

**Crafton Hills College
Environmental Health and
Safety Committee
Minutes**

Date: October 12, 2015

<p><u>Members (Absent*):</u> Rosemarie Hansen (Co-chair) Mike Strong (Co-chair) Mike Alder (Public Safety Faculty) Dr. Hanna Sandy (HWC Coordinator) Vacant (DSPS) Vacant (Fine Arts Faculty or Staff) Jose Lopez (Student) Larry Cook (Facilities Management)</p>	<p>*Karla Trujillo (Human Resources) *June Yamamoto (Management) *Pierre Galvez (District Police) Natasha Stratton (Citadel) *Whitney Fields (District EH&S Admin) Lisa Shimeld (Faculty) Farhad Mansourian (Faculty) *Ruth Greyraven (Faculty) Janine Ledoux (Faculty) Classified Senate Rep</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 9/14/15	Approved	
<p>Reports:</p> <ul style="list-style-type: none"> • M&O Safety (Training & Projects) • District Police Report (Police): • EH&S: <ul style="list-style-type: none"> Summary of WC report Status of Safety Compliance Calendar • HR • HWC – Student Injury Report Drug awareness event date? 	<p>Construction Projects</p> <p>Block grant to fund roof on PAC and Tree trimming as well. Looking to build a dirt walkway from lot N (LRC).</p> <p>No Police report</p> <p>Natasha: Workers comp, mtg. Whitney is out until October. Citadel covering inspections. Compliance calendar on hold. Upcoming dates can be sent to Whitney for addition to the calendar.</p> <p>No HR report.</p> <p>Soberfest, drug, alcohol November 19th. Media coverage and possibly food. Screening by mental health dept. will be available.</p>	
<p>Safety Training and Events:</p> <ul style="list-style-type: none"> • Great California Shake Out 10/15/15 at 10:15am • CERT Exercise and evacuation? Active shooter exercise? Date w/ PD? Student Senate? 	<p>Shake out Thursday @ 10:15. Building Captain training complete.</p> <p>Evac drill. Photographers will be taking pics.</p> <p>Active Shooter training upcoming during flex. Students trained during college hour to be scheduled and staff during flex. Needs to be a daytime drill, maybe a drill. Maybe training and a drill in conjunction with Police.</p>	<p>Active shooter training with Professional Development. During college hour with students. April 12th is flex. Tina to follow up with PD committee. Jose will discuss a training date with the Student Senate.</p>
<p>Safety Inspection Report (Citadel)</p> <ul style="list-style-type: none"> • List of inspections-Citadel to provide 	<p>New safety training for database. Schedule sessions to use the database. Nov 6 10 am and 2 pm BC 101 CPR/AED, November 13th at 11 am.</p> <p>Friday the 16 response training for Police</p>	

	<p>SBVC, police and security. HLS 144 8-9 and 2-3.</p> <p>Custodial and M&O Arc training. See handout.</p> <p>Inspections: the 29th food safety</p> <p>Café: may have food prep. Perhaps salad bars or sandwich makers may be in use.</p> <p>CDC: mostly snacks and no prep, everything was good.</p> <p>Stage rigging inspections, outside vendor will be conducting annually.</p>	
<p>Safety Plan Review and Approvals:</p> <ul style="list-style-type: none"> • Safety Plan • Schedule/Consolidation of Plans 	<p>All drafts have been completed. Finalizing drafts now, as soon as Whitney comes back. Need some dept. reviews, blood borne, respiratory etc.</p> <p>Any training we need, let Citadel know. Safety Plans need to be changed/updated and staff needs retraining. Maybe annual refreshers courses. Lab techs and Deans will need to be updated on trainings. What are the significant changes or updates needed in plans?</p>	<p>Mike will forward to Whitney and Haz waste in waiting for approval.</p> <p>Updated safety training needed for all departments.</p>
<p>Smoking areas – establish ad-hoc committee in Dec.</p> <ul style="list-style-type: none"> • Review proposed butt cans 	<p>Pierre too site for infractions. Café quad is a concern, students not staying in smoking area.</p>	<p>Add hoc committee to look at signage and locations in Dec. Larry to review butt cans and propose.</p>
<p>Focus Areas for 2015-16 – report to the Crafton Council</p>	<p>Night evacuation</p> <p>Active shooter Training</p> <p>College hour with students</p> <p>Drill</p> <p>Smoking areas</p> <p>Safety Plans</p> <p>Evac Areas</p> <p>Building captain assignments</p> <p>Safety training updates/ who, what etc., in accordance with the updated safety plans.</p> <p>Ongoing inspections & compliance calendar.</p>	
<p>New Business:</p>	<p>Speed bumps need to be more visable.</p>	
<p>Adjournment</p>	<p>Next Meeting scheduled , 2015 Nov 9 at 1:00pm</p>	
<p>Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the</p>

		advancement of each individual.