

**Crafton Hills College
Safety Committee
Minutes**

Date: October 10, 2022

Location: Zoom

<https://cccconfer.zoom.us/j/98352070429>

<p><u>Members (Absent*):</u> Dave Stevenson (CSEA - Co-chair) Mike Strong (Co-chair) Mike Alder (Faculty) Dr. Hanna Sandy (HWC Coordinator)* Marty Milligan (SAS/Management)* Vacant (Student) Paul Walker (Emergency Management)</p>	<p>Marcela Navarro (Human Resources)* Al Jackson (District Police) Farhad Mansourian (Faculty) Ruth Greyraven (Faculty) Carrie Audet (Classified Rep)* Larry Cook (Facilities Management) Melissa Nano (District EH & S)</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes 9/12/22	Motion to approve minutes as written by Paul. Seconded by Larry. Unanimous. Motion approved.	
Self-Evaluation Results 2022	<p>Mike received the survey results from Research and Planning. The report indicates it is for the Budget Committee, but all the survey questions show it is for the Safety Committee.</p> <p>Mike went over the results. The question about the Evidence-Based showed three responses that indicate that about half the time the information was evidence-based.</p> <p>Paul indicated that sometimes when incidents are reported to the committee that we don't receive all the facts. We need to require who, what, where when and why. This will make us more efficient in addressing issues.</p> <p>Overall, the committee has done very well. Most of the surveys indicate strongly agree and agree. There were a few lower ratings for some of the committee's work. He asked if there were any suggestions or changes recommended? Is there anything we can do to help people feel more comfortable in their role on this committee? Mike welcomes everyone's ideas and suggestions.</p> <p>The significant accomplishments listed show the extent of hard work this committee had accomplished last year.</p>	
Emergency Prep: <ul style="list-style-type: none"> • CERT 10/19-10/21 	Mike reminded everyone that there is CERT training next week, 10/19-10/21. We have been working with the City of Yucaipa and	

<ul style="list-style-type: none"> Proposed changes to Great Shake Out – 10/20/22 	<p>their emergency preparedness manager. Paul indicated that he has received 15 people signed up for the entire class and one person signed up for one day. Need to complete all three days to get your certification and bag.</p> <p>Paul asked if we could include Tenille to share with her managers and building captains as well.</p> <p>Mike asked that since the Great Shake-out is occurring during the CERT training, that we change it up and not have an evacuation drill on 10/20/22. He would like to have an email go out to all the campus, including the students, that encourage emergency preparedness. On the day of we would send out text messages and emails but not utilize the Informa cast telephone announcements.</p> <p>Paul has a lot of information on personal preparedness, family planning, emergency kit, communications plans that can be distributed. He will work with Michelle Riggs regarding getting the information out to everyone.</p> <p>We will have an evacuation drill in April.</p>	
<p>SBCCD Reopening Plan Update</p> <ul style="list-style-type: none"> Current SB County Stats SBCDPH/CDC Guidelines 	<p>COVID cases have declined since July. Last Wednesday 10-5-22 only had 13 new cases.</p> <p>Melissa indicated the CDPH made some guideline changes end of September including using the Federal CDC Community Covid levels as their state-wide masking recommendations of low-med-high for each county. SB County has been in the low tier for the last three weeks. Even the high tier only “strongly recommends indoor masking”. She will share a link for the updated guidelines.</p>	
<p>Safety Concerns:</p> <ul style="list-style-type: none"> Open Discussion Follow up: Tracking student injuries in the classroom/lab – Report on District-wide discussion; other actions 	<p>Larry gave an update to the issue in the restrooms at Canyon Hall. It appears a custodian sprayed some oil type cleaning product (stainless steel cleaner) and forgot to wipe it off. This was not a vandalism issue and has been resolved.</p>	
<p>Safety Plans and Training:</p> <ul style="list-style-type: none"> Schedule to update plans 	<p>Mike, Tenille, and Melissa are going over the schedule to update safety plans and safety</p>	<p>Melissa to bring schedule to</p>

<ul style="list-style-type: none"> Status of Safety Training 	<p>training. They are finalizing the chemical hygiene plan. They are focusing on which training needs site specific training in person or if we can use Keenan to provide the training on-line.</p> <p>Melissa will bring the updated schedule to the next meeting. Mike asked that it be sent out to the committee prior to the meeting so they can review and be able to give input at the next meeting.</p> <p>Melissa to update the safety plan review schedule by next meeting as well.</p>	<p>update safety plans and safety training to next meeting.</p>
<p>Measure CC: Safety and Security Projects</p> <ul style="list-style-type: none"> Mass Notification Access Control Project ADA Improvement Project 	<ul style="list-style-type: none"> The security master plan has been completed and is pending approval by Larry and Mike. Measure CC bond team will put together a panel to select a design build contractor and once selected they will start making some improvements to campus regarding automated access control, improved video surveillance, mass notification and intrusion detection. ADA pathway between lot K and lot L is being constructed. It will take a few more months to complete. Child Care renovation will occur over the summer. ADA doors in building 4 (Clock Tower Building) being completed. 	<p>Larry to share the ADA site plan for the ADA walkways at next meeting.</p>
<p>Reports (as needed): Non-Discussion (report only as necessary)</p> <ul style="list-style-type: none"> HWC – Student Injury Report (Hannah) M&O Safety Projects (Larry): District Police Report (Police): EH&S (Melissa): <ul style="list-style-type: none"> Review of injuries from WC summary report <p>Recommendations to management</p>	<p>HWC: No report M&O:</p> <ul style="list-style-type: none"> Concrete panels replacement completed at breezeway in August due to slip and fall hazards. A few more have been identified for correction next year. CHC still serving as public Covid Test site in LRC on Tuesdays and Wednesdays. Received more COVID test kits and have been delivered to the Health and Wellness Center. HVAC filters were changed out in September. Next service in March 2023. Elevator inspections due now but we are waiting on state inspector to show up. State inspector is backlogged 3-4 months. Fume hood inspections in December Fire extinguisher service in December 	<p>CDPH issued an extension on the expiration date of FDA approved test kits. Melissa to provide the link</p>

	<ul style="list-style-type: none"> • HVAC boiler inspections next week <p>District Police:</p> <ul style="list-style-type: none"> • On-going issue of unhoused people getting off the bus and trying to sleep on campus and using the pool. Campus closes at 10:30 for students and non-students. • Chancellor’s Cabinet approved a pilot testing of first net thing with Yucaipa. Need a contract package. • Coffee with Cops at CHC on 10-12-22 8:00-9:30 a.m. in the quad. <p>EH&S:</p> <ul style="list-style-type: none"> • As of 9-30-22 since 7-1-22 we have had only one worker’s compensation claim opened and it was a COVID related claim. 	
Adjournment	Meeting adjourned at 1:39 p.m. Next Meeting scheduled November 14, 2022, at 1:00pm; Zoom	

Mission Statement
The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement
To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values
We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.