

Crafton Hills College Safety Committee

Date: December 11, 2023

Location: Zoom

Minutes

<https://cccconfer.zoom.us/j/98352070429>

Members (Absent*):

Vacant (CSEA - Co-chair)
Mike Strong (VPAS - Co-chair)
Ryan Harold (Faculty)
Dr. Hanna Sandy (HWC Coordinator)
Vannesa Ramirez (DSPS/Management)
Jacob Barringer (Student Senate)
Cyndie St. Jean (Member)

Vacant (Human Resources)
Al Jackson (District Police)
Farhad Mansourian (CTA Rep)
Vonda O'Shaughnessy (Faculty)
Evan Sternard (Faculty)
Carrie Audet (Classified Rep)
Demian Brunty (Facilities Management)
Dave Stevenson (District EH & S)

TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes 10/9/23	Approved by consensus.	
<p>Safety Concerns:</p> <p>Prior Concern: End-of-line bus stop with individuals off the bus causing issues at CHC. [Police providing a list of incidents for Admin Services to share with Omni-Trans]</p>	<p>Crafton is the end of the route and they stop for an hour and make passengers get off. The concern is transients loitering.</p>	<p>Blake is compiling the list of issues to help discuss with Omni.</p>
<p>Safety Plans and Training:</p> <ul style="list-style-type: none"> • Review Changes <ul style="list-style-type: none"> ○ BBP ○ Fume Hood Safety ○ IIPP ○ CHP ○ Communicable Disease ○ Respiratory Protection 	<p>Updates from Dave</p> <p>Updating web links and compliance language. Updated Site-specific contact info for all plans.</p> <p>Added COVID-19 reporting.</p> <p>Updated responsibilities and reporting structure.</p> <p>Update Chemical Hygiene plan</p> <p>Update Communicable Disease</p> <p>Update Blood Borne Pathogens</p> <p>Emergency Operations Plan is going to the January board for approval.</p> <p>Ryan: Incident action plans are being used/developed by Fire in preparation for the heat.</p>	
<p>Emergency Prep:</p> <ul style="list-style-type: none"> • Shake Out Activity <ul style="list-style-type: none"> ○ Evac Drill ○ Test RAVE emergency notification ○ Building Captain Training 	<p>Jackson: SBCCD app: Resources are available for download. The QR code is in the annual security report and is also available for download.</p> <p>Shake out 50% received a phone call.</p> <p>Working with Tess to improve Informacast.</p> <p>Chc used fire alarms, we held a building</p>	

	<p>captain training to prepare for the drill. And updated evacuation signage.</p> <p>It was our first test of the RAVE system for emergency notification communications.</p> <p>Dave: Injury reports</p> <p>Will be sent out for you to review.</p> <p>We have implemented ergonomic assessments to mitigate ergonomic injuries. And we are seeing positive results.</p>	<p>What might we do to minimize the injuries?</p>
<p>Safety Inspections – Dec 2023</p>	<p>Annual and Semi-annual inspections.</p> <p>Trained some managers on responsibility for inspections in their areas. The inspections should be done and are occurring now. We will talk about the findings at our next meeting.</p> <p>Construction areas are the responsibility of the project management. We are proposing a gate to the entrance to the tennis courts and at the top of the hill to secure the site and mitigate any issues from people using the road during construction.</p> <p>Ryan: The locked gates need to be accessed during any emergency.</p> <p>The 4-way stop sign needs to be addressed because people run it.</p> <p>Blake: Enforcement will help. Issue citations and be more visible. Perhaps take out the speed bumps or make them across the road in both directions.</p> <p>A roadway project is coming up next summer to restripe the main road.</p>	
<p>Emergency Preparedness Actions:</p> <ul style="list-style-type: none"> • EOP/Emergency Response Plan Update • Emergency Supplies Assessment • Communications • Training 	<p>The Emergency Operations Plan is going to the January board for approval.</p> <p>Ryan: Incident action plans are being used/developed by Fire in preparation for the heat.</p>	

<ul style="list-style-type: none"> • Evacuation Routes • Emergency Assembly Areas 		
<p>Measure CC: Safety and Security Projects (as needed)</p> <ul style="list-style-type: none"> • Security Upgrade Project <ul style="list-style-type: none"> • Video Surveillance • Intrusion Detection/ Access Control Project • Mass Notification • ADA Improvement Projects • Parking Lot Improvements 	<p>Demian: Upgrading lots and the TVM's are being repaired. Upgraded the M&O lot with key code to get in and the bookstore as well.</p> <p>Phase one of the security project is now up and working and more to come. More at in-service in the spring.</p>	
<p>Reports (as needed):</p> <ul style="list-style-type: none"> • HWC – Student Injury Report (Hannah) • M&O Safety Projects (Demian): • District Police Report (Police): • S&RM (Dave Stevenson): <p>Recommendations to management</p>	<p>No report</p> <p>Demian and Mike Handrail projects. Concrete repairs are ongoing.</p> <p>Lots are being slurried and striped over the holiday.</p> <p>We will be losing two rows of parking in Lot F for construction. Campus drive will be done next summer.</p> <p>Blake: Student injury reports are still being done by the police. No enforcement of student permits for the rest of the semester. Staff are advised to lock up and power down over the holiday.</p>	
Adjournment	The next Meeting is scheduled for Mar. 11, 2024, at 1:00 pm; Zoom	

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.