

**Crafton Hills College
Safety Committee
Agenda**

Date: February 10, 2019

Location: CCR 247

<p><u>Members (Absent*):</u> David Stevenson (CSEA - Co-chair) Mike Strong (Co-chair) Mike Alder (Faculty) Dr. Hanna Sandy (HWC Coordinator) Marty Milligan (DSPS/Management) (Student) Paul Walker (Emergency Management)</p>	<p>Vacant (Human Resources) Al Jackson (District Police) Farhad Mansourian (Faculty) Ruth Greyraven (Faculty) David Aten (Classified Rep) Larry Cook (Facilities Management) Michael Nguyen (District EH & S)</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 12/9/19		
<p>Safety Concerns:</p> <ul style="list-style-type: none"> • Follow up on AED's (update on locations) • Availability of First Aid Kits (update on locations) • Identification of campus visitors 		
<p>Emergency Prep:</p> <ul style="list-style-type: none"> • Update AP3505 Emergency Response Plan • Inservice Day Feedback (review themes) • Evening Evac Drill Tuesday, April 14th? 		
<p>Safety Plans & Training:</p> <ul style="list-style-type: none"> • Review Status Report • HazComm – Information & Signage <ul style="list-style-type: none"> ○ GHS Overview (Dave S.) ○ Posters in labs ○ Signage • Safety Plan Review – Status Report (Michael Nguyen) • Employee Training – Training Gaps & Action Plan 		
<p>Reports:</p> <ul style="list-style-type: none"> • HWC – Student Injury Report (Hannah) <ul style="list-style-type: none"> ○ How are injuries reported? • M&O Safety Projects (Larry) <ul style="list-style-type: none"> ○ Lockdown Capability Update • District Police Report (Police): • EH&S (Michael): 		

<ul style="list-style-type: none"> • Review of injuries from WC summary report • Recommendations to management 		
New Business:		
Non-Discussion: Committee Goals 2019-20	<ul style="list-style-type: none"> • Revise the Emergency Operations Plan and familiarize the committee; then identify specific action items. • Hold a CERT Class Fall 2019 • Tabletop scenario with wildfire or earthquake with committee and building captains. • Hold 2 evacuation drills—Shakeout in October and an evening drill in April • Organize and schedule training for the building captains in October. • Obtain and review quarterly reports by District HR on status of CHC mandatory OSHA trainings. • Update Campus Safety Plans as necessary to maintain compliance • Improve mass notification – Timeliness of text messaging and identify clear responsibilities. 	
Adjournment	Next Meeting scheduled March 9, 2020, at 1:00pm; CCR 247	
<p style="text-align: center;">Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;">Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;">Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>