

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

1102 Q STREET SUITE 4554
SACRAMENTO, CA 95811-6549
(916) 445-8752
<http://www.cccco.edu>



February 10, 2015

Memorandum

Via Email Only

To: Chief Student Services Officers
Technology and Research Offices
Chief Instructional Officers

From: Denise Noldon, Interim Vice Chancellor
Student Services and Special Programs Division

Subject: Gainful Employment Reporting

On October 31, 2014 the federal Department of Education issued final regulations governing Gainful Employment. **The regulations make significant changes to the data colleges will need to report by July 31, 2015. The regulations also make changes to the information colleges will need to disclose to students by January 31, 2016.**

In 2012, when the first set of Gainful Employment regulations were published, the Chancellor's Office was able to create the necessary data files from the Management Information System (MIS) using data you previously reported. Unfortunately, the data required by the new regulations is much more granular in nature and is not data we currently house in MIS (i.e. program length, actual dates of attendance, withdrawal dates, exact amount of tuition and fees assessed, and private and institutional loan debt). **Colleges will need to immediately begin plans to gather and report this data to the Department of Education on or before July 31, 2015.**

It is our understanding that at least two of the three major software providers have Gainful Employment applications that can assist with this project. Please contact your software provider for more information. It is also our understanding that you have already done much of the work necessary to prepare to report through your efforts to submit Program Level Enrollment data through the Clearinghouse and the National Student Loan Data System.

The Department of Education maintains a Gainful Employment web page at the following link: <http://ifap.ed.gov/GainfulEmploymentInfo/indexV2.html>. The web page contains the final regulations, record layouts for reporting, presentations from the

Federal Student Aid conference and recorded webinars from early this year. All of these resources will help you prepare your data for reporting.

In addition, the Chancellor's Office will be hosting two webinars to help colleges understand the regulations and reporting requirements for Gainful Employment. The webinars are scheduled for March 11, 2015, from 1:00 to 2:30 p.m. and March 12, 2015, from 9:30 to 11:00 a.m.

If you have questions about the regulations and the reporting requirements you may contact Rhonda Mohr, Dean, Student Services and Special Programs, at rmohr@cccco.edu or 916-323-6894, Bryan Dickason, Specialist, Financial Aid Programs, at bdickason@cccco.edu or 916-323-5952, or Todd Hoig, Supervisor, MIS at thoig@cccco.edu or 916-445-8505.