Brady, Cory M.

From:	Brady, Cory
Sent:	Wednesday, January 11, 2012 1:13 PM
To:	WebAdvisor Project Committee
Cc:	Garnick, Everett; McGowan, Arlene; Bond, Joyce; Walter, DyAnn; Hannon, Carol
Subject:	WebAdvisor/Reminder: Next Meeting on 1/18/2012
Attachments:	WebAdvisor: Grade Submission / Testing Notes

Team,

Just a reminder that there is *no scheduled WebAdvisor meeting today*, and our next meeting is **Wednesday, January 18th, 2012** from **2:00PM to 4:30PM** at District Annex.

Below is the current tentative agenda for **1/18/2012**:

- **General Colleague**
  - Patches
    - **Discussion:** Patch Cycle for Jan/Feb
    - **Discussion:** Ideas for changing when patches are done.
  - Migration to New Servers
    - **Review:** Migration Plan and Current Timeline
    - **Discussion:** Migration Testing

- **WebAdvisor:**
  - Misc Notices: Financial Transaction
    - **Issue:** E-mail mimcs 'phishing e-mail' verbiage.
    - **Discussion:** Should we enable the detailed listing of invoices and payments?

  - Grade Submission:
    - **Review:** Results of 1/10/2012 Testing.
    - **Discussion:** Possible resolutions on discovered issues.
    - **Discussion:** Planning Go-Live
      - Tasks to complete **before** GO-Live
        - Setup and Program configurations to resolve issues.
        - Camtasia Video.
        - Written Instructions for e-mailing to faculty.
        - Scheduled Trainings:
          - Training of Admissions Staff (by User Liaisons)
          - Training of Division/Department Dean Secretaries. (by Admissions Staff)
        - Notifications: ?
      - Tasks to complete **on** GO-Live
        - Disable Campus Central Gradebook & Grade Submission
        - Enable WebAdvisor Links
        - Notifications: ?
      - Tasks to complete **after** GO-Live
        - Scheduled Trainings:
          - Faculty Professional Development classes. (by User Liaisons)
        - Notifications: ?

- o DEREG/XOBN:
  - **Follow Up:** Project Lead Assigned
  - **Meetings:** Regular Meetings starting Wednesday, February 1st, 2012 from 1:00 PM to 2:00 PM at District Annex.

- o Online Schedule (Search/Register):
  - **Follow Up:** Dan/Larry to send in programming request form to change 'Available/Capacity' listing for 'Cross-listed Sections'.

- o Registration:
  - **Follow Up:** ASG Card Bug fixes
    - **Latest Info:** Has not yet been installed into R18Live, and user testing still needs to be confirmed.

- **CCCApply:**
  - o **Follow Up:** Implementation of Cell Phone Supplemental Question.

- **Misc Follow Ups:**
  - o Credentials – Transcript Request Authentication Page

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"Time is the predator and we are the prey."

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