

Brady, Cory M.

From: Brady, Cory M.
Sent: Wednesday, January 29, 2014 9:16 AM
To: District Applications WorkGroup; DAWG.Faculty
Cc: DCS Admin Group
Subject: District Applications WorkGroup (DAWG): Agenda for 01/29/2014 (Working Session) (# 2)

Team,

Here an [updated](#) tentative agenda for our [today's](#) DAWG: Working Session. Please send any additional topics you wish to add.

District Application Workgroup (DAWG) Purpose:

To provide a communication conduit and working environment to:

- Bring and discuss current issues related to district applications and college services. Including:
 - New and changing State and Federal Mandates
 - New and changing college/district policies and procedures
 - etc.
- To bring stakeholders together to complete tasks and resolve issues related to approved projects and operational tasks.

Regular Meeting Schedule:

- **Business Sessions** – 1st and 3rd Wednesday from 2:00 PM to 4:30 PM
- **Working Sessions** – 2nd and 4th Wednesday from 2:00 PM to 4:30 PM

IMPORTANT NOTE: This group has no function in prioritizing or accepting projects or programming requests. However, this group can be used to discuss and vet possible projects and programming requests.

Date	Start time	End time	Session Type
01/29/2014	2:00 PM	4:30 PM	Working Session
02/05/2014	2:00 PM	4:30 PM	Business Session (Cancelled)
02/12/2014	2:00 PM	4:30 PM	Working Session
02/19/2014	2:00 PM	4:30 PM	Business Session

PARTICIPANT DETAILS

- > Dial your telephone conference line: **913-312-3202** or **(888) 886-3951**
- > Cell phone users dial: **913-312-3202**
- > Enter your passcode: **798316**
- > Go to www.cccconfer.org
- > Click the Participant Log In button under the Meet & Confer logo
- > Locate your meeting and click Go
- > Fill out the form and enter the passcode: **798316**

Meeting Participants:

- District

-
- SBVC
 -
- CHC
 -

Meeting Agenda (01/29/2014):

- **Discussion:** Ellucian Action Planning Engagement on Feb 5, 2014 at District Offices in the Board Room
- **Follow-Up:** Designate authorized individual, preferably one evaluator, to have ability to update INST academic calendar.
Sponsor: Ben Mudgett

Last Meeting Notes:

- The College Board import does not include information for the type of Academic Calendar (semester, quarter, trimester)
- SOD changes are still being worked on. It is requiring removing INST from all current security classes, and creating two new ones that will be added to existing staff.

Last Meeting Action Items:

- (TBA) Update SOD security for Ben Mudgett and Sophin Im for INST.

Notes:

- Permissions have been updated to give Ben Mudgett and Sophin Im edit access to INST.
- Since ALL prior access to INST was inquiry only. We have decided to remove access to INST for all users, and will add it back as inquiry only upon request.

- **Project Discussions**

- **BlackboardPay**

- **Follow-Up:** Project Team
- **Follow-Up:** Project Plan
- **Follow-Up:** Current Status

- **OpenCCCApply**

- **Follow-Up:** Project Team
- **Follow-Up:** Project Plan
- **Discussion Questions:**
 - What marketing do you want to do?
 - Should we be notifying students of anything?
- **Discussions:** Review of OpenCCCApply Data Fields & Supplemental Questions

- **Vendor Project: Colleague UI**

- **Follow-Up:** Project Team
- **Follow-Up:** Project Plan
- **Follow-Up:** Current Status

- **Vendor Project: Self-Service: Student Planning w/Degree Audit**

- **Follow-Up:** Project Team
- **Follow-Up:** Project Plan

Notes:

- We are working on the last stages of a vendor contract with Ellucian to install the Self Service infrastructure, and implement the Student Planning module.
- **Estimated Timeline:**

- December 2013: Necessary hardware is currently being purchased
 - February 2014: Project Starts
 - March 2014 - April 2014:
 - Stress Testing
 - User Training
 - May 2014 – June 2014:
 - Go-Live
- **Follow-Up:** Current Status
 - **Discussion – Degree Audit:** CHC Academic Senate just approved students having the option to now choose three different General Education options for all of our degrees.
Sponsor: Ben Mudgett

“This is good news for our students and will ultimately increase our success rates. This means that students may follow the institutional general education pattern, the CSU pattern, or the IGETC pattern. Currently, Degree Audit is limited to only one GE. We now need to figure out how to get degree audit to allow three GE options.”

- **Discussion – Degree Audit:** Define and design entry of pseudo courses: Transfer Work vs. EQs

Last Meeting Notes:

- Setting up pseudo for ‘ALL’ EQs (NEQV, TSUM, etc.) without equates to ‘real’ courses. This requires instruction to update pre-requisites and co-requisites to include both ‘pseudo’ and ‘real’ courses.
 - **IMPORTANT:** This is resource intensive, and requires more thought to implement. Not to be include with the Degree Audit project.
 - **Question:**
 - Can we setup/customize pre/co so they allow equates between real and pseudo, but not use the Ellucian delivered equates?
 - Did we miss-configure Grade Schemes
 - Can we use separate Grade Schemes for Pre/Co rules?
 - Is there a way to no allow EQs to replace any courses?
 - **Idea:** Creating new courses for all active courses, at a catalog year, that now includes the pseudo entries for pre/co.

Last Meeting Action Items:

- Ben Mudgett / Steve Silva – Provide all of the college’s gradation patterns (GE, IGETC, CSU, etc.) to Cory.

Items to discuss and/or define for these pseudo courses:

- Subject Code
- Course Number
- Assigned Division (V) / Department (C)
- Assigned Department (V) / Discipline (C)
- Assigned Catalog
- Who does the creation and management of these pseudo courses?

Decided on Definitions:

- Department for Pseudo Courses (already in R18Live)
 - COTCC - Crafton Other College Credits
 - VOTCC - Valley Other College Credits

Brainstorm Ideas:

- **Idea:** Possible Subjects (already in R18Live)
 - OTCC – Other College Credits
- **Idea:** Naming Convention / Organization Structure / Smart Coding
 - **Department:** COTCC (Crafton Other Transfer College Credits)
 - **Subject:** OTCC (Other Transfer College)
 - **Course Number:** LFSCI (Life Science)
 - **Title:** Life Science, Other College

OR

- **Department:** COTCC (Crafton Other Transfer College Credits)
 - **Subject:** OTCC (Other Transfer College)
 - **Course Number:** HUM (Humanities)
 - **Title:** Humanities, Other College
- **Idea:** Create a generic pseudo course for each 'Area and Sub-requirements' for each of the degree patterns (CHC, SBVC, IGETC, CSU/UC, etc.)

Example for Transfer Degree (AST/AAT):

- Area A: Communication
 - Area A: English Language
 - Area A: Critical Thinking
 - Area B: Physical Science
 - Area B: Life Science
 - Area B: Science Lab
 - Area B: Mathematics
 - Area C: ART
 - Area C: Humanities
 - Area D: Social Sciences
 - Area E: Lifelong Understanding and Self Development
- **Discussion - Degree Audit:** Review EVAL Inst. Combined GPA/Unit totals: How are they calculated?

Last Meeting Notes:

- Degree Audit / What If's on WebAdvisor
 - If we can fix or remove the 'institutional' and 'combined' totals, we can make it available now to students.
 - Our ultimate intent is to fix the totals, but we can remove it now to make it available to students on WebAdvisor.
- **Issue:** Re-using or miss reporting courses with in requirements
- **Issue:** Inconsistent formatting of Units (some with and some without decimal formatting).

Last Meeting Action Items:

- Keep on next Degree Audit working session.
- **Next Meetings:**

1. **Next "Business Session" Scheduled for** Wednesday, February 5, 2014 **from** 2:00 PM to 4:30 PM.
2. **Next "Working Session" Scheduled for** Wednesday, February 12, 2014 **from** 2:00 PM to 4:30 PM.

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"Time is the predator and we are the prey."

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