

**Crafton Hills College
Safety Committee
Minutes**

Date: March 11, 2024

CCR 247 (Admin Conference Room)

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| <p><u>Members (Absent*):</u> Kevin Limoges (CSEA - Co-chair) Mike Strong (VPAS - Co-chair) Ryan Harold (Faculty) Dr. Hanna Sandy (HWC Coordinator) Vannesa Ramirez (DSPS/Management) Jacob Barringer (Student Senate) Cyndie St. Jean (Member)</p> | <p>Stevenson (Human Resources) Al Jackson (District Police)* Farhad Mansourian (CTA Rep) Vonda O’Shaughnessy (Faculty) Evan Sternard (Faculty)* Carrie Audet (Classified Rep) Demian Brunty (Facilities Management) Dave Stevenson (District EH & S)</p> |
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| TOPIC | DISCUSSION | FURTHER ACTION |
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| Approval of minutes 12/11/23 | Approved by consensus | |
| Safety Concerns: | Ryan: Issues in the tower for water drainage. Owls are nesting. Openings need to be meshed and/or closed. Metal plates are raising a significant trip hazard. | Demian will walk the spaces. Demian will mesh and close openings. Stairways are open too. Also, Demian will look at metal plates. |
| Review Safety Inspection Findings <ul style="list-style-type: none"> • SWACC • Self-Inspections • Chemical Inventory | Safety inspection findings: Keenan Risk Assessment Spreadsheet on self-inspections overview. Done annually. We are working on issues and office clutter currently. No blocking of fire exits or electrical panels. Conversations will be had with area managers. | Demian is mitigating findings on the inspection list. Demian used a water damn to mitigate rainwater entering the LRC technology center. CDC playground to be replaced. Fire extinguishers are being tagged and labeled. Working on the fire exit signs are being put up at the CDC. |
| SRM Update | Dave has a digital report. Safety plans updated. | |

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| <ul style="list-style-type: none"> • Status of Safety Plans – Review Log • Status of Safety Training • Review of injuries from WC summary report | <p>Communicable Disease Plan. Blood Borne Pathogen. Chemical Hygiene. Areal Work Program. Fall Protection Program. Formaldehyde Program. Emergency Operations Plane (EOP) approved 1/11/24 A New Campus Readiness Plan is in development and is tied to emergency preparedness.</p> | |
| <p>Emergency Prep:</p> <ul style="list-style-type: none"> • Emergency Prep Month • Evac Drill - April • Test RAVE emergency notification • Building Captain Training • EOP/Emergency Response Plan Update • Campus Emergency Response Plan • Emergency Supplies Assessment • Communications • Training • Evacuation Routes • Emergency Assembly Areas | <p>Evening Evacuation drill in April</p> <p>Building captains should observe and report.</p> <p>Lockdown/shelter in place, Wildfire drill.</p> <p>Police are working on smaller-level drills. SBVC is doing a large active shooter drill in the Fall. Active Shooter training. Communication and alarms need to work.</p> <p>Intent and significance. Lead out to get buy-in.</p> <p>Input for October drill. Agile drill, proactive moving people. A point person from the campus for the unified incident command.</p> <p>Shake out in October. Lockdown/Shelter in place is consensus. Site-specific recommendations.</p> <p>Assess our supplies.</p> | <p>Will be conducted on Tuesday April 16.</p> <p>Mike and Dave to Plan for a Lockdown/Shelter-in-place drill for feedback at the next safety meeting.</p> <p>Assess our emergency supplies.</p> |
| <p>Measure CC: Safety and Security Projects (as needed)</p> <ul style="list-style-type: none"> • Security Upgrade Project | <p>Demian: Cameras at M&O Additional cameras are going up.</p> | |

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| <ul style="list-style-type: none"> • Video Surveillance • Intrusion Detection/ Access Control Project • Mass Notification • ADA Improvement Projects | <p>Security, no manual way to lock the door. Integrating Brevo. Not all doors lock. Some of the thumb turns aren't updated. The Rave system is up and running. Webadvisor information must be updated. The goal is to have systems updated by July. ADA new crossing bumps and permanent bump signs. Faded stop and yield signs will be changed. New striping, curbs etc. Nice new road and different speed bumps. Fencing was vented. Signage during Spring Breaks for closures.</p> | |
| <p>Reports (as needed):</p> <ul style="list-style-type: none"> • HWC – Student Injury Report (Hannah) • M&O Safety Projects (Demian): • District Police Report (Police): • EH&S (Dave Stevenson): Recommendations to management | <p>Hannah: Biohazard pick-up. Rene to ensure pick-up from Health and Wellness.</p> <p>Lot I parking stalls have changed dimensions since the new fire safety building went up.</p> | <p>Demian is restriping lot I</p> |
| <p>Adjournment</p> | <p>The next Meeting is scheduled for April 14, 2024, at 1:00 pm; CCR247</p> | |

Mission Statement
The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement
To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values
We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.