyraven (Faculty)* Janine Ledoux (Faculty)*</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Introductions	Jose Lopez, student senate	
Approval of minutes from 5/11/15	Approved	
Review Charge and Membership	Revised to minimize (minimize) approve as revised.	Mike will remain Chair lead. Further discussion on committee make-up. Email Classified Senate and CTA for a rep.
<p>Reports:</p> <ul style="list-style-type: none"> • M&O Safety (Training & Projects) • District Police Report (Police): • EH&S: Summary of WC report • HR • HWC – Student Injury Report 	<p>Larry: hazard mitigation over summer. Citadel list mitigated. Aug, changed hvac filters, elevator inspections and repairs. Additional lighting in café, refurbished PAC 308 and 309. Sidewalks in front of science building opening up and Lot I spaces are opening up.</p> <p>Pierre: Temp (gravel lot) parking to continue indefinitely. Recently traffic, running stop, failing to yield ticketed to mitigate issues. Keep speed bumps and make them less aggressive and extend them across both ways.</p> <p>Whitney: Safety and Risk Management, emergency prep is now Whitney's. No more EH&S. Training, CPR for nurses conducted by Whitney. Timing for trainings should occur outside of first two weeks of classes. Safety training database, still working on it. Getting everyone into the hierarchy org structure, revised training matrix. Scheduling orientation workshops. Reports will go out to managers to get staff trained and updated.</p>	

	<p>Food safety inspections by Natasha to be scheduled. Compliance calendar being drafted for scheduling, including environmental inspections and permits. Inspection reports will be on the website.</p> <p>HR: Whitney, two coordinators have been hired. Total of four generalists and three other staff additions.</p> <p>Hanna: Potential injury for designated smoking signage, around café. Planning a drug awareness event to coordinate with police. Date at next mtg.</p>	
<p>Safety Training and Events:</p> <ul style="list-style-type: none"> Great California Shake Out 10/15/15 at 10:15am <ul style="list-style-type: none"> CERT Exercise and evacuation? Active shooter exercise? 	<p>Evacuation drill two a year, and active shooter training. Building captain training. Drill, with building captains. Active shooter training. Active shooter training during flex in Spring. Request to faculty to participate and then some instruction/discussion on the drill, 5 minutes.</p>	<p>Active shooter training with Professional Development. During college hour with students. April 12th is flex.</p>
Safety Inspection Report (Citadel)	Attach Citadel list of projects in the future.	
<p>Safety Plan Review and Approvals:</p> <ul style="list-style-type: none"> Safety Plan Schedule/Consolidation of Plans 	By fall they may be ready.	
Smoking areas – establish ad-hoc committee?	Establish new areas and do a warning campaign and then ticket. Review current area until December.	Add hoc committee to look at signage and locations.
New Business:		
Adjournment	Next Meeting scheduled October 12, 2015 at 1:00pm	
<p>Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, all supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>