

## Brady, Cory M.

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**From:** Brady, Cory M.  
**Sent:** Wednesday, October 30, 2013 9:05 AM  
**To:** District Applications WorkGroup; DAWG.Faculty  
**Cc:** DCS Admin Group  
**Subject:** Reminder: District Applications WorkGroup (DAWG): Agenda for 10/30/2013 (Business Session)

Team,

Below is today's DAWG meetings tentative agenda.

### District Application Workgroup (DAWG) Purpose:

To provide a communication conduit and working environment to:

- Bring and discuss current issues related to district applications and college services. Including:
  - New and changing State and Federal Mandates
  - New and changing college/district policies and procedures
  - etc.
- To bring stakeholders together to complete tasks and resolve issues related to approved projects and operational tasks.

### Regular Meeting Schedule:

- **Business Sessions** – 1<sup>st</sup> and 3<sup>rd</sup> Wednesday from 2:00 PM to 4:30 PM
- **Working Sessions** – 2<sup>nd</sup> and 4<sup>th</sup> Wednesday from 2:00 PM to 4:30 PM

**IMPORTANT NOTE:** This group has no function in prioritizing or accepting projects or programming requests. However, this group can be used to discuss and vet possible projects and programming requests.

Date	Start time	End time	Session Type
10/30/2013	2:00 PM	4:30 PM	Business Session
11/06/2013	2:00 PM	4:30 PM	Working Session
11/13/2013	2:00 PM	4:30 PM	Business Session

### PARTICIPANT DETAILS

- > Dial your telephone conference line: **(888) 886-3951**
- > Cell phone users dial: **(913) 312-3202**
- > Enter your passcode: **202927**
- > Go to [www.cccconfer.org](http://www.cccconfer.org)
- > Click the Participant Log In button under the Meet & Confer logo
- > Locate your meeting and click Go
- > Fill out the form and enter the passcode: **202927**

### Meeting Participants:

- District
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- SBVC
  -
- CHC
  -

**Meeting Agenda (10/30/2013):**

- **General Discussion**

1. **Discussion:** TESS Executive Committee’s assignment for the District Technology Strategic Plan  
**Sponsor:** Cory Brady  
**Priority Discussion Item**

**Topics:**

- Review and validation of committee/workgroup charges
- Review and update member list (be sure to include/invite student representation);
- Develop Goals and Objectives for committee’s area of focus (3-5)

**Last Meeting Notes:**

- Student Reps:
  - Can we have Student Life identify students who would be interested to be involved as resources when topics require there representation?
  - Are there resources available for students to conference into meetings from the Campuses?
    - Can iPADS access CCCConfer? (let Joe know answer)
    - Is there office space?
- See “2014-17\_DTSP\_DAWG\_Notes\_10092013.docx”

2. **Discussion:** Discuss and draft list of goals/objectives (projects) that the colleges are needing/looking to do over the next 1 to 5 years.  
**Sponsor:** Cory Brady  
**Priority Discussion Item**

**Last Meeting Notes:**

- It is recommended that DAWG start to address bigger picture project discussions. Focusing on where the colleges like to go in the future.

**Last Meeting Action Items:**

- Schedule for a future topics and/or ‘Working Session’ for DAWG when topic discussions are low.
- See “2014-17\_DTSP\_DAWG\_Notes\_10092013.docx”

3. **Ticket Follow-Ups:**

- **Ticket#:** 8146-59542, **Issue:** What it would take to add ‘Refund Date’ to Registration Statement?
- **Ticket#:** 8146-58234, **Issue:** EQ’s not correctly being used for Co-Requisite during registration.
- **Ticket#:** 8146-58096, **Issue:** Waitlists Issues – Requesting the ability for students to see their cancelled waitlist reservations.
- **Ticket#:**8146-52170, **Issue:** Students are reporting that they are not receiving the ‘Admissions E-Mail’ from Colleague when their application is imported.
- **Ticket#:** 8146-50155, 8146-48764, 8146-48755, **Issue:** E-mail sent from WebAdvisor by Faculty
- **Ticket#:** 8146-53512, **Issue:** Can we add an option to search for online courses on the “Search and Register for Classes” page of WebAdvisor?
- **Ticket#:** 8146-51446, **Issue:** Changes to correct when a student becomes inactive, and additional registration rules
- **Ticket#:** 8146-60001, **Issue:** Misc. Student & Faculty Notices (Add/Drop, Financial Transactions, etc.) – Not working.

4. **Current Project Follow-Ups**

- **Project# 365:** XOBN – Latest Update

- **Admissions and Records**

- **General**

- **Follow-Up:** Positive Attendance Tracking – Pro’s and Con’s, Next Steps  
**Sponsor:** Larry Aycock

**Last Meeting Notes:**

- Larry has sent e-mail to Yuba Community College to request a demo and code, but no follow up as of yet.

**Last Meeting Action Items:**

- Larry to provide IT contact for Yuba Community College for program.
- Larry to request a demo from Yuba on program.
- IT to review and determine requirements for implementing,

○ **Transcripts**

- **Follow-Up:** I would like to begin certifying students for CSU or IGETC on the transcript rather than manually populating a PDF and attaching it to the transcript. This will be done in CHC Comments for the time being. I hope that one day with Degree Audit up and running that the CSU and IGETC certifications will run against Degree Audit and populate the transcript. I will include an example of my request as soon as our Casper server is working properly.  
**Sponsor:** Ben Mudgett

**Last Meeting Notes:**

- General consensus is that it is a good idea. However, it is unclear how it needs to setup so that Credential's pulls the correct transcript information regarding the CSU or IGETC certification.

**Last Meeting Action Item:**

- Need to follow-up with Credentials, to identify how they currently pulls the 'CSU or IGETC' certification information and if adding the comment to the transcript would affect their process of pulling it.

○ **Applications:**

- **Follow-Up:** Updating E-Mail Addresses in NAE – Suggestion to make the e-mail field 'Inquiry Only' on NAE.  
**Sponsor:** Cory Brady

**Last Meeting Notes:**

- We are not able to use the 'Customize Field' options, but we can use Security Classes to do it. We will identify the best security class and verify the affect users before implementing.

**Last Meeting Action Items:**

- Determine which security class will best work for operators who require access to the e-mail field. All other security classes that access that access NAE will be updated to set the e-mail field inquiry only.

**Notes:**

- Security Class Solutions
  - By creating at least 1 security class with fields marked with the below, will automatically black out the fields for all users that don't have privileged access in one of their security classes.
    - Privileged Access
      - Full Access to field.
    - Privileged Inquiry
      - Grey's out field, with no change access.
    - Privileged Modify
      - Can only change. Cannot blank out field.
  - By creating adding one of the below to existing security classes with NAE, it will apply that permission to just the users with the security class:
    - Denied Access
      - Blacks out field.
    - Inquiry Only
      - Grey's out field, with no change access.
    - Modify Data Only
      - Can only change. Cannot blank out field.
- Functional Solution:
  - Add Inquiry Only field access to all security classes with NAE access. Except those that require access to add/modify.
  - These are the only security classes that has NAE access:
    - Admissions / Records (??)
      - AM.APP

- REC.CLERK.1.CHC
- REC.CLERK1
- REC.CLERKII
- REC.STDWKR
- ST.ADMISREGREC

- Campus Police / CBO (??)
  - CR.CLERKS
  - ST.POLICESUPV
- Human Resources (Inquiry Only)
  - DIST.HR
- Other Offices (Inquiry Only)
  - FA.HOURLY
  - FA.TRAN
  - RCHAVIRA
  - ST.BOOKSTORE
  - ST.CALWORKS
  - ST.COUNS
  - ST.DIST
  - ST.DSPS
  - ST.DSPS.COUNS
  - ST.DSPS.LIMITED
  - ST.EOPSONLY
  - ST.HEALTHSVCS
  - ST.MATRIC.FSOUTH
  - ST.NAE.ONLY
  - ST.RESEARCH
  - ST.SBVCASSESS
  - ST.STARPROGRAM
  - ST.STDACTIVITY
  - ST.STUSRVCLERK
  - ST.STUSUCCESS
  - ST.TRANSFER
  - ST.REDHERRING
  - DM.NAE.INQUIRY.ONLY
  - ST.NAEINQ.ONLY

○ **WebAdvisor:**

- **Discussion:** Review and define "Change Grade Submission Form" process for project request.  
**Sponsor:** Cory Brady, Larry Aycock, April Dale-Carter  
**Future Agenda Item:** 01/01/2014

○ **Registration**

1. **Discussion:** Implementation of State Mandated 'Enrollment Priorities' by Fall 2014.  
**Sponsor:** Larry Aycock, Marco Cota  
**Action Item:** Have this as a standing topic for DAWG.

**Last Meeting Notes:**

- Larry has updated the ticket requesting the changes for CHC priority rules.
- 3CDUG will be having MIS – Student Success tracks in Jan 2014.
- Questions from Summit:
  - If we exempt a student from a service, we will not be paid for that student. Do we need to re-think our decisions on blanket exemptions, such as 'BA Degrees'?
- Since we now will be counting assessment from other colleges for priority registration, we will need to include the AP (and OA...) test entries as valid tests for priority registration rules.

**Future Discussion:**

- Do we need to re-think our decisions on blanket exemptions on Orientation, such as for students with 'BA Degrees' or higher?

- **Next Meetings:**

1. **Next "Business Session" Scheduled for Wednesday, October 30, 2013 from 2:00 PM to 4:30 PM**
2. **Next "Working Session" Scheduled for Wednesday, November 6, 2013 from 2:00 PM to 4:30 PM**

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**"Time is the predator and we are the prey."**

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