

Brady, Jason W

From: Brady, Cory M.
Sent: Wednesday, October 3, 2012 12:17 PM
To: District Applications WorkGroup; DAWG.Faculty
Cc: DCS Admin Group
Subject: District Applications WorkGroup (DAWG): Agenda for 10/03/2012 (Today)

Team,

It's very late, but here is the agenda for today. Today's first topic will be the 'Zero BOG' discussion (~2:10 PM).

Below is the tentative agenda. Please let me know if you have any topics to add.

District Application Workgroup (DAWG) Purpose:

To provide a communication conduit and working environment to:

- Bring and discuss current issues related to district applications and college services. Including:
 - New and changing State and Federal Mandates
 - New and changing college/district policies and procedures
 - etc.
- To bring stakeholders together to complete tasks and resolve issues related to approved projects and operational tasks.

IMPORTANT NOTE: *This group has no function in prioritizing or accepting projects or programming requests. However, this group can be used to discuss and vet possible projects and programming requests.*

Date	Start time	End time
10/03/2012	2:00 PM	4:30 PM

PARTICIPANT DETAILS

- > Dial your telephone conference line: **(888) 886-3951**
- > Enter your passcode: **921061**
- > Go to www.cccconfer.org
- > Click the Participant Log In button under the Meet & Confer logo
- > Locate your meeting and click Go
- > Fill out the form and enter the passcode: **921061**

Meeting Participants:

- District
 -
- SBVC
 -

- CHC
 -

Meeting Agenda:

- **General Discussion**

- **Follow Up:** Creating a group for reviewing / coming up with specifications for a replacement roster for Campus Central.
Sponsor: Dan Angelo

Last Meeting Notes:

- Dan has asked for the members to be identified.
- Recommended that this process be jointly between campuses.
- **Question Next Steps:**
 - Confirm if both colleges with jointly be participating.
 - Schedule one of the DAWG meetings to come up with a suggestion to bring to 'Faculty Review Team'.
 - Once presented to the 'Faculty Review Team', ask for a feedback deadline of Dec 2012.

Last Meeting Action Items:

- Joe will be talking with Rebecca Warren-Marlatt.

- **Follow Up:** Senate Bill 1456: Student Success Act of 2012
Sponsor: Cory Brady, Dianna Jones

Note: FYI - Has now been signed.

- **Follow Up:** Same-Day Payment at SBVC
Sponsor: Cory Brady, Glen Kuck, Dan Angelo

Last Meeting Notes:

- **Dependencies:**
 - XOBN Project for automation – Current estimated completed is between 10/2/2012 - 10/10/2012.
 - Online BOGW – Availability from OpenCCCApply is late 2013. Implementation estimated early 2014.
- **Question:** What communication needs to be made?
 - To Financial Aid, EOPS, DSPS, Veterans students
 - To students in general
 - Printed Schedule (and Catalog?)
- **Question:** BOGW vs. FAFSA?
- **Question:** Allowing Financial Aid staff to re-bill student's after BOGW/FAFSA is processed after registration is made.
- **Question:** Increase lab access for student's fill out BOGW and FAFSA online.
- **Question:** Is there reason to pilot in the Summer 2013, vs. pushing for Spring 2013.
- **Task:** Combine the WebAdvisor/Printed Schedule 'Non-Payment Drop Notice'
- **Meeting:** Dan will schedule a meeting
 - SBVC Marketing, EOPS, DSPS, Veteran, Financial Aid, Admissions
 - SBVC Student Senate
 - DCS
 - CHC Admissions

- **International Students**

- **Discussion:** SEVIS vs. Colleague recording and reporting
Sponsors: Joe Cabrales, Glen Kuck

- **MIS**

- **Discussion:** Zero \$ BOG Data Resubmission - *As a District, do we want to EXCLUDE all 0\$ BOGs? If yes, our BOG numbers will decrease as indicated in the table above. If not, we must implement use of the SATS screen (or some other method) to validate a dropped student's attendance in at least one class session in order to include that 0\$ BOG award in the Financial Aid MIS data submission file.*

Sponsor: Dianna Jones

Special Invites: John Muskavitch, Joseph Nguyen

IMPORTANT: ALL colleges must re-submit the 2009-10 and 2010-11 financial aid data files (SF and FA). You may begin resubmitting on August 27, 2012. The Chancellor's Office must have your files by Friday, October 26, 2012 in order to avoid additional financial penalties. Again, this applies to all 112 colleges, not just the 40 colleges that have already been contacted.

- **Admissions and Records**

- **Admissions:**

- **Discussion:** New drop dates for 'with' and 'without' a 'W'.
Sponsor: Dan Angelo

Last Meeting Notes:

- **Issue:** Student dropped on 9/3/12, then was reinstated, but then was dropped by Instructor. End result is the student received a 'W'.
 - 18 Week 'W' date is 8/31/12. So student should get 'W' if dropped initially 9/3/12.
- **Issue:** CHC reported issue in 'W' grade showing up when one is not needed.
 - Manually correcting the student record is not preventing the 'W' grade from being entered.
 - **Theory:** BGVU may be updating the record with the 'W'.

Last Meeting Action Items:

- Ticket Already Created (#####)
 - Informer Report – Identify student's without 'W' who dropped after section 'W' date.
 - Informer Report – Identify student's (A,N) with 'W'.
- **Follow Up:** Degree Audit
Sponsor: Joe Cabrales, Glen Kuck
Last Meeting Action Items:
 - Cory still working on providing SBVC the request to review and sign. Deadline is 10/9/12 for submission.

- **Discussion:** Scheduling meeting for Degree Audit & Ticket #8146-44227: Providing access to build 'pseudo-courses'
Sponsor: Cory Brady

Notes: Possible 'working sessions' for one or more DAWG meeting days.

○ **Registration**

- **Discussion:** Review of 'Registration Notice' to students upon registering "and waitlisting".
Sponsor: DyAnn Walter
- **Discussion:** Implementation of State Mandated 'Enrollment Priorities' by Fall 2014. However, notifications to student's go out in Spring 2013.
Sponsor: Dan Angelo

Action Item: Have this as a standing topic for DAWG.

Last Meeting Notes:

- State has finalized the state mandated enrollment priorities.
- Deadline for implementation is Fall 2014. But, colleges are allowed to implement sooner.
- Student's need to be notified of this change in Spring 2013, if they are at risk to not meeting priority registration for 2014FA.
- Requirements Discussion
 - Most programming changes will be updating/creating rules for XPRD.
 - Allows for an appeals process for priority.
 - Both colleges have 'academic exceptions' in place. Similar process, but may need to change.
 - Requires defined priority groups
 - Some changes may be necessary, but most of the required groups are already in place.
 - Requires Orientation and Assessment
 - **Note:** Currently SBVC is already doing, CHC not yet enforcing.
 - Requires Ed-Plan
 - **Note:** Currently not enforced at either college.
 - Question: A new Ed-Plan each term?
 - Question: Does it the difference of Ed-Plan for state requirement? An 'Informed Ed-Plan'?

○ **Transcripts / Records**

- **Follow Up/Discussion:** SB1440 – Transfer Degrees
Sponsor: Cory Brady

Follow Items:

- Transcripts
 - **Action Item:** Credential's still working on export solution for Transfer Degrees.
Notes: Larry Aycock has tried contacting Kevin, but unable to get update.

○ **Duplicate Institution Clean-Up**

- **Follow-Up:** What is the latest progress?
Sponsor: Larry Aycock
Last Meeting Note:

- Have finished updating the excel document.
 - 3 colleges have been found to be real, but no CEEB is available.
 - Once the 3 colleges have been confirmed, will send the file.
- **Duplicate Address Clean Up**
 - **Follow Up:** Setup of Datatel's Address Duplicate Clean-up Process.
Sponsor: Cory Brady
Last Meeting Action Items:
 - Run RMAD in R18Live multiple times.
 - Setup cron script to run RMAD weekend (Sat/Sun)
- **Account Receivables**
 - **Registration Billing**
 - **Discussion:** Briefly discuss and provide an update on CHC's plan to deal with the SCF billing issue
Sponsor: Joe Cabrales
Last Meeting Notes:
 - CHC is going to re-bill for the lost SCF fee.
 - CHC will be sending out a notice to students. The notice is looking to be written by VP level.
 - CHC has stopped dropping for non-payment due to this issue.
 - **Question for Glen:** Can the helpdesk help offset the calls from students?
- **Next Meeting:**
 - **Meeting Scheduled for:** Wednesday, October 10, 2012 from 2:00 PM to 4:30 PM

Cory Brady * Interim Director of Administrative Application Systems* San Bernardino Community College District * 441 West 8th Street, San Bernardino CA 92401 * Tel 909-384-4366 * Fax 909-885-3371 * cbrady@sbccd.org * www.sbccd.org

"Time is the predator and we are the prey."

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