Brady, Cory M.

From:	Brady, Cory M.
Sent:	Wednesday, April 25, 2012 11:01 AM
To:	District Applications WorkGroup; DAWG.Faculty
Cc:	Garnick, Everett; McGowan, Arlene; Walter, DyAnn; Hannon, Carol; Bond, Joyce T; Kuck, Dr. Glen
Subject:	REMINDER: District Applications WorkGroup (DAWG): Updated Agenda for 04/25/2012 (#2)

Team,

Just a reminder and an updated agenda for today's DAWG meeting.

Since we didn't have the attendance necessary to discuss e-Commerce last week, we will be trying to discuss e-Commerce as one of the first topic this week.

Below is an tentative agenda. If you have additional topics to add to the agenda, please send them to me.

Date	Start time	End time
04/25/2012	2:00 PM	4:30 PM

PARTICIPANT DETAILS
> Dial your telephone conference line: **(888) 886-3951**
> Enter your passcode: **921061**
> Go to www.cccconfer.org
> Click the Participant Log In button under the Meet & Confer logo
> Locate your meeting and click Go
> Fill out the form and enter the passcode: **921061**

Tentative Agenda:

- **Admissions and Records**

    o **Applications**
        ▪ **Follow Up:** Adding the additional Visa Type to CCCApply Export and Datatel Val. Tables.
          Sponsor: Cory Brady

        ▪ **Follow Up:** Adding 'Martial Status' as a supplement Question and re-mapping it in Datatel Extract.
          Items:
            • (Larry/Steve) Add 'Martial Status' to supplemental questions.
            • (Larry/Steve) Add an outgoing e-mail for Foster Youth marked students on CCCApply.
            • (Cory) Add supplemental question mapping to CCCApply extract field.
          Sponsor: Cory Brady

    o **Graduation**
        ▪ **Discussion:** XGPR – Issues with GPA calculations in Report
          Sponsor: Joe Cabrales / Dan Angelo

- o **Transcripts**
  - ▪ **Continued Discussion:** Transcripts – CCC Electronic Transcript Mini-Grant ($5000 per college)
    Sponsor: Joe Cabrales

  - ▪ **Discussion:** eTranscriptCA and PDF's regarding conversation with VPSS of CSUSB.
    Sponsor: Dan Angelo

  - ▪ **Discussion:** What is needed to meet the requirements for AST/AAT implementation?
    Sponsor: Carol Hannon, Dan Angelo, Joe Cabrales
    Limited Discussion: 15-20 Min
    Notes:
    - • Configuration Changes:
    - • Needed Data Entry:
    - • Report / Process Changes:

  - ▪ **Follow Up:** eTranscriptCA – New Changes coming April 18th : Colleges assigned to go through configurations as requested.
    Sponsor: Larry Aycock/Carol Hannon, Steven Silva/DyAnn Walter
    - • **Notes:** Completed

- o **Registration**

  - ▪ **Discussion:** EOPS Processes and Priority Registration
    Sponsor: Rejoice Chavira

  - ▪ **Follow Up:** Documenting exceptions to pre-requisite drops.
    Next Steps: Schedule a DAWG meeting or separate meeting to review documents.
    Sponsor: Dan Angelo/Larry Aycock

  - • **Follow Up:** Course Repetitions
    Sponsor: Joyce Bond / DyAnn Walter

- o **Duplicate Institution Clean-Up**
  - ▪ **Follow-Up:** What is the latest progress?
    Sponsor: Larry Aycock

- • **Account Receivables**
  - o **e-Commerce**
    - ▪ **Discussion:** Need to collect existing 'Credit Card Terminal' information for offices who switched to Datatel e-Commerce, so merchant accounts can been closed.
      Sponsor: Penny Ongoco / Lidya Alamsyah
      - • Need the count of terminal machines for each office.
      - • Need to Identify which terminal machines each office still wants to use.
      - • if they do not want to use the old credit card terminal, accounts will be closed completely.

    - ▪ **Follow-Up:** Setup of 2nd PayPal Account and Card Swipe Terminals.
      Sponsor: Penny Ongoco / Lidya Alamsyah

      - • **Card Swipe Machines:**
        - o Setup in Offices

- Already purchased Card Swipe terminals
  - **SBVC A&R:** 5 Keyboard w/Reader
  - **SBVC CBO:** 3 Mini Readers
  - **CHC A&R:** 8 Mini Readers
  - **CHC CBO:** 2 Mini Readers
  - **Extra:** 1 Mini Reader (originally purchased for PDC)

  - **Action Item:** (???) Determine and write up Instructions on installation of card machines.

  - Training of Office Staff
    - **Action Item:** (???) Determine necessary training
    - **Action Item:** (???) Write the necessary documentation.

  - Update Accounts Receivable Reports
    - **Action Item:** (Arlene) Determine if both PayPal reports can be combined into 1 excel report.

- **Future Items:**
  - Go-Live (Tentative: April ???)
    - Update EPAM for PAYPAL, removing INTERNETCC
    - Update PMTH for MC and VS, adding CMPS office.
    - Update PMTH for CP removing CMPS office
    - Update PMTH for CPC removing CMPS and adding ACCD office.

- **Next Meeting:**
  - **Scheduled for:** Wednesday, May 2, 2012 from 2:00 PM to 4:30 PM

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"Time is the predator and we are the prey."