

**Crafton Hills College
Safety Committee
Minutes**

Date: September 12, 2022

Location: Zoom

<https://cccconfer.zoom.us/j/98352070429>

<p><u>Members (Absent*):</u> Dave Stevenson (CSEA - Co-chair) Mike Strong (Co-chair) Mike Alder (Faculty) Dr. Hanna Sandy (HWC Coordinator)* Marty Milligan (SAS/Management)* Vacant (Student) Paul Walker (Emergency Management)</p>	<p>Marcela Navarro (Human Resources) Al Jackson (District Police) Farhad Mansourian (Faculty) Ruth Greyraven (Faculty)* Carrie Audet (Classified Rep) Larry Cook (Facilities Management)* Melissa Nano (District EH & S)</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes 5/9/22	Motion to approve minutes as written by Dave. Seconded by Al. Unanimous. Motion approved.	
Review Charge and Membership	<p>No changes to the charge.</p> <p>The following changes were made to the membership list:</p> <ul style="list-style-type: none"> • Add District Emergency Manager • Change DSPS to SAS <p>Motion by Paul. Seconded by Dave. Unanimous. Motion approved.</p> <p>Will be taken to Crafton Council for approval.</p>	Mike to add to Crafton Council agenda
<p>SBCCD Reopening Plan Update</p> <ul style="list-style-type: none"> • Current SB County Stats • SB CDPH/CDC Guidelines 	<p>Less hospitalizations since March due to vaccination rates. Need to watch flu season and holiday season stats.</p> <p>We have been in the medium level per CDC guidelines. During the uptick in the summer, we had one week in “high” level. Current recommendations from CDC is masking indoors is highly recommended but not mandatory.</p>	
<p>Safety Concerns:</p> <ul style="list-style-type: none"> • Open Discussion • Follow up: Tracking student injuries in the classroom/lab – Report on District-wide discussion; other actions 	<p>Dave reported an issue with slip and fall in the restrooms at Canyon Hall. Apparently one faculty member slipped and fell. Mike indicated there was some vandalism last Wednesday in both women’s and men’s restrooms which a substance, similar to WD40, was exploded/sprayed on the floor, hand dryers, sinks, etc. It was especially slippery on the floor. As soon as Custodial was made aware, they cleaned it up as best as they could. Still slippery in the women’s</p>	

	<p>restroom and it has been locked and closed until the matter is resolved.</p> <p>CHC has created a new form to report student injuries. It has been added to the website and Mike sent it out campus wide last week as well. Blake indicated that since the beginning of school we had two injuries since the beginning of the academic year and he was attempting to add these on the new form and was having some issues with student ID number. Mike to look at required fields.</p> <p>Mike is asking that the form be included in the faculty handbook.</p> <p>The District Facilities Advisory Committee is looking at making the form a district wide form. Dave spoke with SBVC at the end of Spring. Should be included on agenda for District Safety Committee to try to implement a protocol. If the District adopts it, we will update the links on our website.</p>	
<p>Safety Plans and Training:</p> <ul style="list-style-type: none"> • Schedule to update plans • Status of Safety Training 	<p>Schedule to update plans: Mike and Melissa got together over the summer to revise and update the Chemical Hygiene Plan and sent it out to the colleges for review. They have received some comments and they are now to address those comments.</p> <p>Dave found an issue regarding the eye protection protocol. He stated the plan does not include the mandatory eye protection needed included closed on the top, bottom, and sides. What is listed is not appropriate for all sciences. Not all faculty are utilizing the proper safety glasses.</p> <p>Dave to send an email to address some PPE concerns for a future agenda item.</p> <p>Status of Safety Training: Mike indicated that if anyone on classified senate or academic senate would like specific professional development training for a future flex day, to please let them know. CPR is an all-day training and had low registration. Possibly utilizing in-house trainers for future classes.</p>	<p>Dave to send email regarding PPE concerns</p>

<p>Measure CC: Safety and Security Projects</p> <ul style="list-style-type: none"> • Mass Notification • Access Control Project • ADA Improvement Project 	<p>Mass notification and access control projects are in the final stages of criteria documents. The next step is to look at each building to see what they need to do. There is a MOU with CTA and CSEA regarding video surveillance. The design will occur between now and the end of the year. Agency approvals next spring with construction during summer 2023.</p> <p>The ADA improvement project is starting construction now for the ADA pathway access from the Child Development Center to Crafton Hall. Once this is complete, every building (except M&O) will have an ADA access path. The second phase will be an ADA pathway between Lot H and across the street to North Complex.</p>	
<p>Emergency Prep:</p> <ul style="list-style-type: none"> • Report: Building Captain Training – 9/30/22 • CERT 10/19-10/21 • Great Shake Out – 10/20/22 	<p>Mike indicated that another CERT training course will be offered on October 19-21, 2022. Larry Cook, Dan Word and Evan Sternard will be doing some of the training. This training is coordinated with the City of Yucaipa.</p> <p>The next building captain training is on 9-30-22. Additional supplies will be distributed to those who were unable to attend the last training.</p> <p>The Great Shakeout is at 10:20 a.m. on 10-20-22.</p>	
<p>Reports (as needed): Non-Discussion (report only as necessary)</p> <ul style="list-style-type: none"> • HWC – Student Injury Report (Hannah) • M&O Safety Projects (Larry): • District Police Report (Police): • EH&S (Melissa & Paul): <ul style="list-style-type: none"> • Review of injuries from WC summary report <p>Recommendations to management</p>	<p>Mie indicated that CHC is providing parking permits to faculty and staff, same as SBVC. He agreed we should delay citing so employees have enough time to request permit on-line and receive permit in mail.</p> <p>Melissa reported that CHC had 10 reported claims/injuries last academic year. 4 of these were for slip and falls. Dave asked for the location of these injuries so this committee can follow up. Marcela to see if she can find out more information to share with us.</p>	
<p>Adjournment</p>	<p>Meeting adjourned at 2:36 p.m. Next Meeting scheduled October 10, 2022, at 1:00pm; Zoom</p>	
<p>Mission Statement</p>		

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.