Brady, Cory M.

From:	Brady, Cory M.
Sent:	Wednesday, October 15, 2014 11:24 AM
To:	District Applications WorkGroup; DAWG.Faculty
Cc:	DCS Admin Group
Subject:	District Applications WorkGroup (DAWG): Agenda for 10/15/2014 (Business Session)
Attachments:	Auditing_Courses_Academic_Workflow_100814.pdf

Team,

Here is tentative agenda for today's DAWG Business session. Please forward any agenda items you wish added.

District Application Workgroup (DAWG) Purpose:

To provide a communication conduit and working environment to:

- Bring and discuss current issues related to district applications and college services. Including:
  - New and changing State and Federal Mandates
  - New and changing college/district policies and procedures
  - etc.

- To bring stakeholders together to complete tasks and resolve issues related to approved projects and operational tasks.

Regular Meeting Schedule:
- **Business Sessions** – 1st and 3rd Wednesday from 2:00 PM to 4:30 PM
- **Working Sessions** – 2nd and 4th Wednesday from 2:00 PM to 4:30 PM

IMPORTANT NOTE: This group has no function in prioritizing or accepting projects or programming requests. However, this group can be used to discuss and vet possible projects and programming requests.

Date	Start time	End time	Session Type
10/15/2014	*2:00 PM*	*4:30 PM*	Business Session
10/22/2014	*2:00 PM*	*4:30 PM*	Working Session
10/29/2014	*2:00 PM*	*4:30 PM*	Business Session
11/05/2014	*2:00 PM*	*4:30 PM*	Working Session

PARTICIPANT DETAILS
> Dial your telephone conference line: **913-312-3202** or **(888) 886-3951**
> Cell phone users dial: **913-312-3202**
> Enter your passcode: **798316**
> Go to www.cccconfer.org
> Click the Participant Log In button under the Meet & Confer logo
> Locate your meeting and click Go
> Fill out the form and enter the passcode: **798316**

Meeting Participants:

- District
  -

- SBVC
  - ○

- CHC
  - ○

Meeting Agenda (10/15/2014):

- **General Discussion**

  - **Follow-Up:** Course Auditing
    - Workflow Review
    - What next?

  - **Follow-Up:** Degree Audit – Transfer Work
    - What Next?

  - **Follow-Up:** New Fee changes for 2015SP going to Board on 10/09/14.
    Last Meeting Notes:
    - Fees should be for CHC only
    - ASG fee is being increased from $7.50/semester to $9.00/semester

    - New "Aquatic Center Fee" $2.00/semester (FA/SP/SM)

  - **Follow-Up:** Update on Colleague Patch Testing Re-Schedule
    Last Meeting Notes:
    - Due to unexpected issues with patch re-customization, we need to push out the user patch testing schedule to Oct 27th thru November 7th.
    - Review of proposed schedule:
      - Financial Aid will be doing their 2nd disbursement for Fall 2014 on November 14th with transmittals being ran on Nov 6th. Its requested that patches not go live during the disbursement week.
      - Spring 2015 priority registration starts Nov 24th. Due to possible last minute corrections due to patch testing of pre/co-requisite changes, as much times to before priority registration to make checks is needed.
      - Due to current workload of instruction staff, participating in a 2 day patch testing will not be possible until after Nov 5th. If before Nov 5, then can do up to 1 day. No more.
      - Tuesday, November 11th – Holiday, which means Monday, November 10th is a likely vacation day choice for staff.
    - Will make changes to schedule for review at next meeting.

  - **Follow-Up:** De-Registration usage of XDRS
    Last Meeting Notes:
    - When calendar dates are added to the 'Do No Run' calendar to the bottom, it is not properly determining which dates to not run.
    - Ticket should already be created, but now CHC is confirming the problem.
    - Holiday's for Campus Closures
      - For SBVC it still ran on Labor day, when it was included in the list of dates to not run.

- For CHC, it appears to be random.

Last Meeting Action Items:
- Need to prioritize the existing ticket to correct calendar on XDRS.
- Need to schedule meeting with Admissions to review issues with De-Registration

- **Discussion:** Residency Codes & AB540
  Sponsor: Larry Aycock, April Dale-Carter

  "April and I also had a conversation about residency codes in Datatel (50000 and 80000 on ASPR). SBVC F/A is having some problems with AB540 students being coded as 80000 but CHC F/A has not reported any problems to me about this. We may need to add this to the agenda as well."

  Last Meeting Notes:
  - Suggested to create additional Residency Codes:
    o Resident Classifications:
      ▪ 50000 – Residency - Student
      ▪ 55000 – Verified AB540 – Student
        • Have XSTM2 auto-update ASPR (residency status) when AB540 is changed.
      ▪ 80000 – Non-Resident - Student

  - Further discussion is needed to define what will be done. Discussion Notes below.

    o Implementation Timeline Requirements
      ▪ TBA

    o Will need to migrate all existing AB540 verified students Fall 2014
      ▪ Residency code to be updated to 55000, unless they are already 50000.
      ▪ For the AB540 students with 50000 residency already, must be pulled via a report for Admissions to confirm they are now 50000 instead of 55000.

    o Create an additional Residency Code "55000"
      ▪ Title: Verified AB540 Student

    o Update XSTM2 to
      ▪ Update ASPR to 55000 residency code when AB540 is marked verified.

    o Update Billing rules to check for 55000 and 50000 as resident.

    o Update Financial Aid rules to use the separate residency 55000 and 50000 based on need.
      ▪ **State Aid:** BOG and some cases of Cal Grant (RULE: RES.AEC will need to be changed to include 55000.)
      ▪ **Federal Aid:** Some cases for PELL (based on FAFSA imported data, not ASPR)

    o Update imports for Dream Act applications and Cal Grant applications.

    o Update OpenCCCApply residency code to make sure 55000 is never changed based on the residency status reported by OpenCCCApply.

    o Update OpenCCCApply notifications to send notice when student has 55000 on ASPR, but the new application shows 50000 or 80000.

    o Reports to change

      ▪ EIS Reporting
        • **Question:** For AB540 verified students, do they get counted in FTE as resident or non-resident? (Needs to be answered by Steve Sutorus, including Researchers.)
      ▪ Other reporting changes will need to be reviewed with Steve Sutorus, Researchers and DCS to determine other reports that will need to be changed accordingly.

- **Project Discussions**

  - **Vendor Project:** Ellucian Mobile
    Last Meeting Notes:

- Ellucian Mobile project is currently on hold, pending review of other mobile application choices.
    - Vendors we are looking at:
        - Dublabs
        - Blackboard (re-review)

- **Question:** How was the previous choice reviewed?
    - Reviewed internally via survey's getting the features most wanted.

- **Vendor Project:** Self-Service: Student Planning

    - **Discussion:** Go-Live Review

        - Google Analytics
        - Ed-Plan Reports

    - **Discussion:** Remaining Items to complete Project

        - **Follow-up:** Training Materials for Student Planning
          Last Meeting Notes:
            - Documented Steps for Counselors
            - Documented Steps for Students
                - Links on Admissions Page
                - Links on Application e-mail.
            - Student and Counselor "How-To" Video's
                - Video Walkthrough for Counselors
                    - Sign-off on Video needs to be confirmed by
                        - Counseling
                        - Admissions
                        - Student Life
            - Student and Counselor "How-To" Documentation
                - Video Walkthrough for Students
                    - Sign-off on Video needs to be confirmed by
                        - Counseling
                        - Admissions
                        - Student Life
                - Links on Admissions Page
                - Links on Application e-mail.

- **Mandates Project:** OpenCCCApply

    - **Discussion:** Remaining Items to complete Project

        - Needing to look in to adding notices to OpenCCCApply
          Last Meeting Notes:
            - Information regarding Ed-Goals and what Financial Aid will pay on.
            - Information regarding Major (not undecided, or undeclared) and what Financial Aid will pay on.

        - OpenCCCApply – Items necessary to consider removing undeclared and undecided:
          Last meeting Notes (09/03/2014):
            - Need to change how the transcript display graduate information, so an academic program can be continually used after a student graduates.
                - The End Date of program is used as the graduate date currently.
                - **Important Note:** Must be fixed before we can consider removing undecided and undeclared as choices in OpenCCCApply.

          Last Meeting Notes (09/17/2014)
            - Larry has sent out an e-mail to the admissions listserv regarding requiring the offering of undecided/undeclared programs.
            - Some information received from colleges:
                - Allow 'Undecided for Transfer' at the time of applying, but not have separate general undecided or undeclared.
                - Barstow has undeclared and undecided & Mission College is going to add them.

- **Question:** If we were to go down the road in not offering undeclared and undecided on OpenCCCApply, who or what group would make the decision?
  - o Different groups at the colleges. For example, SEEM at CHC might be a good group.

- **Next Meetings:**

  - **Next** "Business Session" **Scheduled for** Wednesday, October 29, 2014 **from** 2:00 PM to 4:30 PM.
  - **Next** "Working Session" **Scheduled for** Wednesday, October 22, 2014 **from** 2:00 PM to 4:30 PM.

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"Time is the predator and we are the prey."