

**Crafton Hills College
Environmental Health and
Safety Committee
Minutes**

Date: February 8, 2016

Location: CCR 247

Members (Absent*):

Rosemarie Hansen (Co-chair)
Mike Strong (Co-chair)
Mike Alder (Public Safety Faculty)
Dr. Hanna Sandy (HWC Coordinator)
Vacant (DSPS)
Vacant (Fine Arts Faculty or Staff)
Jose Lopez (Student)
Larry Cook (Facilities Management)

Karla Trujillo (Human Resources)
June Yamamoto (Management)
Pierre Galvez (District Police)
Natasha Stratton (Citadel)
Whitney Fields (District EH&S Admin)
Lisa Shimeld (Faculty)
Farhad Mansourian (Faculty)
Ruth Greyraven (Faculty)
Janine Ledoux (Faculty)
Classified Senate Rep

TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 12/14/15		
Review Building Captains and Evac Areas	<p>Go through building captains and areas and ask people to be captains. Day Shift - M&O - ok, CDC - Deborah & Meredith, CHL – 2nd floor –B. Balies, CCR – Admin. – Tina and Cyndie St. Jean, 2nd SS – Rejoice and M. Moreno, 1st Floor – L. Aycock and S. Rush, Bookstore – M. Rea and M. Davila, SSB and 1st floor West – H. Sandy and L. Jimenez, West 2nd floor – John from Financial Aid and Veronica L., LRC 1st floor – Ben Gamboa and P. Quach, LRC 2nd Floor – No changes, PAC 1st floor – No change to 1st and Tom Bryant, PAC 3rd floor – L. Oliver and M. Bender, CNTL – Police, CNTL 2st Floor Building – H. Jaco and M. Adams, CYN 2nd Floor Faculty Wing – G. Stuphin, CYN 2nd Floor Classes, R. Hansen and K. McCarthy, CYN 1st Floor Classes – F. Francis, CYN 1st Floor Lecture Hall – H. Jaco, Arts – M. Bedoya and P. Irgang, East – M. Bedoya and P. Irgang, PSAH 1st Floor – C. Bidney and D. Word, PSAH 2nd Floor – N. Lara and M. Alder, KHA – No Change, GYM – N/A, North – Lab Tech Geology.</p> <p>Night Shift – Keep Custodial as building captains for night. Need to know where all the bags are for emergency bags. Place extra bags in Custodial closet. Maybe even buy more bags for Custodial closet.</p> <p>Evac Sites – 1 and 2 are ok, 3 change the names to new building names and SSB 1st Floor, 4 add the CCR Bookstore and SSB 2nd</p>	<p>Tina to follow up with the bags are and re-given them out to the new captains.</p>

	<p>Floor, 5 is ok, 13 is ok, 7 is ok, 6 is to included CCR (not including Bookstore), 8 needs to included CNTL 1st floor, 10 is to included 1st Floor CYN and 2nd floor CNTL, 11 included arts and east and 2nd floor CYN and 1st floor PSAH, 14 is ok, 9 included the MODS, Move 12 to the track area. Added site 15 for 2nd floor PSAH.</p>	
<p>Smoking areas –ad-hoc committee (Janine, Larry, Rose, Mike, AS Appointees, CS Appointees)</p>	<p>Keep the smoking area at KHA were it is. Now that we have newly constructed areas and a new pedestrian flow, we need to see where people start to gather and then relook at the smoking sites. Survey the campus about smoking areas. Put a question in the Facilities Survey. By CDC ok, by CCR Bookstore ok, by CHL is ok, by PAC patio is ok, behind CNTL sit for now, by EAST building is ok, North Building is ok. Review the smoking are and hold on them until then</p>	
<p>EMS Pharm Donations – Update on execution of MOU’s and donations (June)</p>	<p>EMS has not received any new pharm donations for the new year. EMS was asked how long they would last with the donation already received and they are good for the next semester and next year. The draft MOU’s have not been executed with the donating agencies.</p>	<p>Move this item to next Safety meeting</p>
<p>Reports:</p> <ul style="list-style-type: none"> • M&O Safety (Training & Projects) • District Police Report (Police): • S&RM: <ul style="list-style-type: none"> Summary of WC report Status of Safety Compliance Calendar • HR • HWC – Student Injury Report 	<p>M&O – Fire extinguishers have been updated. Cal fire will be out in a few weeks to perform vegetation and fire break areas. Fire hydrants have been tested. Cal Fire will be removing the big oak tree behind the CNTL building. The chemical Inventory has been completed. However, the report is incomplete because we moved the sciences department. It was requested S&RM work through the facilities dept. to make sure everyone is on the same page for when companies come out to review chemical inventory. PAC will have a full roof redone during the summer. WEST complex will receive new floors and finishes this summer. Talked with local fire department to have a Knox box on campus. PAC elevators are a problem and old. They need to have them to be replaced. Always getting called about the elevators not working, but are operational at this point.</p> <p>Police – Child Development to get parents into blackboard connect for emergencies.</p> <p>Talk with Aquatics so swim teams are getting</p>	

	the same messages about emergencies. Police getting ready for new area in the CNTL area. One half will be for Police and one half for Veterans. Active Shooter training is recurring on campus. It was recommended that training with Student senate. The next training should be during Professional Development Week or Classified Professional Development Week or on flex day.	
<p>Safety Training and Events:</p> <ul style="list-style-type: none"> • April Evening evac drill – Tuesday evening, April 19th • CERT Exercise and evacuation? • Active shooter exercise? • Date w/ PD? • Student Senate? 	Evac Drill coming April 19th	
<p>Safety Inspection Report (Citadel)</p> <ul style="list-style-type: none"> • SWACC 	Worker Comp report that there was an increase in workers comp injuries from 0 to 3. Injuries were related to the moves. Next time we move, Admin Services will strive to work with the mover's contract for assistance in packing.	
<p>Safety Plan Review and Approvals:</p> <ul style="list-style-type: none"> • Schedule/Consolidation of Plans 	No discussion	
<p>Non-Discussion Items:</p> <ul style="list-style-type: none"> • Speed Bumps – modification and visible. • Focus Areas for 2015-16 	No discussion	
New Business:	None	
Adjournment	Next Meeting scheduled , April 11, 2016 at 1:00pm; CCR 247	
<p>Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>