

**Crafton Hills College
Safety Committee
Agenda**

Date: November 13, 2017

Location: CCR 247

<p><u>Members (Absent*):</u> Rosemarie Hansen (Co-chair) Mike Strong (Co-chair)* Mike Alder (Faculty) Dr. Hanna Sandy (HWC Coordinator) Bill Miller (DSPS/Management)* Alexa Johnson (Student)*</p>	<p>Vacant (Human Resources) Bob Miller (District Police) Jose Palencia Maria Gates (District S&RM)* Farhad Mansourian (Faculty)* Ruth Greyraven (Faculty)* David Aten (Classified Rep)* Larry Cook (Facilities Management)*</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Introductions	Paul Walker district emergency manager	
Approval of minutes from 9/9/17	Approved	
<p>Reports:</p> <ul style="list-style-type: none"> • M&O Safety Projects (Larry) <ul style="list-style-type: none"> ○ Security monitoring upgrades ○ PAC • District Police Report (Police): <ul style="list-style-type: none"> • Status of lab walk through to better understand the hazards associated with them • S&RM (Maria): <ul style="list-style-type: none"> • Review of injuries from WC summary report • Recommendations to management • HWC – Student Injury Report (Hannah) 	<p>Handwritten in Larry’s absence.</p> <p>Jose: Did the walk-thru and determined chemical hazards in the case of an emergency call or situation.</p> <p>No report.</p> <p>Hannah: No injuries. Potential injury: Seizures in class? Call for help.</p> <p>Signs in rooms about where/nearest exit/nearest lot. Near phones for part-time instructors.</p>	
Safety Inspections (Wayne):	Absent	
<p>Safety Training (Wayne):</p> <ul style="list-style-type: none"> • Reports on completed training 	Absent updates for training coming soon.	
<p>Emergency Prep:</p> <ul style="list-style-type: none"> • Shake Out <ul style="list-style-type: none"> • Review AAR • Replenish Emergency Supplies (update) • Emergency Ops Plan • Evacuation sites • Evacuation Site Coordinators 	<p>October 19</p> <p>Strengths: Well attended training for captains. See AAR.</p> <p>Text msg delayed from regroup due to participation. Explore emergency notice technology to speed things up and make more accurate.</p> <p>Drop, cover, and hold on</p> <p>Building captains for all areas, including back-up.</p>	Active shooter table top in Spring 19 and next Spring do a live.

		Shelter-in-place scenario. Evac site for Lot G needed.
Safety Concerns:	Safety survey of campus. What questions would we ask. 15 questions or so. Craft questions so that people can respond thoughtfully.	Table for club rush to do surveys. Email surveys to campus.
Non-Discussion Items	<p>Goals 2017-18:</p> <ul style="list-style-type: none"> • Finalize the Emergency Operations Plan and Familiarize the committee; then identify specific action items. • Tabletop scenario with wildfire or earthquake with committee and building captains in April. • Hold 2 evacuation drills—Shakeout in October and an evening drill in April • Organize and schedule training for the building captains in October. • Obtain and review quarterly reports by District HR on status of CHC mandatory OSHA trainings. • Improve mass notification – Timeliness of text messaging and identify clear responsibilities. 	<p>Perhaps with active shooter scenarios for drills. Due more then evacuation drill. Consider stop, drop and hold.</p> <p>Wayne Nuyen</p> <p>New emergency ops person:</p>
New Business:		
Adjournment	Next Meeting scheduled December 11, 2017 at 1:00pm; CCR 247	1:52pm
<p>Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>