

**Crafton Hills College
Environmental Health and
Safety Committee**

Date: December 14, 2015

Agenda

<p><u>Members (Absent*):</u> Rosemarie Hansen (Co-chair)* Mike Strong (Co-chair) Mike Alder (Public Safety Faculty) Dr. Hanna Sandy (HWC Coordinator)* Vacant (DSPS)* Vacant (Fine Arts Faculty or Staff)* Jose Lopez (Student)* Larry Cook (Facilities Management)</p>	<p>Karla Trujillo (Human Resources)* June Yamamoto (Management)* Pierre Galvez (District Police) Natasha Stratton (Citadel) Whitney Fields (District EH&S Admin)* Lisa Shimeld (Faculty)* Farhad Mansourian (Faculty)* Ruth Greyraven (Faculty)* Janine Ledoux (Faculty) Classified Senate Rep*</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 10/12/15	Approved.	
<p>Reports:</p> <ul style="list-style-type: none"> • M&O Safety (Training & Projects) • District Police Report (Police): <ul style="list-style-type: none"> ○ San Bernardino Event • S&RM: <ul style="list-style-type: none"> Summary of WC report Status of Safety Compliance Calendar • HR • HWC – Student Injury Report 	<p>Services, fire extinguisher, elevator service. Moving into Canyon Hall (Science) next week. Faculty are relocated with some minor changes. Fire Academy is settled in, still need power. CCR has a few leaks. PAC roof has a leak, however roof will be replaced over summer. Lockdown: BC/BK, CDC, and CHS will be keyed with thumb locks. Security issues are being addressed, i.e., fence around the center. Stanley is reviewing camera/motion detector capabilities for the campus. Facilities is also working towards obtaining remote scheduling of the elevators.</p> <p>Pierre provided a brief on the SB shooting: Some initial information that came as the event unfolded was incorrect. When emergencies happen, as fast as this did, initial information is always clouded. The police sent out a Blackboard Connect message district-wide; however, Blackboard needs to be more timely and accurate. Mike will be working with S&RM to develop some templates in BB Connect. Informacast is immediate and works well on campus.</p> <p>WC Natasha: Training calendar with inspections and chemical inventory is forthcoming as we are waiting for the chemicals to be moved and organized into the new building.</p>	<p>Discuss our roles in the case of an event of an active shooter or other emergency. Who leads communication immediately to the command post, i.e., who is responsible for what? Planning for emergencies needs to be ongoing. Request funds from district for emergencies and planning for such.</p>

<p>Safety Training and Events:</p> <ul style="list-style-type: none"> • April Evening evac drill – April 19th • Debrief - Great California Shake Out 10/15/15 at 10:15am • CERT Exercise and evacuation? Active shooter exercise? Date w/ PD? Student Senate? 	<p>The committee set Tues 4/19 for evening drill. Update evac sites; the committee will ensure we have sufficient sites and that they are appropriate. Modify evac map accordingly.</p> <p>Shake out went well, however, Can't hear speakers outside of KHA building. We are planning to hold an Active shooter training on in-service day in January.</p>	<p>Update evac. Sites and corresponding map.</p>
<p>Safety Inspection Report (Citadel)</p> <ul style="list-style-type: none"> • List of inspections-Citadel to provide 	<p>Natasha reported there were some minor issues in the old Café; however, those are eliminated with the move to the new building. Some minor health inspection recommendations have been made to CDC in their food prep.</p>	
<p>Safety Plan Review and Approvals:</p> <ul style="list-style-type: none"> • Safety Plan Schedule/Consolidation of Plans 	<p>Pending</p>	
<p>Building Captains and Evac Areas; Building Captain Bags</p>	<p>Updates for new buildings, review and assign</p>	
<p>Smoking areas – establish ad-hoc committee in Dec.</p> <ul style="list-style-type: none"> • Senates 	<p>Review areas, seek representation from constituencies and meet in January. Walk sites and make recommendation.</p>	<p>Janine, Larry , Tina, Mike; Mike to work with Senates to obtain appointees.</p>
<p>Speed Bumps – modification and visible.</p>	<p>No discussion</p>	
<p>Non-Discussion Item: Focus Areas for 2015-16 – report to the Crafton Council (for information)</p>	<p>Evening evacuation Active shooter Training College hour with students Drills Smoking areas Safety Plans Evac Areas Building captain assignments Safety training updates/ who, what etc., in accordance with the updated safety plans. Ongoing inspections & compliance calendar.</p>	
<p>New Business:</p>		
<p>Adjournment</p>	<p>Next Meeting scheduled , February 8, 2016 at 1:00pm</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness,</p>

campus community through engagement and learning.		creativity, and the advancement of each individual.