

**Crafton Hills College
Safety Committee
Agenda**

Date: Feb 11, 2019

Location: CCR 247

<p><u>Members (Absent*):</u> Rosemarie Hansen (Co-chair)* Mike Strong (Co-chair) Mike Alder (Faculty) Dr. Hanna Sandy (HWC Coordinator) Bill Miller (DSPS/Management) (Student) Paul Walker (Emergency Management)</p>		<p>Vacant (Human Resources) Al Jackson (District Police)* Farhad Mansourian (Faculty)* Ruth Greyraven (Faculty)* David Aten (Classified Rep) Larry Cook (Facilities Management) Michael Nguyen (District EH & S) Byron Issac (District HR)</p>
TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 10/8/18	Approved	
<p>Reports:</p> <ul style="list-style-type: none"> M&O Safety Projects (Larry) District Police Report (Police): EH&S (Michael): <ul style="list-style-type: none"> Review of injuries from WC summary report Recommendations to management HWC – Student Injury Report (Hannah) 	<p>All elevators inspected, #3 exterior, pit floods. Will be corrected and returned to service. Fire extinguishers serviced and inspected monthly. Fixing water leaks, LRC is a chronic issue, still trying to isolate.</p> <p>Michael: EH&S Safety plan calendar proposal. Updates coming once dates are solidified. Respiratory Plan and Chem Hygiene **Audiograms for maintenance staff.</p> <p>Hannah: No injuries to report. Byron: HR No report.</p>	<p>Campus is solid and water tight. Facilities is doing well. Next service is air filters in the air handlers. Mike: the bond projects: demo gym, PAC, elevators for long term fix, renovating the PAC and the West Complex, Crafton Hall. Alder suggested an AED for the Fire area. Bill: West 110 or 111. Light is too bright for white paint. Required dimmers installed for classroom. Michael: Audiograms for staff, hearing conservation program.</p>
<p>Safety Inspections:</p> <ul style="list-style-type: none"> 	<p>CPR/First Aid: CDC for childcare facility. Current staff need certification.</p>	<p>Nothing Scheduled Mid-March for staff in CDC. Also, to make available to campus as a whole.</p>

		Michael Nugyen will send dates for training.
<p>Safety Plans & Training:</p> <ul style="list-style-type: none"> Update 	<p>New Calendar: tentative to get consensus.</p> <p>M&O Next month the 1rst. Ladder Safety done, slip trips and falls will be next.</p>	<p>Meeting scheduled with Mike and Scott to update safety plans. IIPP, if significant changes, will require retraining. Safety committee will review what is significant. We may have site specific training and documented training for new staff. Review who has what training.</p>
<p>Emergency Prep:</p> <ul style="list-style-type: none"> Fall Shake Out – 10/18/18 @ 10:18am After Action Report Emergency Ops Plan (Paul) 	<p>After Action Report October 18, 2018</p> <p>Emergency ops plan. Almost complete. Looking to do training for Chancellors cabinet.</p> <p>ICS training.</p> <p>Looking at Board room used as EOC to update and list needs for the space.</p>	<p>Include time to do Drop Cover and Hold on.</p> <p>Regroup issues. Address cut-off messages. Licensing issues being addressed with Tess. Test informacast system prior to next drill.</p> <p>Train back-up captains.</p> <p>Table-top for active shooter or wildfire drill.</p>
<p>Safety Concerns:</p> <p>Considerations to be included in Measure CC Construction?</p>	<p>Pathway from Lot G to NRTH?</p>	<p>Crosswalk to ada approved pathway. DG pathway Lot J to intersection to improve goat trail.</p>
<p>New Business:</p> <p>➤</p>		<p>Ergonomist coming to next in-service.</p>
<p>Non-Discussion Items</p>	<p>Goals 2018-19:</p> <ul style="list-style-type: none"> Revise the Emergency Operations Plan and familiarize the committee; then identify specific action items. Tabletop scenario with wildfire or earthquake with committee and building captains in April. 	

	<ul style="list-style-type: none"> • Hold 2 evacuation drills—Shakeout in October and an evening drill in April • Organize and schedule training for the building captains in October. • Obtain and review quarterly reports by District HR on status of CHC mandatory OSHA trainings. • Improve mass notification – Timeliness of text messaging and identify clear responsibilities. 	
Adjournment	Next Meeting scheduled April 8 th , at 1:00pm; CCR 247 (no March meeting-Spring Break)	Final prep for evac drill.
<p>Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>