Brady, Cory M.

From:	Brady, Cory M.
Sent:	Wednesday, May 13, 2015 10:11 AM
To:	District Applications WorkGroup; DAWG.Faculty
Cc:	DCS Admin Group
Subject:	District Applications WorkGroup (DAWG): Agenda for 05/13/2015 (Business Session) (Updated #3)
Attachments:	VACA_Guidance_Letter_-_AB_13_May_5_2015 .pdf

Team,

Here is the **UPDATED** agenda for today's DAWG: Business Session. Please send any topics you wish to add to the agenda.

District Application Workgroup (DAWG) Purpose:

To provide a communication conduit and working environment to:

- Bring and discuss current issues related to district applications and college services. Including:
  - New and changing State and Federal Mandates
  - New and changing college/district policies and procedures
  - etc.

- To bring stakeholders together to complete tasks and resolve issues related to approved projects and operational tasks.

Regular Meeting Schedule:
- **Business Sessions** – 1st and 3rd Wednesday from 2:00 PM to 4:30 PM
- **Working Sessions** – 2nd and 4th Wednesday from 2:00 PM to 4:30 PM

IMPORTANT NOTE: This group has no function in prioritizing or accepting projects or programming requests. However, this group can be used to discuss and vet possible projects and programming requests.

Date	Start time	End time	Session Type
05/13/2015	*2:00 PM*	*4:30 PM*	Business Session
05/20/2015	*2:00 PM*	*4:30 PM*	Business Session
05/27/2015	*2:00 PM*	*4:30 PM*	Working Session
06/03/2015	*2:00 PM*	*4:30 PM*	Business Session

PARTICIPANT DETAILS
> Dial your telephone conference line: **913-312-3202** or **(888) 886-3951**
> Cell phone users dial: **913-312-3202**
> Enter your passcode: **422558**
> Go to www.cccconfer.org
> Click the Participant Log In button under the Meet & Confer logo
> Locate your meeting and click Go
> Fill out the form and enter the passcode: **422558**

Meeting Participants:

- District

- o
- SBVC
  - o
- CHC
  - o

Meeting Agenda (05/13/2015):

- **Follow-Up:** Degree Audit – Transfer Work "Pseudo Courses Creation Processes"
  Sub-Workgroup Meeting: TBD
  Sub-Workgroup Participants:
    - **Instruction:**
        - SBVC: Corrina Baber
        - CHC: Kristina Ann Heilgeist
    - **Admissions and Records:**
        - SBVC: Linda Molina, Steven Silva, Julia Ulloa, Sophin Im, April Dale Carter
        - CHC: Ben Mudgett, Larry Aycock
    - **Counseling:**
        - SBVC: Marco Cota
        - CHC: Kirsten Colvey
    - **Financial Aid:**
        - Amber Gallagher
    - **DCS:**
        - Cory Brady, DyAnn Walter
-

- **Scheduled Discussions**

    - **Discussion:** Requiring a student to have only 1 active academic program (per college).
      Sponsors: Amber Gallagher, Cory Brady
      Requested: 2:15 pm

    - **Follow-Up:** OpenCCCApply – Items necessary to consider removing undeclared and undecided:
      Sponsors: Amber Gallagher, Cory Brady
      Requested: 2:30 pm

      Last meeting Notes (03/04/2015):
        - **Recap:** Only removing UNDECLARED and UNDECIDED from the online application, so students are not able to pick them when picking a program. But, the student can still come in person to change their program to UNDECLARED/UNDECIED, if requested.

        - CHC still needs to put this topic of the agenda on the SSEEM (CHC) committee.
        - SBVC still needs to put this topic of the agenda on the Student Service Council (SBVC) committee.

        - **Topic:** Informing students how their decision now affect them in the future:
            - o Financial Aid
                - Requires students to be paid only against 1 academic program of study, but coverage is only toward the courses in that program.
                - Requires students to be paid only against 'authorized' academic programs of student.
                - Requires students to be paid up to 150% of program of study over all financial aid awarded across all colleges attended.
                    - Program of Study is for all degrees – AA > BA > MA
            - o Other departments
                - Veteran Affairs
                - Counseling

    - **Discussion:** VA Oklahoma Invoices / Sponsorships
      Sponsors: April Dale-Carter
      Requested: 2:45 pm

- **General Discussion**

- **Discussion:** Mobile Application – Defining procedures for sending mobile notifications.
  Sponsors: Cory Brady, TESS Executive Committee

- **Discussion:** Ticket# 8146-78682: Modifying the Signature section to Degree Audit Evaluation
  Sponsors: Dianna Jones

  - **Requested Change:** Change 'Evaluator Signature' to 'Counselor Signature'

- **Discussion:** AB13 – Non-Resident Veterans
  Sponsors: Larry Aycock, Joe Cabrales

  - http://extranet.cccco.edu/Portals/1/CFFP/Fiscal_Services/Attndc_Acctg/Residency/Residency_Overview_Document_2015_4-20-15.pdf
  - See attached: "VACA_Guidance_Letter_-_AB_13_May_5_2015 .pdf"
  - **Implementation Ideas:**
    - Use the existing Veteran Types for chapters, specify which types are considered AB13 (via action code). Then alter the existing enrollment fee rules to exempt non-resident fees when student has specific veteran types.

- **Discussion:** Adding option to disable web based resets of passwords (WebAdvisor and Helpdesk)
  Sponsor: April Dale Carter, Cory Brady
  - Suggestion: Adding 'Yes/No' field to 'XSTM1' labeled 'Disable Web Password Reset'
  - Purpose:
    - To provide an ability to lock a student's password, so that externally an account cannot be reset. For situations when someone, other than the student, knows a student's reset information, and is actively resetting the password against the student's wishes.
  - **Con:** This would require a student to come to Admissions to reset their password.

- **Discussion:** CCCApply - Adding Primary Language and Transgender, sexual orientation questions to application.
  Sponsors: Keith Wurtz
  Postponed until 5/20/15 meeting.

- **Project Discussions**

  - **Special Project:** Colleague UI: Grey Screen Conversions

    - **Discussion:** Security Clean up to work with Web UI

      - **Necessary Feedback**
        - **Question:** Who should provide feedback before implementing new module?
        - **Question:** Should a survey be sent to colleague users and/or department managers?

      - **Idea:** Define department only security classes.

        - **Notes:**
          - Each department will have two security classes (for each APP (ST,CORE, CF, etc.).
            - One for **Full Access** (Employees)
            - One for **Restricted Access** (Student Workers).

          - **Notes:**
            - All employees and all student workers, in the department, gets the same security. *No exceptions.*
            - If an employee needs to have access for another department (with approval from that department), then the employee gets all the access for that department. *No exceptions.*
            - *Security classes are not separated by college. Meaning, Admissions at both colleges will have the same access. No exceptions.*

          - All Employees, regardless of department will be given general inquiry and report access.
            - Inquiry Screens – Identified screens that have been exclusively designed as inquiry only (not used for editing) will be given to all employees. (STAT, etc.)

- ▪ Reports – Includes Identified reports that do no form of modification to the system. (TRAN, etc.)

  Note: Excluding those screens or reports that are for *DSPS* and/or *Health Services*:
  Note: These general security access for these inquiry screens and reports ***will not be given to Student Workers.*** If access to individual screens or reports is defined as necessary by the department, they will be included in the departments student worker security class. ***No exceptions.***

  - o **New Menus** will be created to match each departments security class. To better organize the available mnemonics a user has access to.

  - o **New Users:** When requesting access to Colleague, only the general inquiry and reports, plus the department, security classes will be given.

- • **Example:**
  - o Records
    - ▪ Menu:
      - • ST > XREC
    - ▪ Security Classes
      - • To All Employees: Crafton Hills College & San Bernardino Valley College
        - o General Inquiry Screens: ST.INQ.SCREENS, CORE.INQ.SCREENS, CF.INQ.SCREENS, etc.
        - o General Reports: ST.REPORTS, CORE.REPORTS, CF.REPORTS, etc.
        - o Edit Process and Maintenance: ST.**REC**.FULL, CORE.REC.FULL, CF.REC.FULL, etc.
      - • To All Student workers
        - o Edit Process and Maintenance: ST.**REC**.REST, CORE.REC.REST, CF.REC.REST, etc.

  - o Admissions
    - ▪ Menu:
      - • ST > XADM
    - ▪ Security Classes
      - • To All Employees: Crafton Hills College & San Bernardino Valley College
        - o General Inquiry Screens: ST.INQ.SCREENS, CORE.INQ.SCREENS, CF.INQ.SCREENS, etc.
        - o General Reports: ST.REPORTS, CORE.REPORTS, CF.REPORTS, etc.
        - o Edit Process and Maintenance: ST.**ADM**.FULL, CORE.ADM.FULL, CF.ADM.FULL, etc.
      - • To All Student workers
        - o Edit Process and Maintenance: ST.**ADM**.REST, CORE.ADM.REST, CF.ADM.REST, etc.

- • **Vendor Project:** Financial Aid Audit and Annual Setup

- • **Special Project:** WebAdvisor Surveys

- • **Next Meetings:**

  - • **Next** "Business Session" **Scheduled for** Wednesday, May 20, 2015 **from** 2:00 PM to 4:30 PM.
  - • **Next** "Working Session" **Scheduled for** Wednesday, May 27, 2015 **from** 2:00 PM to 4:30 PM.

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"Time is the predator and we are the prey."